

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA

THURSDAY, FEBRUARY 2, 2023

3 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Raven Room in the Municipal Hall, or via electronic communication facilities through the link provided on the Committee's webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the February 2, 2023 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the January 12, 2023 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Council Liaison Update

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

5. Arts Facilities Advisory Committee Update

RECOMMENDATION:

THAT the verbal report regarding Arts Facilities Advisory Committee Update be received for information.

6. Research in Other Communities Project Discussion

RECOMMENDATION:

THAT the discussion regarding Research in Other Communities Project Discussion be received for information.

7. Capacity-Building Efforts with Arts & Culture Sector Planning Update

RECOMMENDATION:

THAT the discussion regarding Capacity-Building Efforts with Arts & Culture Sector Planning Update be received for information.

8. Staff Update

RECOMMENDATION:

THAT the verbal report regarding Staff Update be received for information.

PUBLIC QUESTIONS

9. Public Questions

NEXT MEETING

10. Next Meeting

The next Arts & Culture Advisory Committee meeting is scheduled for March 2, 2023 at 3 p.m. and held in-person in the Raven Room at Municipal Hall.

ADJOURNMENT

11. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the February 2, 2023 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
THURSDAY, JANUARY 12, 2023**

Committee Members: S. Swan (Chair), J. Baxter, P. Bowles, B. Milley, K. Rosin, S. Tsangarakis, E. Vaartnou, C. Wang; and Councillor Gambioli attended the meeting in the Raven Room, Municipal Hall.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 3:02 p.m.

2. Welcome and Committee Orientation

Committee members introduced themselves. E. Vaartnou and C. Wang were welcomed to the Committee.

It was Moved and Seconded:

THAT the discussion regarding Welcome and Committee Orientation be received for information.

CARRIED

3. Election of Chair for 2023

It was Moved and Seconded:

THAT S. Swan be elected as Chair for 2023.

CARRIED

It was Moved and Seconded:

THAT P. Bowles be elected as Acting Chair for 2023.

CARRIED

4. Committee Meeting Schedule for 2023

It was Moved and Seconded:

THAT the Arts & Culture Advisory Committee Meeting Schedule for 2023 be adopted as follows:

- February 2, 2023 at 3 p.m.;
- March 2, 2023 at 3 p.m.;
- April 6, 2023 at 3 p.m.;
- May 4, 2023 at 3 p.m.;
- June 1, 2023 at 3 p.m.;

- July 6, 2023 at 3 p.m.;
- September 7, 2023 at 3 p.m.;
- October 5, 2023 at 3 p.m.;
- November 2, 2023 at 3 p.m.; and
- December 6, 2023 at 3 p.m.

CARRIED

It was Moved and Seconded:

THAT all remaining Arts & Culture Advisory Committee meetings for 2023 be held in-person at the Raven Room in the Municipal Hall.

CARRIED

5. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the January 12, 2023 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

6. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the December 6, 2022 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

7. Annual Committee Evaluation for 2022

The result of the evaluation was sent to the members. Discussion was held regarding the low participation in the annual evaluation. A few members reported not having received the email in November 2022. It was recommended that Staff confirm that all members received the email from Legislative Services on the meeting in November 2023 and receive reminders before the deadline.

It was Moved and Seconded:

THAT the report regarding Annual Committee Evaluation for 2022 be received for information.

CARRIED

8. Work Plan 2023

The Committee suggested minor changes to the draft and approved the amended Work Plan 2023 to be presented to Council on January 16, 2023. Discussion was held regarding the Arts & Culture Strategy (2018-2023) and how to move forward in updating the Strategy in partnership with the cultural sector and other related committees of Council.

It was Moved and Seconded:

THAT the Work Plan 2023 be supported as amended and presented to Council for consideration.

CARRIED

9. Arts Facilities Advisory Committee Representative

Chair informed the Committee of the direction received from Council at December 12, 2022 meeting:

THAT the Arts Facilities Advisory Committee be directed to:

- 1. complete the work of confirming an arts and culture facility vision and concept, including the community engagement summary report;*
- 2. complete the work of recommending a governance model through research and input from community organizations and groups who will use a new facility;*
- 3. complete the framework for a capital funding plan including a funding options analysis and eligibility for Provincial and Federal Funding;*
- 4. immediately pause all work related to the Fundraising Feasibility Study, including developing a case for support, conducting interviews with potential donors, and determining a gift chart; and*
- 5. provide a report to Council regarding the completed work by end of first quarter 2023;*

The Arts Facilities Advisory Committee (AFAC) Terms of Reference requires that a representative of the Arts & Culture Advisory Committee be appointed to the AFAC. The appointment will be temporary pending a report to Council from the AFAC in April. The Committee discussed nominations and all members agreed to recommend the appointment of P. Bowles. Council will approve at their January 16, 2023 meeting.

It was Moved and Seconded:

THAT

1. Pat Bowles be appointed to the Arts Facilities Advisory Committee as the Arts & Culture Advisory Committee representative for a one-year term commencing January 1, 2023 and ending December 31, 2023; and
2. the verbal report regarding Arts Facilities Advisory Committee Update be received for information.

CARRIED

10. Results of Research in Other Communities Discussion

It was recommended that a business case be developed, considering key messages gathered from the interviews in various communities on best practices, governance structures, and funding. This would form the basis of meetings with arts organizations and other District Committees for review and discussion. A recommendation to Council would then be developed to recommend a review of the arts and culture governance structure in West Vancouver.

It was also recommended that Committee members contact municipal staff in the municipalities that were part of the research project to understand their governance structure in relation to arts and culture. The initial interviews were held with the communities' local arts council.

It was Moved and Seconded:

THAT the discussion regarding Results of Research in Other Communities Discussion be received for information.

CARRIED

11. Staff Update

Staff informed the Committee that a workshop to discuss potential governance models for a replacement Arts & Culture Centre will be held on January 26, 2023. The workshop is for community groups that would rent space in the facility (not the permanent tenants). Currently, these groups are renting space to deliver programs, workshops, performances in the Music Box, Silk Purse, community centres or other spaces in West Vancouver. Committee members are welcome to attend as observers.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

CARRIED

PUBLIC QUESTIONS

12. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

13. NEXT MEETING

It was Moved and Seconded:

THAT the next Arts & Culture Advisory Committee meeting be scheduled for February 2, 2023 at 3 p.m. via electronic communications facilities.

CARRIED

14. ADJOURNMENT

It was Moved and Seconded:

THAT the January 12, 2023 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4:30 p.m.

Certified Correct:

Chair

Committee Clerk

DRAFT