

COUNCIL CORRESPONDENCE UPDATE TO NOVEMBER 15, 2023 (8:30 a.m.)

Correspondence

- (1) 13 submissions, November 8-14, 2023, regarding Amendment to Animal Control and Licence Bylaw No. 4545, 2008 and Long-Term Dog Strategy in West Vancouver**
- (2) 9 submissions, November 8-14, 2023, regarding Proposed Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5264, 2023 (Ambleside Local Area Plan: RM1 and RM2 Proposed Zoning Bylaw Amendments) (Referred to the November 20, 2023 public hearing)**
- (3) Har El, The North Shore Centre for Jewish Life, November 14, 2023, regarding “West Vancouver Public Menorah Lighting”**
- (4) Committee and Board Meeting Minutes – Community Engagement Committee meetings April 12, May 10, and October 11, 2023; and Community Grants Committee meeting October 12, 2023**

Correspondence from Other Governments and Government Agencies

No items.

Responses to Correspondence

No items.

From: [REDACTED] s. 22(1)
Sent: Wednesday, November 8, 2023 12:18 PM
To: correspondence
Cc: Mark Sager; Linda Watt; caplambur@westvancouver.ca; Scott Snider; sthompsonn@westvancouver.ca; Nora Gambioli; Christine Cassidy
Subject: Dogs on the Seawall

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Hello Everyone,

I would just like to thank you for all the work you are doing for our community and in particular today, for visiting the subject of allowing leashed dogs on the seawall and other previously prohibited areas.

Apart from being a dog owner myself and thrilled at the idea of being able to use the seawalk to walk [REDACTED] s. 22(1) we live on [REDACTED] s. 22(1) and I often see seniors with their dogs and walkers struggling with the uneven streets and it makes me so happy to think that they will be able to walk on an even surface with their companions enjoying the views.

I'm sure you are inundated with options but I just wanted to say thank you and let you know I think it's a wonderful idea. It works well in other communities and I'm sure it would here to.

Very Best Regards,

[REDACTED] s. 22(1)

From: [REDACTED] s. 22(1)
Sent: Wednesday, November 8, 2023 1:45 PM
To: correspondence
Subject: Dogs on the Seawall

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

We are in full support of dogs on leashes on the Seawall.

Too many times we have seen Seniors struggle with their dogs on the stairs and behind the fence..etc.

It's time for a change!

Thank you

[REDACTED] s. 22(1)

West Vancouver, BC

From: s. 22(1)
Sent: Wednesday, November 8, 2023 3:53 PM
To: correspondence
Subject: In support of the proposal of new locales to walk dog.

CAUTION: This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Council

I would like to express my support for the West Vancouver Council's proposal of the new locales to walk your dog; Horseshoe Bay Park, Ambleside Seawalk, and the Centennial Seawalk.

Public spaces are essential for promoting a sense of community, providing recreational opportunities, and fostering a healthy environment for residents. It is crucial that access to these spaces is inclusive and accommodating to as many community members as possible.

Council's suggestion of requiring dogs to be on a short leash demonstrates a practical and reasonable approach to ensure that dogs are under control and demonstrates that Council is taking proactive steps to address potential safety concerns.

Walking a dog is a perfectly legal activity. The proposed venues are public spaces. Neighbouring municipalities have established policies that allow responsible dog ownership in public spaces. West Vancouver's policies are out of step with the prevailing norms and expectations. I support Council's proposal to bring our policies in alignment.

Respectfully,

s. 22(1)

West Vancouver, s. 22(1)

From: s. 22(1)
Sent: Friday, November 10, 2023 12:07 PM
To: correspondence
Subject: Fwd: In support of the proposal of new locales to walk dog.

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s. 22(1)

West Vancouver, BC s. 22(1)

----- Forwarded message -----

From: s. 22(1)
Date: Fri, Nov 10, 2023 at 11:33 AM
Subject: Re: In support of the proposal of new locales to walk dog.
To: s. 22(1)
Cc: s. 22(1)

Hi s. 22(1)

You sent the email to me and s. 22(1) instead of West Van.

Sent from my iPhone

On Nov 10, 2023, at 9:29 AM, s. 22(1) wrote:

To West Vancouver Council

On Fri, Nov 10, 2023 at 8:33 AM s. 22(1) wrote:

Good morning,

I support the letter of s. 22(1) regarding dog walking on leash at the 3 locations described.

Key to this allowance is the wording "responsible" which means that the dogs on leash should be well-controlled and of no nuisance to others.

This would include unnecessary barking, lunging and failure to remove pet feces.

These infractions should be promptly dealt with and adequately penalized.

Huge benefit of this proposal would be particularly to the elderly who may have some physical incapacity and would be safer in these walking areas.

Respectfully submitted,

s. 22(1)

Sent from my iPhone

Begin forwarded message:

From: [REDACTED] s. 22(1)
Date: November 8, 2023 at 3:26:04 PM PST
To: correspondence@westvancouver.ca
Subject: In support of the proposal of new locales to walk dog.

Dear Council

I would like to express my support for the West Vancouver Council's proposal of the new locales to walk your dog; Horseshoe Bay Park, Ambleside Seawalk, and the Centennial Seawalk.

Public spaces are essential for promoting a sense of community, providing recreational opportunities, and fostering a healthy environment for residents. It is crucial that access to these spaces is inclusive and accommodating to as many community members as possible.

Council's suggestion of requiring dogs to be on a short leash demonstrates a practical and reasonable approach to ensure that dogs are under control and demonstrates that Council is taking proactive steps to address potential safety concerns.

Walking a dog is a perfectly legal activity. The proposed venues are public spaces. Neighbouring municipalities have established policies that allow responsible dog ownership in public spaces. West Vancouver's policies are out of step with the prevailing norms and expectations. I support Council's proposal to bring our policies in alignment.

Respectfully,

[REDACTED] s. 22(1)

West Vancouver Resident

--
[REDACTED] s. 22(1)

From: [REDACTED] s. 22(1)
Sent: Monday, November 13, 2023 8:34 AM
To: correspondence
Subject: Fwd: Dogs on the Seawall

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

>
> Dear Mayor Sager and Elected Council, West Vancouver is blessed with
> a very special Seawall, which has been maintained and landscaped beautifully over the years.
> It is a joy to share with residents, tourists and guests.
>
> Many who exercise by walking the Seawall are Seniors, often with walkers and canes, who have been safe from
scooters, bikes, rollerblades and dog leashes.
>
> I understand that people love their dogs, but there is a good sniffing place for dogs by the fence. Surely there are many
other places for dogs to walk, but Please, our Seniors need the Seawall.
> Thank you for your consideration. [REDACTED] s. 22(1)
> [REDACTED] s. 22(1)
>
> Sent from my iPad

From: s. 22(1)
Sent: Monday, November 13, 2023 11:00 AM
To: correspondence
Subject: Support for the amendment of bylaws for dog walking areas

CAUTION: This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Council,

I fully support the recent proposal to amend the current bylaws to allow dog owners to walk with their dogs on leash along the Sea Walk and in the Horseshoe Bay Park areas. This would especially be beneficial to elderly and disabled persons and families with small children, being able to walk their dogs in their own neighbourhoods on flat, level and paved walkways without traffic. Local businesses would also benefit as people waiting in long ferry lineups in Horseshoe Bay could take their dogs out of their vehicles and purchase food/drinks to enjoy at the Horseshoe Bay Park. Similarly, local businesses in Dundarave and Ambleside would also benefit from dog owners stopping to grab a snack/drink to enjoy on their walks/along the sea walks.

Sincerely,

s. 22(1)
Resident of s. 22(1)

From: s. 22(1)
Sent: Monday, November 13, 2023 11:44 AM
To: correspondence
Subject: Expression of Support for amendments to West Vancouver dog bylaws

CAUTION: This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

To whom it may concern,

I am supportive of the progressive proposals made by council to permit dogs, on leash, in the areas of the Sea Walk and Horseshoe Bay Park.

Regards,

s. 22(1)
West Vancouver Resident
(s. 22(1), West Vancouver)

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From: [REDACTED] s. 22(1)
Sent: Monday, November 13, 2023 11:58 AM
To: correspondence
Subject: Support for dogs on sea wall

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Council,

Please include our support towards including leashed dogs on the sea wall in West Vancouver and Horseshoe Bay.
Thank you,

[REDACTED] s. 22(1)

West Vancouver, BC

[REDACTED] s. 22(1)

From: [REDACTED] s. 22(1)
Sent: Monday, November 13, 2023 9:11 PM
To: correspondence
Cc: [REDACTED] s.22(1)
Subject: Dogs on the Seawall

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Please note that I am **very much against** having dogs on the West Vancouver Seawall. It will be a disaster - for so many reasons which I am sure you have understood from other WV citizens that oppose this bylaw to have dogs on leash on the seawall.

