

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA
TUESDAY, SEPTEMBER 5, 2023
2:30 PM IN THE RAVEN ROOM, MUNICIPAL HALL
(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the September 5, 2023 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the July 13, 2023 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Council Liaison Update

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

5. Arts & Culture Related Committees of Council Update

RECOMMENDATION:

THAT the discussion regarding Arts & Culture Related Committees of Council Update be received for information.

6. Arts & Culture Strategy (2018-2023) Update Discussion

RECOMMENDATION:

THAT the discussion regarding Arts & Culture Strategy (2018-2023) Update Discussion be received for information.

7. Staff Update

RECOMMENDATION:

THAT the verbal report regarding Staff Update be received for information.

PUBLIC QUESTIONS

8. Public Questions

NEXT MEETING

9. Next Meeting

The next Arts & Culture Advisory Committee meeting is scheduled for October 5, 2023 at 3 p.m. and held in-person in the Raven Room at Municipal Hall.

ADJOURNMENT

10. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the September 5, 2023 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
THURSDAY, JULY 13, 2023**

Committee Members: S. Swan (Chair), J. Baxter, P. Bowles, A. Meysami, B. Milley, K. Rosin, S. Tsangarakis, E. Vaartnou, C. Wang; and Councillor N. Gambioli attended the meeting in the Raven Room, Municipal Hall.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 2 p.m.

Chair welcomed A. Meysami, appointed to the Committee by Council on June 26, 2023.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the July 13, 2023 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the May 4, 2023 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Council Liaison Update

Councillor Gambioli informed the Committee that Council will review the draft Local Area Plan for Ambleside at their July 24 meeting. Councillor Gambioli also reminded the committee about upcoming events including Squamish Nation Amalgamation Day, Harmony Arts Festival and Ambleside Music Festival from August 4-13, 2023.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

5. Meeting with Arts & Culture Related Committees of Council Update

S. Swan reported on the meeting with the Chairs and Acting Chairs from the Arts & Culture Advisory Committee (ACAC), Art Museum Advisory Committee (AMAC), Community Grants Committee (CGC), Public Art Advisory Committee (PAAC), Councillor Watt and staff from Legislative Services on June 15, 2023. S. Swan provided the attendees with an update on the research project the Arts & Culture Advisory Committee completed and led a discussion on the current governance model of the District's Committees of Council related to arts and culture which has resulted in silos with committees not aware of each other's activities and priorities as they never meet with one another. This has made informed governance of the sector more difficult. S. Swan outlined the concept of restructuring these committees to integrate their current functions related to the sector into one overarching Committee of Council with additional advisory panels working with staff on the operational functions some of these committees currently fulfil. These include advisory panels for the operational oversight of the Art Museum, for the distribution of the annual grants for the Community Grants Program and developing West Vancouver's Public Art Program.

There was unanimous support for this concept at the June 15 meeting and the Chairs and Co-Chairs agreed to discuss with their own committees and provide any further feedback to the Arts & Culture Advisory Committee.

A subsequent meeting was held on July 14, 2023 with Councillor Watt, Councillor Gambioli, S. Swan, G. Nicholls, and staff to discuss next steps. It was recommended that staff prepare a memo to Council with an outline of a proposed new structure and a request for direction from Council to draft a new Terms of Reference for a restructured Arts & Culture Advisory Committee with additional functions and expanded membership for Council's review.

The overarching Arts & Culture Advisory Committee could include members from the new Art Museum Advisory Panel, Community Grants Advisory Panel, Public Art Advisory Panel, Kay Meek Arts Centre, West Vancouver Community Arts Council, West Vancouver Memorial Library, Awards Committee, and 2-3 members from the community at large. This structure would create a Committee of Council with a broader representation of the arts and culture sector and ensure vital communication channels between key organizations delivering arts and culture programs and services and Advisory Panels involved in operational delivery of some of the District's key arts and culture services.

It was Moved and Seconded:

THAT the Arts & Culture Advisory Committee endorses a Memo to Council outlining the potential restructure of the Arts & Culture Advisory Committee, the creation of Advisory Panels related to the arts and culture sector, and the direction to draft a new Terms of Reference for a restructured Arts & Culture Advisory Committee.

CARRIED

6. Arts & Culture Strategy (2018-2023) Discussion

An update to the Arts & Culture Strategy would be initiated in the fall and be managed internally by the Arts & Culture Advisory Committee and staff. Members discussed the need to ensure that there is a "report" on what was accomplished in

the last five years and what was not able to be addressed. It was suggested that a large meeting with key arts and culture groups, organizations and individuals could provide an excellent opportunity for everyone to get together to review the current Arts & Culture Strategy, identify the current key issues and identify the emerging priorities for the next 3-5 years.

Members also asked about the status of a new arts and culture facility as this is identified in the Arts & Culture Strategy as a priority action item.

It was Moved and Seconded:

THAT the Arts & Culture Advisory Committee request an update from Council on the planning for a new arts and culture facility as part of the Committee's annual Work Plan priorities and that the Chair write a letter on behalf of the Committee.

CARRIED

7. Staff Update

Staff updated the Committee on the following:

- A new Committee contact list was distributed. Members were requested to keep the contact list confidential and use only for Committee business.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

CARRIED

8. PUBLIC QUESTIONS

J. Lord from the West Vancouver Community Arts Council questioned the new committee structure discussed at the meeting.

E. McHarg supported the Committee's request for an update on arts facility planning.

9. NEXT MEETING

It was Moved and Seconded:

THAT the September 7, 2023 meeting be cancelled and rescheduled for September 5, 2023 at 2:30 p.m. and held in-person in the Raven Room at Municipal Hall.

CARRIED

10. ADJOURNMENT

It was Moved and Seconded:

THAT the July 13, 2023 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3:20 p.m.

Certified Correct:

Chair

Staff Representative

DRAFT