

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

ARTS & CULTURE ADVISORY COMMITTEE MEETING AGENDA

THURSDAY, NOVEMBER 2, 2023

3 PM IN THE RAVEN ROOM, MUNICIPAL HALL

(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the November 2, 2023 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the October 5, 2023 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Council Liaison Update

RECOMMENDATION:

THAT the verbal report regarding Council Liaison Update be received for information.

5. Arts & Culture Strategy Update 2024 Planning

RECOMMENDATION:

THAT the discussion regarding Arts & Culture Strategy Update 2024 Planning be received for information.

6. Staff Update

RECOMMENDATION:

THAT the verbal report regarding Staff Update be received for information.

PUBLIC QUESTIONS

7. Public Questions

NEXT MEETING

8. Next Meeting

The next Arts & Culture Advisory Committee meeting is scheduled for December 6, 2023 at 3 p.m. and held in-person in the Raven Room at Municipal Hall.

ADJOURNMENT

9. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the November 2, 2023 Arts & Culture Advisory Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS & CULTURE ADVISORY COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
THURSDAY, OCTOBER 5, 2023**

Committee Members: S. Swan (Chair), J. Baxter, P. Bowles, A. Meysami, B. Milley, K. Rosin, C. Wang; and Councillor N. Gambioli attended the meeting in the Raven Room, Municipal Hall. Absent: S. Tsangarakis, and E. Vaartnou.

Staff: D. Niedermayer, Senior Manager, Cultural Services (Staff Representative); and A. Nomura, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 3:06 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the October 5, 2023 Arts & Culture Advisory Committee meeting agenda be approved as circulated.

CARRIED

A. Meysami absent at vote

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the September 5, 2023 Arts & Culture Advisory Committee meeting minutes be adopted as circulated.

CARRIED

A. Meysami absent at vote

REPORTS / ITEMS

4. Council Liaison Update

A new Terms of Reference for the Arts & Culture Advisory Committee (ACAC) was approved by Council on September 25, 2023. The new ACAC will come into effect in January 2024. Councillor N. Gambioli also informed the Committee that a response from Council to S. Swan's letter of July 14, 2023 requesting an update regarding the arts facility planning process will be coming shortly.

It was Moved and Seconded:

THAT the verbal report regarding Council Liaison Update be received for information.

CARRIED

A. Meysami absent at vote

5. Arts & Culture Related Committees of Council Discussion

A. Meysami entered the meeting at 3:29 p.m.

Council approved the revised Terms of Reference for the ACAC on September 25. The new committee comes into effect in January 2024, with the appointment of members to be approved by Council in December 2023. Any members of the current ACAC who wish to apply can do so to Legislative Services before October 31, 2023.

Staff reiterated that the new ACAC will focus on high-level strategic and policy issues. Residents interested in the operational focused tasks of the District's cultural services are welcome to join one of the Advisory Panels for either the Art Museum, Ferry Building Gallery, Community Grants Program or Public Art Program.

It was Moved and Seconded:

THAT the discussion involving Arts & Culture Related Committees of Council Discussion be received for information.

CARRIED

6. Arts & Culture Strategy Update 2024 Planning

The Committee reviewed the action items in the Arts & Culture Strategy (2018-2023) Prioritization & Phasing Action Plan to prepare for an update to the West Vancouver Arts & Culture Strategy that will begin in 2024 in consultation with West Vancouver's cultural sector. To expedite the process; the Committee focused on the very high and high priority action items to review which items have been completed, are ongoing, or have not been dealt with for whatever reason. The Committee's notes are as follows:

- Item 1.1.3: The monthly Lunch & Learn events remain a key priority as the North Shore arts & culture groups have benefitted greatly from this collaborative information sharing program. These events were paused during the pandemic.
- Item 1.2.1: Staff are actively working on increasing internal inter-divisional District of West Vancouver collaboration related to arts & culture and this remains a priority.
- Item 2.1.1: It is unknown how many other organizations are actively working on employing or commissioning the involvement of a greater diversity of artists. The District's art institutions, programs and festivals have increased diversity in programming. The Committee noted that this strategy should be revisited in January with the arts and culture groups to discuss progress.
- Item 2.1.2: The Committee would like to include this item in the January discussions with the arts and culture sector.

J. Baxter left the meeting at 4 p.m. and did not return.

- Item 2.3.3: Chair suggested that a disconnect exists with the District's busking bylaws. Despite busking bylaws still being in place, it was suggested that the general public enjoys these events. An item to keep on the agenda for the workshops with the cultural groups in 2024.
- Item 4.1.1: The Culture Compass was developed with several North Shore arts groups, the tourism sector, and recreation providers and is an excellent tool for communicating the North Shore's cultural offerings. The District developed the

artsWEST monthly newsletter. However, this newsletter relies on subscribers and requires additional resources to advertise its existence to residents as well as smaller groups with arts programming to include in the newsletter. This item will be kept on the agenda for further discussion.

It was Moved and Seconded:

THAT the discussion regarding Arts & Culture Strategy Update 2024 be received for information and the review of action items in the Arts & Culture Strategy (2018-2023) Prioritization & Phasing Action Plan be continued at the next meeting.

CARRIED

J. Baxter absent at vote

7. **Staff Update**

Staff informed the Committee that Staff from the Planning Department will attend the October 17 Public Art Advisory Committee meeting to present a draft local area plan for Ambleside. Staff will forward a meeting invite to anyone on this Committee who would like to attend.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

CARRIED

J. Baxter absent at vote

8. **PUBLIC QUESTIONS**

There were no questions.

9. **NEXT MEETING**

Staff confirmed that the next Arts & Culture Advisory Committee meeting is scheduled for November 2, 2023 at 3 p.m. and held in-person in the Raven Room at Municipal Hall.

10. **ADJOURNMENT**

It was Moved and Seconded:

THAT the October 5, 2023 Arts & Culture Advisory Committee meeting be adjourned.

CARRIED

J. Baxter absent at vote

The meeting adjourned at 4:19 p.m.

Certified Correct:

Chair

Committee Clerk

DRAFT