[REDACTED] s. 22(1) WV [REDACTED] s. 22(1)

From: [REDACTED] s. 22(1)
Sent: Tuesday, November 14, 2023 7:25 AM
To: correspondence; Linda Watt; Sharon Thompson; Scott Snider; Peter Lambur; Nora Gambioli; Christine Cassidy; Mark Sager
Subject: Dogs on the Seawalk - Yes

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1) . Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Good morning everyone

Should dogs be allowed on the West Van seawalk? While I'm surprised this is even a question, I would like to thank you all for taking the time to address what I appreciate is a very divisive issue the community.

From my perspective this is a resounding yes!

The seawalk is a magical place, and we would appreciate the opportunity to use it with our dog on a leash and under control.

Please pass this motion and change the bylaw.

[REDACTED] s. 22(1)

[REDACTED] s. 22(1)

[REDACTED] s. 22(1)

West Vancouver

[REDACTED] s. 22(1)

From: [REDACTED] s. 22(1)
Sent: Tuesday, November 14, 2023 10:05 AM
To: correspondence
Subject: Dog Policy on Seawall

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Council

I am writing to thank you for taking up the proposal of having new locales to walk your dog - Horseshoe Bay Park, Ambleside Seawalk, and the Centennial Seawalk.

These areas have been off limits to dogs, yet these public spaces are important for creating an environment of inclusivity, promoting a sense of community, encouraging outdoor use of our space for all, and fostering a positive community spirit within West Van. We need to be inclusive and maximize access for all members of our community and that includes people who have dogs.

Council's suggestion of requiring dogs to be on a short leash demonstrates a practical and reasonable approach to ensure that dogs are under control and demonstrates that Council is taking proactive steps to address potential safety concerns.

Walking a dog is a perfectly normal and legal activity. People walk their dogs every day and navigate sidewalks, lanes, streets and paths all of the time..... doing the same on the seawall, HSB Park and Centennial Seawalk is no different - it's just that pets and their owners have been excluded access to these areas. The proposed venues are public spaces. Neighbouring municipalities have established policies that allow responsible dog ownership in public spaces. West Vancouver's policies are out of step with the prevailing norms and expectations. I support Council's proposal to bring our policies in alignment.

Thank you!

[REDACTED] s. 22(1)
West Vancouver, BC [REDACTED] s. 22(1)

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[REDACTED] s. 22(1)

From: [REDACTED] s. 22(1)
Sent: Tuesday, November 14, 2023 8:57 PM
To: correspondence
Subject: Dogs on the seawall and in parks

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To West Vancouver Mayor and Council

I strongly support more access for dogs on the seawall on beaches and in parks (and transit too).
In the summer, lots of visitors spend the day and occasionally the night on the beach but WV homeowners are told that their dogs are not allowed.
We can be responsible dog owners who pick up and control our dogs,
Dogs and their owners contribute to the heart and soul of our lovely community.
Thank you in advance for considering improved access.

[REDACTED] s. 22(1)

West Vancouver BC
[REDACTED] s. 22(1)

From: s. 22(1)
Sent: Tuesday, November 14, 2023 10:55 PM
To: correspondence
Cc: Linda Watt; Sharon Thompson; Scott Snider; Peter Lambur; Nora Gambioli; Christine Cassidy; Mark Sager
Subject: RE: Dog bylaw changes
Attachments: IMG_8492.HEIC; IMG_8493.HEIC; IMG_8494.HEIC; IMG_8488.HEIC; IMG_8489.HEIC; IMG_8490.HEIC; IMG_8491.HEIC

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Dear Mayor and Council,

Thank you so much for approving the West Vancouver dog bylaw amendments. Almost everyone I have spoken to is overjoyed with these changes. However, I see you are receiving many letters of disapproval with unreasonable reasons why you should not go through with these changes. I have noticed that these people are often making arguments around seniors getting affected negatively, such as getting sick if they get licked by the dogs or get tangled up in dog leashes or whatever, painting a picture of masses of ailing older people on walkers or canes walking the sea walk in conflict with dogs. I must admit that some of these letters have given me many moments of laughter! I invite you to walk the sea walk and see if you notice any "ailing" seniors. These arguments are just silly.

The biggest concern that I noticed people have brought up is the issue of dog poo. This is also a ridiculous argument. We have dogs on sidewalks right now every day and everywhere; when was the last time you stepped on dog poo? The highest concentration of dogs is unquestionably in the dog park, which my wife and I walk every Sunday and have been doing so s. 22(1) years. I do not recall the last time I saw dog poo on the paved walkways. Last Sunday, it was an unusually busy day at the dog park, and I took pictures of the paved sidewalks, which are probably longer than the sidewalks of the Ambleside sea walk; I could not see one piece of dog poo. Please see the attached pictures.

The complaint letters are not factually accurate. They are also full of negativity and selfishness and are almost mean, trying to exclude us dog owners from the pleasures of walking with our dogs, who are often our best friends, this most precious part of West Vancouver. This is not what our community should be about.

Please do not hesitate to finalise the changes to the bylaws as was passed at the previous council meeting.

Sincerely,

s. 22(1)

West Vancouver

From: s. 22(1)
Sent: October 23, 2023 7:35 PM
To: 'correspondence@westvancouver.ca' <correspondence@westvancouver.ca>
Cc: 'lwatt@westvancouver.ca' <lwatt@westvancouver.ca>; 'sthompson@westvancouver.ca'

<sthompson@westvancouver.ca>; 'ssnider@westvancouver.ca' <ssnider@westvancouver.ca>;
'plambur@westvancouver.ca' <plambur@westvancouver.ca>; 'ngambiolli@westvancouver.ca'
<ngambiolli@westvancouver.ca>; 'ccassidy@westvancouver.ca' <ccassidy@westvancouver.ca>;
'mark@westvancouver.ca' <mark@westvancouver.ca>

