

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA**

**THURSDAY, OCTOBER 5, 2023**

**3 PM IN THE RAVEN ROOM, MUNICIPAL HALL**

*(In-person attendance only)*

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**CALL TO ORDER**

**1. Call to Order**

*Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**APPROVAL OF AGENDA**

**2. Approval of Committee Meeting Agenda**

RECOMMENDATION:

THAT the October 5, 2023 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

**3. Adoption of Committee Meeting Minutes**

RECOMMENDATION:

THAT the September 5, 2023 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Council Liaison Update**

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

**5. Arts & Culture Related Committees of Council Discussion**

RECOMMENDATION:

THAT the discussion regarding Arts & Culture Related Committees of Council Discussion be received for information.

**6. Arts & Culture Strategy Update 2024 Planning**

RECOMMENDATION:

THAT the discussion regarding Arts & Culture Strategy Update 2024 be received for information.

**7. Staff Update**

RECOMMENDATION:

THAT the verbal report regarding Staff Update be received for information.

**PUBLIC QUESTIONS**

**8. Public Questions**

**NEXT MEETING**

**9. Next Meeting**

The next Arts & Culture Advisory Committee meeting is scheduled for November 2, 2023 at 3 p.m. and held in-person in the Raven Room at Municipal Hall.

**ADJOURNMENT**

**10. Adjournment of Committee Meeting**

RECOMMENDATION:

THAT the October 5, 2023 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES  
RAVEN ROOM, MUNICIPAL HALL  
TUESDAY, SEPTEMBER 5, 2023**

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Committee Members: S. Swan (Chair), P. Bowles, A. Meysami, B. Milley, K. Rosin, S. Tsangarakis, E. Vaartnou, C. Wang; and Councillor N. Gambioli attended the meeting in the Raven Room, Municipal Hall. Absent: J. Baxter.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 2:32 p.m.

Chair welcomed A. Nomura, Committee Clerk.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the September 5, 2023 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the July 13, 2023 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Council Liaison Update**

Members asked about a response from Council to ACAC's request for an update regarding the arts facility planning process. Councillor Gambioli informed the Committee that she would remind Council on September 6.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

**5. Arts & Culture Related Committees of Council Update**

Staff reported collaborating with Legislative Services on the revised draft terms of reference for the Arts & Culture Advisory Committee and presented a new draft to

members. Voting and non-voting positions have been created for this committee to avoid any perception of conflict of interest with members from organizations with financial relationships with the District.

The new Advisory Panels for the Art Museum, Community Grants Program, Ferry Building Gallery, and Public Art Program will have a member of the ACAC assigned to the panel to ensure flow of information and understanding of issues.

Discussion was had regarding the lack of representation from Indigenous communities on the ACAC. Staff explained that efforts will be made to ensure representation from at least one member of the Squamish Nation through the committee recruitment process.

The draft terms of reference will be presented to Council on September 25. If approved by Council, members would be appointed in December for a new committee starting January 2024.

It was Moved and Seconded:

THAT the Arts & Culture Advisory Committee endorses the revised Terms of Reference for the Arts & Culture Advisory Committee as discussed.

CARRIED

## **6. Arts & Culture Strategy (2018-2023) Update Discussion**

The current Arts & Culture Strategy (2018-2023) expires at the end of 2023. An update to the current strategy will be conducted internally without a consultant. All members agreed the current strategy has a solid base and just requires an update recognizing current issues and opportunities.

There was discussion on the timing of an update if there is potentially a new ACAC being formed for January 2024. It was agreed that staff would provide an update in October on the current strategy's priority action items, what was completed, what was not completed and why (resources, no longer a priority, COVID-19 restrictions, etc). Staff will also bring a list of potential organizations to bring together to discuss an update to the strategy at a November meeting.

It was Moved and Seconded:

THAT the discussion involving Arts and Culture Strategy (2018-2023) Update Discussion be received for information.

CARRIED

## **7. Staff Update**

Staff updated the Committee on the following:

- Summer events were very successful, with Harmony Arts 2023 experiencing very high attendance every day.
- There has been a strong return in attendance at events, festivals, indoor programs, art camps and workshops post COVID-19 for District programs.
- The Ambleside Welcome Figure project has been completed.

Members asked if the Planning Department would be making a presentation to the Committee of the draft Local Area Plan for Ambleside. Staff to follow-up.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

CARRIED

**8. PUBLIC QUESTIONS**

E. McHarg: Suggested that it would be useful to present the new committee structure through an illustration. Also suggested that defining the arts and culture vision in West Vancouver could help residents understand the impact of arts, rather than just focusing on programming.

**9. NEXT MEETING**

Staff confirmed that the next Arts & Culture Advisory Committee meeting is scheduled for October 5, 2023 at 3 p.m. and held in-person in the Raven Room at Municipal Hall.

CARRIED

**10. ADJOURNMENT**

It was Moved and Seconded:

THAT the September 5, 2023 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

The meeting adjourned at 4 p.m.

Certified Correct:

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Chair

\_\_\_\_\_  
Committee Clerk