

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**  
**ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA**  
**THURSDAY, JANUARY 12, 2023**  
**3 PM IN THE RAVEN ROOM, MUNICIPAL HALL**  
*(In-person attendance only)*

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**CALL TO ORDER**

**1. Call to Order**

*Note: Staff will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**2. Welcome and Committee Orientation**

RECOMMENDATION:

THAT the discussion regarding Welcome and Committee Orientation be received for information.

**3. Election of Chair for 2023**

RECOMMENDATION:

THAT [Name] be elected as Chair for 2023.

RECOMMENDATION:

THAT [Name] be elected as Co-Chair for 2023.

**4. Committee Meeting Schedule for 2023**

RECOMMENDATION:

THAT the Arts & Culture Advisory Committee Meeting Schedule for 2023 be adopted as follows:

- February 2, 2023 at 3 p.m.;
- March 2, 2023 at 3 p.m.;
- April 6, 2023 at 3 p.m.;
- May 4, 2023 at 3 p.m.;
- June 1, 2023 at 3 p.m.;
- July 6, 2023 at 3 p.m.;
- September 7, 2023 at 3 p.m.;

- October 5, 2023 at 3 p.m.;
- November 2, 2023 at 3 p.m.; and
- December 6, 2023 at 3 p.m.

RECOMMENDATION:

THAT all remaining Arts & Culture Advisory Committee meetings for 2023 be held in-person at the Raven Room in the Municipal Hall.

OR

RECOMMENDATION:

THAT

1. all remaining Arts & Culture Advisory Committee meetings for 2023 be held via electronic communication facilities only;
2. the Raven Room in the Municipal Hall be designated as the place where the public may attend to hear, or watch and hear, the Arts & Culture Advisory Committee meeting proceedings; and
3. a staff member be in attendance at the Raven Room in the Municipal Hall for each of the scheduled meetings.

**APPROVAL OF AGENDA**

**5. Approval of Committee Meeting Agenda**

RECOMMENDATION:

THAT the January 12, 2023 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

**6. Adoption of Committee Meeting Minutes**

RECOMMENDATION:

THAT the December 6, 2022 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**7. Annual Committee Evaluation for 2022**

RECOMMENDATION:

THAT the report regarding Annual Committee Evaluation for 2022 be received for information.

**8. Work Plan 2023**

RECOMMENDATION:

THAT the Work Plan for 2023 be supported and presented to Council for consideration.

**9. Arts Facilities Advisory Committee Representative**

RECOMMENDATION:

THAT

1. Pat Bowles be appointed to the Arts Facilities Advisory Committee as the Arts & Culture Advisory Committee representative for a one-year term commencing January 1, 2023 and ending December 31, 2023; and
2. the verbal report regarding Arts Facilities Advisory Committee Update be received for information.

**10. Results of Research in Other Communities Discussion**

RECOMMENDATION:

THAT the discussion regarding Results of Research in Other Communities Discussion be received for information.

**11. Staff Update**

RECOMMENDATION:

THAT the verbal report regarding Staff Update be received for information.

**PUBLIC QUESTIONS**

**12. Public Questions**

**NEXT MEETING**

**13. Next Meeting**

The next Arts & Culture Advisory Committee meeting is scheduled for February 2, 2023 at 3 p.m. and held in-person in the Raven Room at Municipal Hall.

OR

The next Arts & Culture Advisory Committee meeting is scheduled for February 2, 2023 at 3 p.m. via electronic communication facilities.

**ADJOURNMENT**

**14. Adjournment of Committee Meeting**

RECOMMENDATION:

THAT the January 12, 2023 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES  
RAVEN ROOM, MUNICIPAL HALL  
TUESDAY, DECEMBER 6, 2022**

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Committee Members: P. Bowles (Chair), J. Baxter, P. Bowles, B. Milley, K. Rosin, S. Swan, S. Tsangarakis; and Councillor Gambioli attended the meeting in the Raven Room, Municipal Hall. Absent: D. Khormali.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Liaison); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 1:12 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT December 6, 2022 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the November 17, 2022 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Council Liaison Update**

There was no update from Council related to Arts & Culture Advisory Committee work.

**5. Arts Facilities Advisory Committee Update**

R. Finley informed the Committee that the Arts Facilities Advisory Committee (AFAC) Capital Funding Subcommittee is working with the Discovery Group on a feasibility study that includes provincial and federal grant opportunities and philanthropic contributions. The Altus Group is looking into different ways of funding a facility, and a report is expected in January 2023. Staff updated the Committee on the additional Open House sessions that were held on November 29 and December 1 at the West Vancouver Community Centre.

It was Moved and Seconded:

THAT the verbal report regarding Arts Facilities Advisory Committee Update be received for information.

CARRIED

## **6. Results of Research of Other Communities Discussion**

Committee members shared the highlights of the information gathered from arts organizations interviewed in other communities including Langley, Nelson, White Rock/Surrey, Abbotsford, Nelson, North Vancouver, Whistler, Sunshine Coast, Salt Spring Island on best practices, community arts governance structures, and funding for arts and culture facilities and programs. The Committee discussed the key findings of each interview and agreed that the following topics should be discussed further in upcoming meetings:

- Review purpose of the Arts & Culture Advisory Committee;
- Review structure of Committees of Council related to arts and culture;
- Long-term funding for the cultural sector with the view of a 5-year plan;
- Developing a mandate similar to the one adopted by the City of Nelson;
- Review Arts & Culture Strategy (2018-2023) with a view to a new 5-year plan.

It was Moved and Seconded:

THAT the discussion regarding Results of Research of Other Communities Discussion be received for information.

CARRIED

## **7. Staff Update**

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be deferred to the next meeting.

CARRIED

## **PUBLIC QUESTIONS**

### **8. PUBLIC QUESTIONS**

There were no questions.

## **NEXT MEETING**

### **9. NEXT MEETING**

It was Moved and Seconded:

THAT the next Arts & Culture Advisory Committee meeting be scheduled for January 12, 2022 at 3 p.m. and be held in-person in the Raven Room at Municipal Hall.

CARRIED

**ADJOURNMENT**

**10. ADJOURNMENT**

It was Moved and Seconded:

THAT the December 6, 2022 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3:48 p.m.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Committee Clerk

DRAFT