Subject: Dog bylaw changes

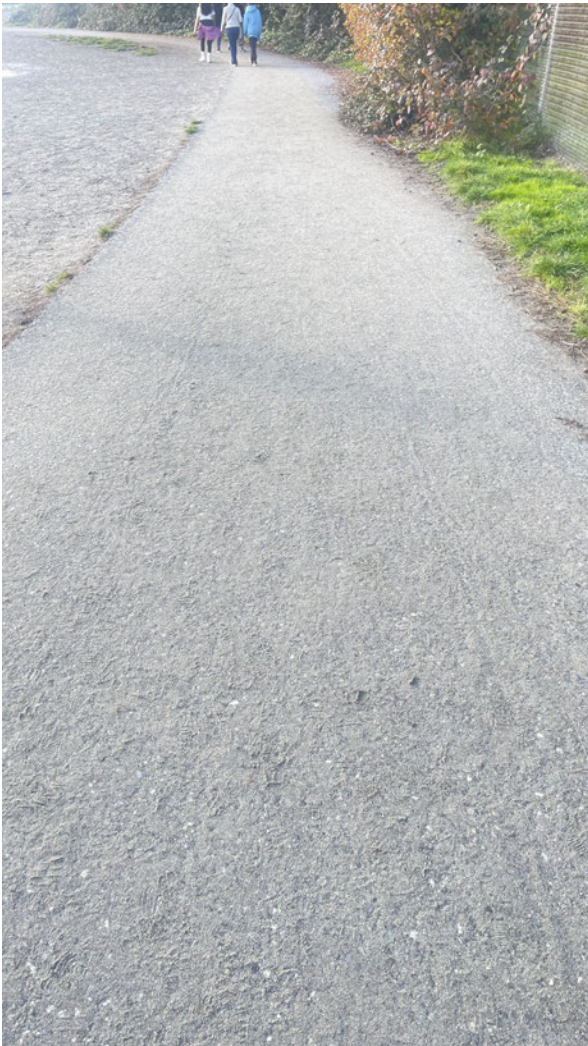
Hello,

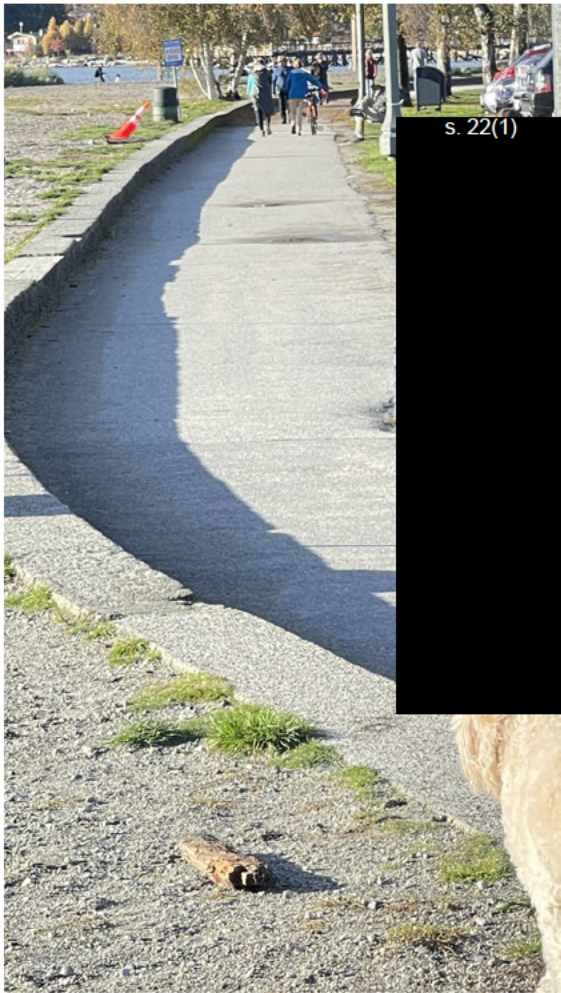
I am a **s. 22(1)** resident of West Vancouver. I have owned several dogs during these years, and most of my friends and neighbours also have dogs, or have had dogs. These dogs are part of our family, they are not just animals co-existing with us. I don't see why such a big section of the West Vancouver tax payers should be excluded from enjoying these sea-walks. I am getting older and I need to walk my dog on-leash on a flat surface, instead of the trails, due to an injury. Further, I don't agree that we should be limited to the off-leash park, and also forced to walk alongside the traffic.

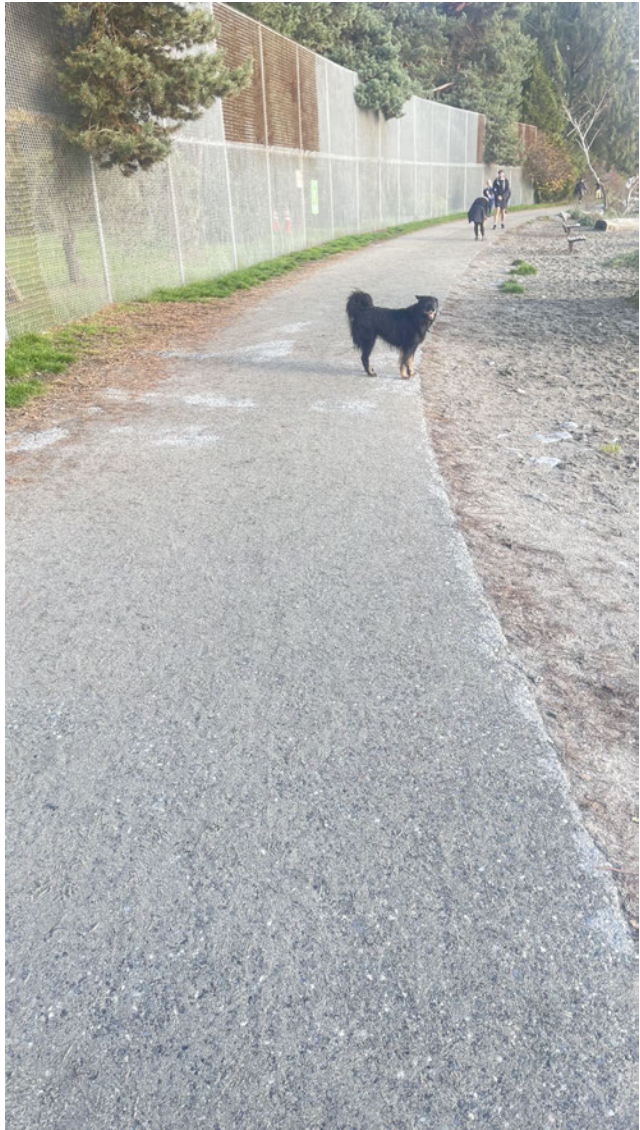
I am very glad that finally we have a council that cares for all of the residents of this beautiful city, and I hope you will not be discouraged to do the right thing because of complaints from a few noisy anti-dog-access people.

s. 22(1)

West Vancouver







From: [REDACTED] s. 22(1)
Sent: Wednesday, November 8, 2023 11:00 PM
To: Christine Cassidy; Nora Gambioli; Peter Lambur; Scott Snider; Sharon Thompson; Linda Watt; Mark Sager
Cc: correspondence
Subject: Rental housing in Ambleside

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1) Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Mayor and Council,

In diversity lies a healthy, viable community. Please retain Rental Housing available for those who cannot afford the zillions and, more importantly, for the well being of the Whole Body, the community that Reside in this lovely part of Canada. In diversity lies fibre, strength.

Yours sincerely,

[REDACTED] s. 22(1)

West Vancouver, B.C. [REDACTED] s. 22(1)

Sent from my iPad

From: [REDACTED] s. 22(1)
Sent: Thursday, November 9, 2023 11:18 AM
To: Christine Cassidy; Nora Gambioli; Peter Lambur; Scott Snider; Sharon Thompson; Linda Watt; Mark Sager
Cc: correspondence
Subject: Rental housing in Ambleside

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Mayor and Council,

I have been an owner of a single family rental home built in [REDACTED] s.22(1) with a legal secondary suite [REDACTED] s.22(1) in Dundarave since we purchased the property in [REDACTED] s. 22(1)

I support the concept of dedicating current rental rules for current homes to permanent status rather than densify developments in Dundarave to townhouse and apartments.

I would like to see a West Coast Express heavy rail transit system simultaneously installed along the current CN/PGE rail corridor from Cheakamus to North Vancouver sea bus terminal to service West Vancouver commuters.

[REDACTED] s. 22(1)

Mission BC

[REDACTED] s. 22(1)

Sent from my iPhone

From: [REDACTED] s. 22(1)
Sent: Thursday, November 9, 2023 12:34 PM
To: Christine Cassidy; Nora Gambioli; Peter Lambur; Scott Snider; Sharon Thompson; Linda Watt; Mark Sager
Cc: correspondence
Subject: In support of rental housing in Ambleside

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Mayor and Council,

I'd like to voice my support for the proposed rezoning of 30 apartment buildings in Ambleside so that they are preserved for renters and not for redevelopment as strata condominiums.

Not only is the Province requiring us to offer more rental and affordable housing options, but it's right that all municipalities play their part in addressing Vancouver's housing crisis.

I recognize that "renting" vs. "buying" might not be attractive to developers or building owners and hope we can find creative ways to address their needs WITHOUT losing any rental stock or compromising the quality of rental stock.

I also hope that rents remain within an affordable range.

Thanks for listening.

[REDACTED] s. 22(1)

West Vancouver BC

[REDACTED] s. 22(1)

From: s. 22(1)
Sent: Friday, November 10, 2023 3:01 AM
To: correspondence
Cc: Mark Sager; Christine Cassidy; Nora Gambioli; Peter Lambur; Scott Snider; Sharon Thompson; Linda Watt
Subject: Grow the long term rental housing by regulating short term rentals for primary residence ONLY.
Attachments: 2021-short-term-rental-highlights-report.pdf

CAUTION: This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Mayor and City councillors

I have been a resident of the district of West Vancouver for many years, s. 22(1) went to Sentinel Secondary school. and I would like to stay in the community.
However, with inflation and high interest mortgage rates, it is now too expensive to live in West Vancouver and many families can no longer live here.

Why short term rentals **operated from a principal residence only** should be allowed:

West Vancouver is facing a housing affordability crisis. We all want residents to stay, live, and build a future in West Vancouver. The strategy should be:

- Protect existing long-term rental housing and return more long-term rental housing to the market
- Allow residents to use their principal residence to earn additional income to offset their housing costs
- Provide safe and healthy accommodation options to support our tourism industry including the Ambleside and Dundarave villages
- Helps the district respond to any concerns with noise, garbage, parking, and safety
- Permit us to enforce against non-compliant and illegal operators who are using long-term rental homes as short-term rentals

This will -not- take away long term housing supply and will in fact increase it when properly regulated. For example, the city of Vancouver, within the **first 1.5 years** allowing short term rental for primary residences. an astonishing **510 units were returned to long term rentals!** see attached short term rental pdf report from the City of Vancouver.

Immediate action requested from Mayor and Council: change bylaw asap to allow short term rentals for primary residence only.

Thank you for your consideration.

Sincerely

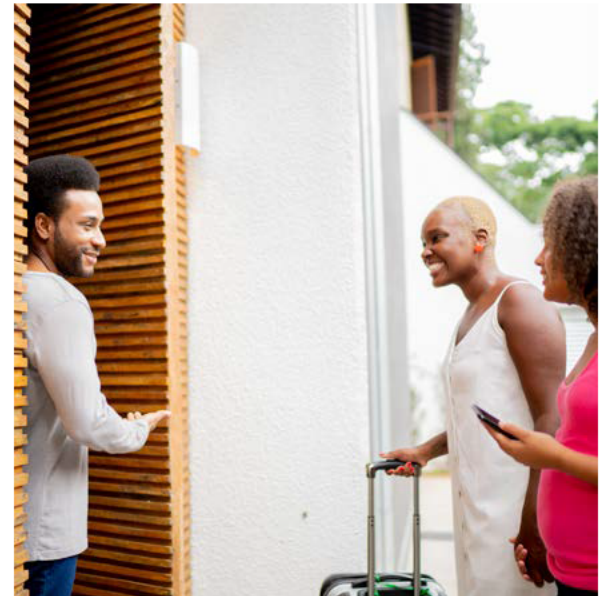
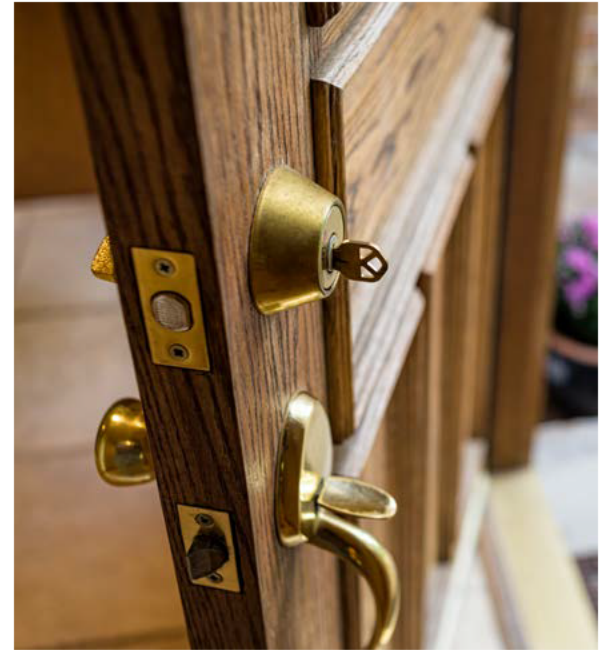
s. 22(1)

West Vancouver

s. 22(1)



SHORT-TERM RENTAL 2021 HIGHLIGHTS REPORT



An overview of the short-term rental market in Vancouver from January – December 2021

Including key highlights and the impact of the COVID-19 pandemic



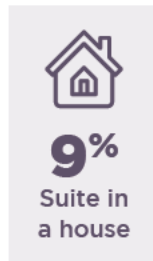
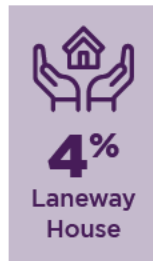
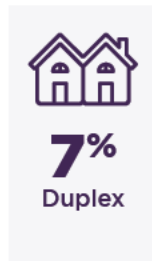
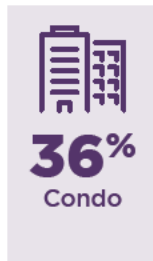
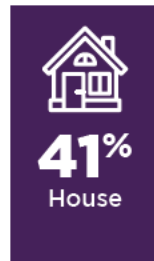
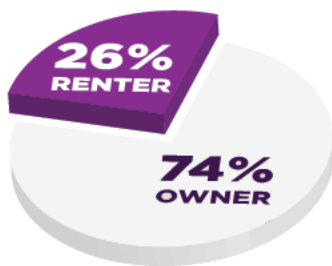
SHORT-TERM RENTAL 2021 HIGHLIGHTS REPORT



HOUSING
VANCOUVER

Located on the territories of the x̱m̱əθḵʷəy̱əm (Musqueam), Sḵwx̱wú7mesh (Squamish), and səliwətał (Tseil-Waututh) peoples, the City of Vancouver introduced short-term rental regulations in 2018 with the intent to support long-term rental housing while allowing residents to earn additional incomes from their homes, provide tourist accommodations and keep neighborhoods safe. The City remains committed to increase awareness and compliance of the regulations through ongoing program review and evaluation to benefit our residents.

WHO IS OPERATING SHORT-TERM RENTALS?



Information selected by licence holder at time of application

WHAT ARE THE REGULATIONS DOING?

The City commissioned a one-time evaluation of the impact of Vancouver’s short-term rentals program on the long-term rental market from Dr. David Wachsmuth of McGill University’s School of Urban Planning. This evaluation supported results of previous studies, notably by the CMHC that City regulations aimed at protecting long-term rental supply, including both short-term rental regulations and the empty homes tax, are very likely producing their intended outcomes. The study identified the challenges in generating a long-term rental conversion number year-over-year. One major factor contributing to the challenge remains the unknown of what operators who stop short-term renting will do with their unit.

Using a combination of mathematical calculations, assumptions, and analysis of other municipalities, this study determined that as a result of the City’s short-term rental licence and enforcement program:

Focussed enforcement
on frequently rented entire home listings is recommended

1,090
fewer active short-term rental listings
(25 per cent reduction)

510
short-term rental units returned to long-term rental within the first 1.5 years.



SHORT-TERM RENTAL 2021 HIGHLIGHTS REPORT



HOUSING
VANCOUVER

A secondary purpose of the study was to examine the impact of COVID-19 on Vancouver's short-term rental market.

823

Unique Airbnb and VRBO listings were matched to LTR listings on Craigslist or Kijiji.

The long-term impact of COVID-19 on the STR industry is still to be determined

Throughout 2021,

the City continued to expand the Prohibited Buildings Registry, which restricts the auto-issuance of short-term rental licences for any address on the registry, to nearly 490 buildings and strata plans combined comprising more than 9,200 units throughout Vancouver.

COMMUNITY CONNECTION



Continued engagement

with UBCM and Provincial government which resulted in recommendations for provincial oversight of short-term rentals



Obtained public insight

on regulations through a Short-term Rentals Community Working Group

→ shapeyourcity.ca/str-working-group



Streamlined

short-term rental website with new videos to help increase awareness and understanding of regulations

ENSURING A SAFE AND COMPLIANT COMMUNITY



337

Complaints received in 2021



908

Investigative casefiles opened in 2021



212

Licences were suspended or voluntarily closed due to non-compliance



151

Site inspections completed



209

Audits initiated



21

Listings referred to prosecution in 8 case files



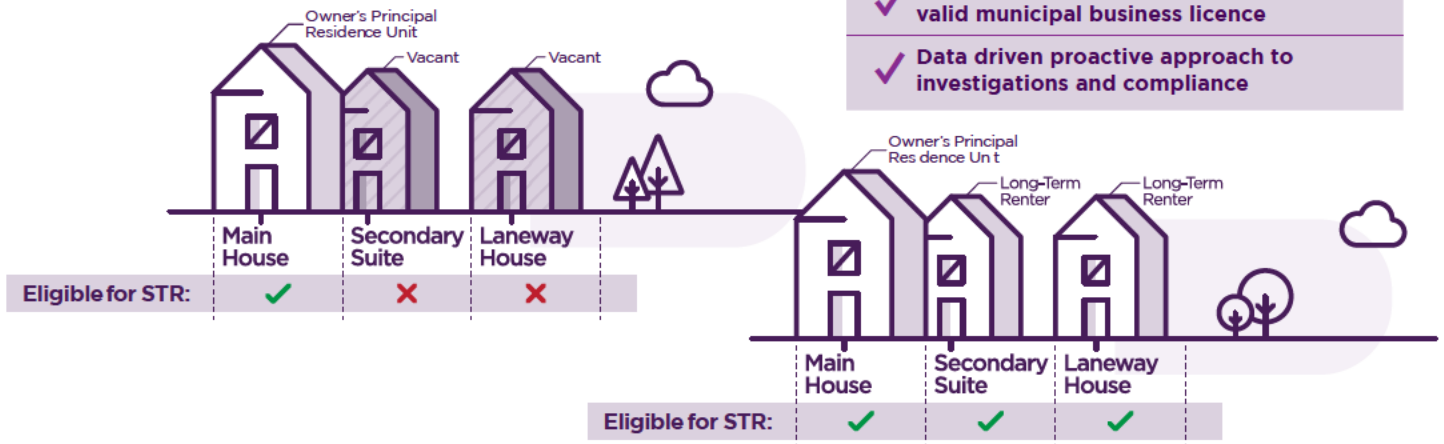
SHORT-TERM RENTAL 2021 HIGHLIGHTS REPORT



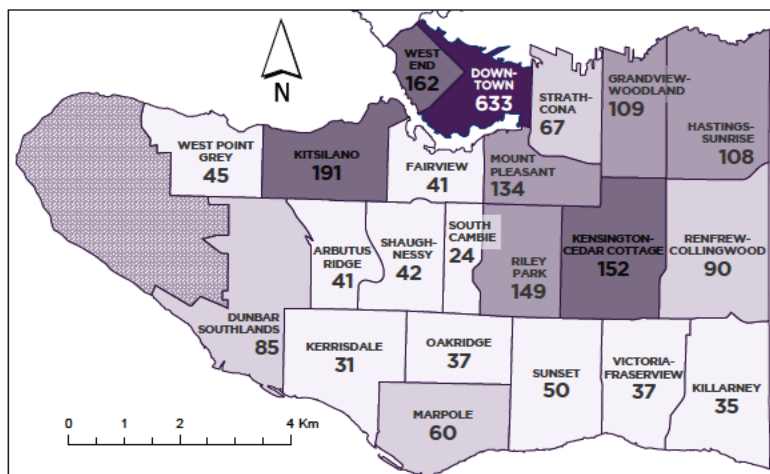
**HOUSING
VANCOUVER**

WHAT IS ALLOWED IN VANCOUVER?

- ✓ Only permitted in principal residence with valid municipal business licence
- ✓ Data driven proactive approach to investigations and compliance



WHERE ARE SHORT-TERM RENTALS IN VANCOUVER?



Number of Short-Term Rental Units

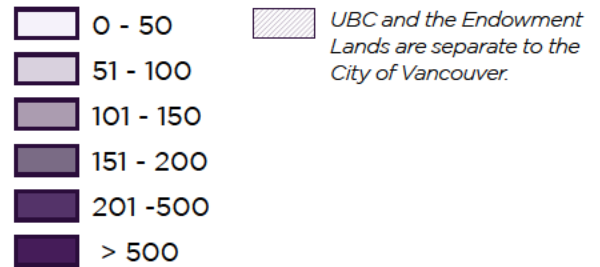


Figure 2: Heat-map of short-term rental units in Vancouver on the market on December 23, 2021.

LICENSING IN 2021

↓ 39%
Decrease from 2020



2,136 ~~3,466~~
Short-term rental business licences issued in 2021

↓ 28%
Decrease from 2020



2,325 ~~3,219~~
Units on the market at end of 2021

↑ 5%
Increase from 2020



\$104 ~~\$99~~
Cost of a short-term rental business licence fee in 2022 (as of January 1, 2022)

s. 22(1)

West Vancouver, B.C. s. 22(1)

November 11, 2023

Legislative Services
West Vancouver Municipal Hall
750 17th Street
West Vancouver, B.C. V7V 3T3

Re : Potential Zoning Change Regarding Purpose Built Rental Apartments in Ambleside

Dear Sirs/Madams,

We are writing to support the proposed zoning change that would prevent purpose built rental apartments in Ambleside from being converted into condominiums. Conversions of these apartments into condos would be unconscionable, for several reasons. Let me explain.

Our building, s.22(1) an older rental apartment building at s. 22(1), is a good example of the first reason. The vast majority of the occupants of this building are long-term residents, many of whom are elderly. Almost none of these people could afford to purchase their apartment as a condo and, therefore, they would effectively be thrown out onto the street – during a period of close to zero vacancy rates for rental apartments.

In addition, it's noteworthy that converting rental apartments into condos would be directly contrary to federal government housing policy, which is aimed at increasing the supply of affordable rental apartments. The government is spending billions of dollars per year in order to incentivize condo developers to switch to building rental apartments through programs like the Rental Construction Financing Initiative and the MLI Select insurance program.

And, finally, but perhaps most salient, is the fact that there's currently a housing supply crisis in Canada for affordable housing, and converting Ambleside rental apartments into condos would make this problem even worse than it already is.

Thank you for giving us the opportunity to submit our opinion.

s. 22(1)

From: s. 22(1)
Sent: Monday, November 13, 2023 7:48 AM
To: Christine Cassidy; Nora Gambioli; Peter Lambur; Scott Snider; Sharon Thompson; Linda Watt; Mark Sager
Cc: correspondence
Subject: Residential Rental Tenure Zoning

CAUTION: This email originated from outside the organization from email address s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Mayor and Council,

I am writing in support of Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5264, 2023.

As a s. 22(1) renter on the North Shore, I see a rapidly diminishing supply of *affordable* older purpose-built rental properties in our region, leading to a depleted service industry workforce, be it baristas, hairdressers, care aides, janitors, or retail industry workers to name a few.

I fully support and urge you to implement protections of current older rental properties in Ambleside through rental-only zoning as a means to avoid the displacement of tenants from affordable rental homes in West Vancouver. This tool was first introduced in February 2018 as part of the NDP's 30 point plan Homes for BC to help municipalities preserve purpose built rental.

Of even more *critical* and parallel necessity is the immediate formation of a Tenant Protection and Assistance Policy in the District of West Vancouver in order to ensure that tenants who could stand to be evicted from purpose-built multifamily rental for redevelopment anywhere in West Vancouver receive assistance and compensation beyond what is legislated in the Residential Tenancy Act.

Even should you adopt RRTZ of the 30+ properties, tenants *could* potentially be evicted if property owners then decide (or are required to) pursue renovations, updates and retrofits to their current older rental buildings which in turn lead to more luxury-priced expensive rental units. As such, these residents deserve to be protected from and compensated for such a loss of their homes.

s. 22(1) the last mass demoviction on the North Shore, DNV's Emery Village in June 2018 which saw 61 families displaced, many off of the North Shore. s. 22(1), just before the 2018 Municipal Election, led to the formation of the District of North Vancouver's Rental, Social and Affordable Housing Task Force which in turn, through a 2-year study, recommended 60+ changes and improvements to rental housing. Tenant protection policies that more fairly benefit and compensate tenants displaced by redevelopment were adopted in May 2021.

Please, without delay, consider forming a similar policy for renter protection.

Find DNV's version of tenant protection here: <https://app.dnv.org/OpenDocument/Default.aspx?docNum=4809430>

(If DWV already has such a policy in place, accept my apologies. I was unable to see it on the website.)

Thank you.

s. 22(1)
North Vancouver BC s. 22(1)

From: [REDACTED] s. 22(1)
Sent: Monday, November 13, 2023 2:46 PM
To: Christine Cassidy; Linda Watt; Mark Sager; Nora Gambioli; Peter Lambur; Scott Snider; Sharon Thompson
Cc: correspondence
Subject: Rental housing in Ambleside

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Mayor and Council,

We would like to strongly encourage you to support the proposed by laws dedicated to protecting rental housing in Ambleside. The leadership that you have shown to date on this topic is truly outstanding! However, we are writing in advance of the public hearing on November 20th, to ensure that the final steps will be taken to enact the By Laws. We view this initiative by West Vancouver Mayor and Council as one of the most visionary and progressive in the province. It is an immediate and effective solution to the current housing crisis by protecting the supply of rental stock in the community. Affordability is also addressed as average rental costs are dramatically less than the cost of purchasing a strata condo.

We have been West Vancouver residents for [REDACTED] s. 22(1) years, [REDACTED] s. 22(1) as owners ([REDACTED] s.22(1)) and [REDACTED] s. 22(1) years as renters in [REDACTED] s. 22(1) . The new By Laws would allow us (and other Seniors) to continue aging in place and facilitate our ongoing contributions to the community. The rental By Laws would also be beneficial in increasing the number of families, first responders, and teachers who would be able to afford to live and work in the community.

Thank you for your consideration.

[REDACTED] s. 22(1)
West Vancouver, BC
[REDACTED] s. 22(1)

From: [REDACTED] s. 22(1)
Sent: Tuesday, November 14, 2023 11:34 AM
To: Mark Sager; Peter Lambur; Scott Snider; Linda Watt; Christine Cassidy; Nora Gambioli
Cc: correspondence
Subject: Ambleside Local Area Plan (LAP): RM1 and RM2 Proposed Zoning Bylaw Amendments

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Mayor and Council,

I want you to know that I fully support the proposed Zoning Bylaw Amendments.

I am a strong proponent of rental housing, especially in this current high-priced housing market. There is a good example of the financial advantage of renting over purchasing a home in Garth Turner's recent blog on 1 November, which can be found at:

BLOCKEDgreaterfool[.]ca/2023/11/01/the-confession/BLOCKED.

It describes the predicament of Greg and his wife in Victoria, whose joint pretax annual income is about \$140,000. They currently rent, but were considering buying their own home. Greg did the math and came to the conclusion that, over five years, they'd be hundreds of thousands ahead by staying put as renters. Garth, who is a financial advisor and a former federal Minister of Revenue, agreed with Greg's calculations and said: *"There's no contest between renting and buying. The premium required to become an owner is debilitating."*

This financial logic would also surely apply to those considering buying or renting a home in West Vancouver including those home owners wanting to downsize to an apartment. The prudent financial decision for downsizers would be to invest the money from the sale of their home and use the income from the investment to pay for the rent of an apartment. [REDACTED] s. 22(1) was a successful businessman who owned a home in West Vancouver. After [REDACTED] s. 22(1) died, he sold his single family home, invested the money from the sale of his home and moved into a rental apartment in [REDACTED] s. 22(1). [REDACTED] s. 22(1) the beneficiaries of his decision to save hundreds of thousand of dollars by renting instead of buying a condo for his home during his final years.

It is clear to me that we must keep existing rental dwellings and encourage and support building more if we want to keep downsizers in our community, attract families with young children, and provide homes for the local workforce. Ideally, new multi-family rental building developments should be close to transit, which would reduce traffic congestion and greenhouse gas emissions. I believe that passing these zoning bylaw amendments will be an important step in addressing the housing affordability crisis in our community.

Sincerely, [REDACTED] s. 22(1)

West Vancouver, British Columbia,
Canada, [REDACTED] s. 22(1)
[REDACTED] s. 22(1)

From: [REDACTED] s. 22(1)
Sent: Tuesday, November 14, 2023 5:03 PM
To: correspondence
Subject: Proposed zoning change

CAUTION: This email originated from outside the organization from email address [REDACTED] s. 22(1). Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

West Van Mayor and council:

I would like to support the new zoning change to make sure that the apartment I rent in the building I live in cannot be redeveloped as a strata condominium and be designated as permanently rentable.

Thank you.

[REDACTED] s. 22(1)

West Vancouver, BC

[REDACTED] s. 22(1)

From: Rabbi <rabbi@harel.org>
Sent: Tuesday, November 14, 2023 1:09 PM
To: correspondence
Subject: West Vancouver Public Menorah Lighting
Attachments: Menorah Lighting 2023 DWV.pdf

CAUTION: This email originated from outside the organization from email address rabbi@harel.org. Do not click links or open attachments unless you validate the sender and know the content is safe. If you believe this e-mail is suspicious, please report it to IT by marking it as SPAM.

Dear Mayor Sager and Council,

I am writing to invite you to a public menorah lighting at the West Vancouver Community Centre on December 14th at 6pm. Please let me know if any of you are able to attend. A formal invitation is attached.

Many thanks,
Rabbi Philip Gibbs
Rabbi at Har El, The North Shore Centre for Jewish Life



H A R E L

Har El, The North Shore Centre for Jewish Life
1305 Taylor Way, West Vancouver, BC V7T 2Y7
604-925-6488

Dear Mayor Sager and Council,

Each year, Har El, the North Shore Centre for Jewish Life organizes a public menorah lighting to celebrate the holiday of Hanukkah. This year, we will hold our lighting on Thursday, December 14th at 6pm in the atrium of the West Vancouver Community Centre. This will be the last night of the holiday.

Hanukkah celebrates the rededication of the ancient Temple after it was desecrated by the forces of Antiochus IV in the 2nd century BCE. Each night of the eight-day holiday, we light an additional candle to celebrate the way that one day's worth of oil for the ritual lamps miraculously lasted eight days until they were able to prepare new oil.

The themes of Hanukkah take on a new urgency this year. Many of our community members have friends and families in Israel and are still processing the horror of the initial attacks and are deeply concerned about the safety of the hundreds of hostages and the dangerous path the war is taking. We are also watching with fear at the rising antisemitism in public discourse. On Hanukkah, we recognize the importance of rebuilding faith and civil society after war. We take pride in publicizing our religious identity, and we push ourselves to find glimmers of hope in the darkest of places.

We invite you to join to support the Jewish community and celebrate the religious diversity of the North Shore community. We will ask you to light one of the electric lights on our large menorah display. Please let me know if any of you will be able to join and would like to take part in the lighting.

Thank you,

s. 22(1)

Rabbi Philip Gibbs

rabbi@harel.org

604-925-6488 ext. 1

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY ENGAGEMENT COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, APRIL 12, 2023**

Committee Members: E. McHarg, J. Berg, C. Fraser, A. Labelle, G. Nicholls, J. Roote, and J. Sidhu; and Councillors S. Thompson (Chair) and N. Gambioli attended the meeting in the Raven Room, Municipal Hall. Absent: Councillor P. Lambur.

Staff: D. Powers, Director of Community Relations & Communications, H. Keith, Senior Manager, Climate Action & Environment, K. Andrzejczuk, Acting Communications & Engagement Manager (Staff Representative); C. Gadsby, Communications Advisor; and N. Roizman (Community Relations Liaison) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 3:31 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the April 12, 2023 Community Engagement Committee meeting agenda be amended by:

- Adding new Item 3.1 regarding First Nations Land Acknowledgement Discussion;

AND THAT the agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the March 8, 2023 Community Engagement Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

J. Sidhu entered the meeting at 3:32 p.m.

3.1 First Nations Land Acknowledgement Discussion

C. Gadsby (Communications Advisor) spoke regarding the First Nations land acknowledgement and asked the Community Engagement Committee whether they would like to include it in their meetings.

Discussion ensued regarding First Nations land acknowledgements and consulting with First Nations.

It was Moved and Seconded:

THAT the Community Engagement Committee requests direction from Council on a consistent approach to First Nations land acknowledgements for all committee meetings.

CARRIED

J. Sidhu voted in the negative

4. Urban Forest Management Plan Engagement

H. Keith (Senior Manager of Climate Action and Environment) spoke relative to the document regarding "Communications & Engagement Overview: Urban Forest Management Plan" and informed that:

- Developing the Urban Forest Management Plan (Draft Plan) has been a lengthy process that began several years ago;
- The Draft Plan pulls together the recommendations from the Interim Tree Bylaw Working Group and findings from the 2021 Tree Canopy Cover Analysis and 2022 State of the Urban Forest Report;
- The Draft Plan includes a report on the state of the West Vancouver's urban forest and the District's tree management services; and five goals that have a total of 58 associated strategies and actions to achieve the Draft Plan's vision and target;
- The first phase of public engagement for the Urban Forest Management Plan was held in May 2022, involving virtual meetings, a survey, and an information booth at Spring Fest West; approximately 250 people completed the survey and virtual meetings were not well attended but provided an opportunity for attendees to learn and provide feedback;
- Findings from the first phase of engagement provided an understanding of challenges, gaps, barriers, and the community's vision for the urban forest; it is known that trees are controversial in West Vancouver, and thus staff received feedback and developed a vision, target, goals, strategies, and actions that aim to provide a balance to reflect the values of the community and manage the urban forest effectively going forward;
- Common themes heard in the first phase of engagement include a need for more planting, more education, more protection of trees during development, and climate resilience; there was a low consensus on regulating trees on private property;
- As directed by Council, the next step is to proceed with a second phase of engagement on the Draft Plan; the objective of this engagement is to confirm that the Draft Plan aligns with the community's vision and values;
- Staff are planning to conduct a survey that will ask respondents whether they support the five goals and associated strategies, and if there are any gaps; and
- Staff are seeking feedback from the Community Engagement Committee on whether a virtual information meeting would be valuable to include in the engagement.

Discussion ensued and the Community Engagement Committee provided the following feedback:

- A meeting is a good opportunity to provide education, collect feedback, and prompt dialogue;
- Consider that people attending meetings may be the same people completing the survey; aim to reach more people;
- If a meeting or workshop is held, hold it in the evening;
- The education part of this engagement is critical; consider a workshop for Council and the public;
- Focus education on explaining why the Urban Forest Management Plan is needed and what will happen without it; and
- The first phase of engagement was very well done and extensive; this survey should be simple.

Discussion ensued regarding the goal of 200 surveys; D. Powers (Director, Community Relations & Communications) informed that it is a best practice to do a second round of engagement to confirm that the Draft Plan reflects the values of the community, however, as the second phase of engagement, it will be difficult to involve people who did not take the first survey.

Discussion ensued and the Community Engagement Committee provided the following feedback:

- Provide a summary of the highlights and explain tree canopy cover in the information materials;
- Clarify whether survey questions are asking respondents to think about their own neighbourhoods or the community as a whole; frame questions to prompt respondents to think about the whole community; and
- Collect data on where people live, as views on the urban forest vary by neighbourhood.

It was Moved and Seconded:

THAT the Community Engagement Committee supports proceeding with Option 2 (survey and virtual meeting), considering feedback from the committee.

CARRIED

A member of the public spoke regarding the following:

- No staff presentation at the Council meeting;
- Tree canopy and the size of trees that are protected;
- The Community Wildfire Protection Plan and its relation to the Urban Forest Management Plan; and
- The impact of development on the urban forest.

J. Roote left the meeting at 4:54 p.m. and re-entered the meeting at 4:56 p.m.

P. Hundal (member of the public) spoke regarding concerns about the Community Wildfire Protection Plan not being included in the Draft Plan and suggested there be more education on the Community Wildfire Protection Plan.

A member of the public spoke regarding how few people participate in public engagement and that surveys do not capture everything.

T. Reinsch (member of the public) spoke regarding education and the importance of explaining what the actions in the Draft Plan mean.

N. Roizman and H. Keith left the meeting at 5:10 p.m. and did not return.

5. Engagement Summary Report: 2023 Budget

D. Powers (Director, Community Relations & Communications) spoke relative to the document regarding "2023 Budget Engagement Summary Report" and requested feedback on the document.

Discussion ensued and the Community Engagement Committee provided the following feedback:

- It is useful to look at the number of people who were informed but didn't participate; the number of people informed is good;
- Add a section about what was learned and what can be done better next time; and
- Consider ways to include public comments at Council meetings and committee minutes in engagement summary reports.

Discussion ensued regarding the process of providing engagement summary reports to Council for consideration; D. Powers informed that engagement summary reports are included in Council meeting agenda packages to provide information regarding engagements to Council before they make final decisions; and that the Council process is outside of the Community Engagement Committee's purview.

It was Moved and Seconded:

THAT the Engagement Summary Report regarding the 2023 Budget be received for information.

CARRIED

7. Committee Member Update

With the Committee's consent, Item 7 regarding Committee Member Update was considered immediately prior to Item 6 regarding Staff Update.

J. Roote spoke regarding a campaign to promote westvancouverITE registration and informed that she is working with staff to develop business cards containing a QR code that goes to the registration link, which will be provided for committee members, staff, and councillors to hand out, as well as sandwich boards at District facilities and other promotion tactics.

Discussion ensued and the Community Engagement Committee provided the following feedback:

- Consider asking people to register for westvancouverITE who use eservices;
- Make westvancouverITE registration more visible on the District website; and
- Include reasons to register for westvancouverITE in the promotion.

Discussion ensued regarding Ambleside Local Area Plan workshops.

It was Moved and Seconded:

THAT the discussion regarding Committee Member Update be received for information.

CARRIED

6. Staff Update

D. Powers (Director, Community Relations & Communications) informed that she will be retiring in May and this will be her last Community Engagement Committee meeting; committee members thanked D. Powers for her contributions and congratulated her on retiring.

It was Moved and Seconded:

THAT the discussion regarding Staff Update be received for information.

CARRIED

7. Committee Member Update

With the Committee's consent, Item 7 regarding Committee Member Update was considered immediately prior to Item 6 regarding Staff Update.

8. PUBLIC QUESTIONS

A member of the public spoke regarding:

- The First Nations land acknowledgement; and
- The budget process was fast; it was a difficult timeline to read the report and prepare for a presentation to Council.

9. NEXT MEETING

Staff confirmed that the next Community Engagement Committee meeting is scheduled for May 10, 2023 at 3:30 p.m. and held in-person in the Raven Room at Municipal Hall.

10. ADJOURNMENT

It was Moved and Seconded:

THAT the April 12, 2023 Community Engagement Committee meeting be adjourned.

CARRIED

The meeting adjourned at 5:55 p.m.

Certified Correct:
s. 22(1)

[Redacted Signature]

s. 22(1)

[Redacted Signature]

Staff Representative

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY ENGAGEMENT COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, MAY 10, 2023

Committee Members: E. McHarg, J. Berg, C. Fraser, A. Labelle, G. Nicholls, J. Roote, and J. Sidhu; and Councillors S. Thompson (Chair), N. Gambioli, and P. Lambur attended the meeting in the Raven Room, Municipal Hall.

Staff: K. Andrzejczuk, Acting Communications & Engagement Manager (Staff Representative); C. Gadsby, Communications Advisor; and M. Spitale-Leisk, Communications Assistant (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. **CALL TO ORDER**

The meeting was called to order at 3:30 p.m.

2. **APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the May 10, 2023 Community Engagement Committee meeting agenda be approved as circulated.

CARRIED

J. Sidhu absent at the vote

3. **ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the April 12, 2023 Community Engagement Committee meeting minutes be adopted as circulated.

CARRIED

J. Sidhu absent at the vote

J. Sidhu entered the meeting at 3:32 p.m.

REPORTS / ITEMS

4. **Engagement Summary Report: Arts Planning: Visioning**

K. Andrzejczuk (Acting Communications & Engagement Manager) spoke relative to the document regarding "Engagement Summary Report: Arts Planning: Visioning" and informed that:

- The consultant included the survey results in their final report;
- Engagement Summary Report: Arts Planning shows engagement methods used and how many people participated; and
- Engagement methods included a survey, workshops, and open houses.

Discussion ensued and the Community Engagement Committee provided the following feedback:

- Consider if the pottery group at Gleneagles Community Centre was consulted; K. Andrzejczuk informed that it is possible the group was reached as part of engagement efforts at the community centre;
- Make engagement summary reports available for the public to view on the website before they go to Council for discussion;
- Consider including full consultant report in Community Engagement Committee agenda package;
- Consider optimal design for online viewing when formatting engagement summary reports;
- Having Council feedback on the engagement process is important to maintaining public confidence;
- Is it important to reflect on effective engagement methods;
- Consider the timing of bringing engagement summary reports to the Community Engagement Committee and when they are going to be received by Council;
- Provide clarity around what it means when a report is received for information and how that is interpreted by the general public;
- Consider having the Community Engagement Committee provide an engagement summary report evaluative statement that is captured in the meeting minutes;
- Consider the challenges of the Community Engagement Committee endorsing an engagement summary report;
- Consider if those directly involved in the project would be best suited to endorse an engagement summary report; and
- Provide an executive summary of the consultant's key findings.

J. Roote queried if the Arts Facilities Advisory Committee gained valuable information from the consultant report and if anything could have been done differently; G. Nicholls (Arts Facilities Advisory Committee Chair) informed that a coherent message came through from the consultation that emphasized certain kinds of themes and principles fairly clearly; and that the process could have been more streamlined.

It was Moved and Seconded:

THAT the report regarding Engagement Summary Report: Arts Planning: Visioning be received for information;

AND THAT staff prepare an executive summary of the consultant's key findings.

CARRIED

5. Staff Update

K. Andrzejczuk (Acting Communications & Engagement Manager) spoke relative to the document regarding "Staff update to Community Engagement Committee–May 10, 2023" and informed that:

- Ambleside Local Area Plan: Workshops are ongoing and staff have expanded virtual meeting capacity to accommodate everyone who is interested in participating;
- Engage with Age: The survey has been launched, with feedback from the Community Engagement Committee, which was much appreciated;
- Urban Forest Management Plan: The survey has been launched, with feedback from the Community Engagement Committee.
- Lime E-Bike: It is a tri-municipal project led by the District of North Vancouver and the survey is tentatively scheduled to launch at the end of May 2023.

J. Roote commented regarding Engage with Age survey questions and sandwich boards in the West Vancouver Municipal Hall atrium.

J. Berg commented regarding Engage with Age optional survey questions and confidentiality of personal information.

K. Andrzejczuk informed of staffing updates to the Community Engagement Committee.

C. Gadsby (Communications Advisor) informed that:

- Staff are assessing current engagement projects;
- No new engagements are planned until the fall, in terms of reporting;
- The Community Relations & Communications department is in the process of hiring and onboarding new staff; and
- There are no engagement items that would necessitate having formal Community Engagement Committee meetings in June and July 2023.

Councillor Thompson (Chair) requested that staff send Community Engagement Committee members the Terms of Reference for their feedback, including questions and concerns, by email before June 14, 2023.

Councillor Thompson suggested Community Engagement Committee members meet informally before September 2023 to gather insight regarding their role, the Terms of Reference, and the future direction of the committee.

Councillor Lambur suggested staff circulate to Community Engagement Committee members the current Community Engagement Policy and the staff guidance document; K. Andrzejczuk informed the Community Engagement Policy was reviewed in September 2022; the process was tabled due to staff capacity; the document needs to be revised; and that staff will share the current document.

It was Moved and Seconded:

THAT the report regarding Staff Update be received for information.

CARRIED

6. Committee Member Update

J. Roote spoke regarding an ongoing campaign to promote westvancouverITE registration and informed that:

- The Hilltop News, which is distributed by the British Properties Area Homeowners' Association, published an article encouraging residents to sign up for westvancouverITE and stay informed;
- westvancouverITE business cards with QR codes have been created and a plan is being developed for how to distribute them; and
- westvancouverITE sandwich boards have been created to promote registration.

Discussion ensued and the Community Engagement Committee provided the following feedback:

- Consider investigating funding for third-party research to learn what information is important for West Vancouver residents to be aware of, how they currently receive updates from the municipality, and how they would prefer to receive that information;
- It would be beneficial to promote westvancouverITE during Council meetings;
- Consider including westvancouverITE business cards with mailed correspondence from the municipality;
- Consider including a westvancouverITE banner on digital marketing materials; and
- Consider setting up a District of West Vancouver information booth at community festivals and events.

J. Roote queried regarding Farsi and Chinese language advertising tactics; C. Gadsby (Communications Advisor) informed those avenues were successful in reaching those target audiences.

Discussion ensued regarding Ambleside Local Area Plan workshops and the Community Engagement Committee provided the following feedback:

- Staff did a great job of organizing the workshops;
- There was interaction among different age groups;
- Some seniors experienced challenges hearing the presenters and a microphone would be useful;
- Consider the role of workshop facilitators in managing group dynamics; and
- Consider a post-workshop debrief.

J. Sidhu queried regarding staff capacity for engagement workshops; K. Andrzejczuk (Acting Communications & Engagement Manager) informed that the Communications & Community Relations department supports staff in setting up and promoting engagement projects; and that the Ambleside Local Area Plan engagement is led entirely by the planning department.

Councillor Thompson informed that the Awards Committee is actively recruiting nominations for Community Awards and that the deadline for applications has been extended.

It was Moved and Seconded:

THAT the report regarding Committee Member Update be received for information.

CARRIED

PUBLIC QUESTIONS

7. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

8. NEXT MEETING

Staff confirmed that the next Community Engagement Committee meeting is scheduled for September 13, 2023 at 3:30 p.m. and held in-person in the Raven Room at Municipal Hall.

It was Moved and Seconded:

THAT the June 14, 2023 at 3:30 p.m. and July 12, 2023 at 3:30 p.m. Community Engagement Committee meetings be cancelled.

CARRIED

9. ADJOURNMENT

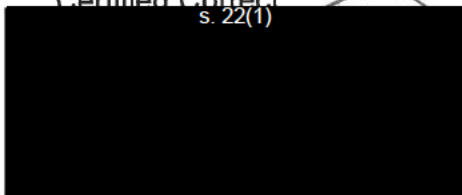
It was Moved and Seconded:

THAT the May 10, 2023 Community Engagement Committee meeting be adjourned.

CARRIED

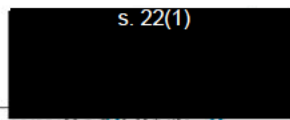
The meeting adjourned at 4:57 p.m.

Certified Correct:
s. 22(1)



s. 22(1)

Committee Clerk



**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY ENGAGEMENT COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, OCTOBER 11, 2023**

Committee Members: E. McHarg (Acting Chair), J. Berg, C. Fraser, A. Labelle, G. Nicholls, J. Roote, J. Sidhu; and Councillors N. Gambioli and P. Lambur attended the meeting in the Raven Room, Municipal Hall. Absent: Councillor S. Thompson (Chair).

Staff: C. Gadsby, Acting Director of Community Relations & Communications; P. Cuk, Manager, Legislative Operations; A. Mafi, Communications & Engagement Manager (Staff Representative); and F. Costa, Communications Coordinator (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 3:32 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the October 11, 2023 Community Engagement Committee meeting agenda be approved as circulated.

CARRIED

A. Labelle and J. Sidhu absent at the vote

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the September 13, 2023 Community Engagement Committee meeting minutes be adopted as circulated.

CARRIED

A. Labelle and J. Sidhu absent at the vote

REPORTS / ITEMS

4. Community Engagement Committee Terms of Reference Discussion

J. Sidhu entered the meeting at 3:35 p.m.

A. Labelle entered the meeting at 3:38 p.m.

P. Cuk shared an overview of the process to update the Terms of Reference, explaining that the document is a policy of Council, and, as such, any changes need Council's approval. P. Cuk explained that the Committee may suggest updates to the sections Mandate, Role, and Membership, with the other sections being corporate-wide standards followed by all committees of Council.

P. Cuk commented on the history of the Community Engagement Committee (CEC), initially created to manage working groups, and how the CEC's role has since

changed to include other attributions. Discussion ensued as Councillors and CEC members asked questions and suggested updates and inputs to the Terms of Reference.

Councillor P. Lambur added that there are not as many working groups nowadays and that the mandate and role sections required a review moving forward. Councillor P. Lambur added that members should suggest updates during the meeting and submit further comments in the next two weeks, informing that this process may take long to be concluded.

J. Roote questioned item 4.7 in the Terms of Reference regarding Conflict of Interest, expressing concern about having a CEC member be on any other committee in case this other committee presents to the CEC.

G. Nicholls asked for clarification regarding the status of working groups not having changed recently, which was confirmed by P. Cuk.

J. Roote left the meeting at 3:50 p.m. and returned to the meeting at 3:53 p.m.

E. McHarg commented on her understanding that the Terms of Reference do not mention just one term for volunteer committee members; informed the Committee about a minor change in the CEC's Terms of Reference in 2021 to increase the number of members and add more work around general engagement.

Councillor N. Gambioli informed the Committee about working groups being successful and not lasting more than two years and questioned the need to review the Terms of Reference.

E. McHarg asked for confirmation of the items that could be edited in the Terms of Reference.

C. Fraser suggested that the section 2 (Role) in the Terms of Reference should be divided into three pieces – community engagement activities, working groups, and annual work plan – and prioritized according to importance. C. Fraser also suggested the setup of a subcommittee to discuss changes to the Terms of Reference.

G. Nicholls questioned the need to review the Terms of Reference, considering the effort and process required to amend it; suggested a review of the wording on item g in section 2.

J. Sidhu also questioned the need for reviewing the policy and commented that discussing the Terms of Reference once a year is a great exercise.

J. Berg agreed that a policy update is not necessary at the moment and questioned item 4.7 regarding Conflict of Interest.

J. Roote agreed with the comments about the need to review the policy and commented about item g in the Role section having two separated topics: how to get more people engaged and the engagement activities. Asked about the decision to change membership for 1 year only considering that a two-year term is better for the continuity of the committee's work.

Councillor P. Lambur agreed that item g in the Role section can be problematic and commented on item h as well, considering that this Committee does not make recommendations directly to Council. Councillor P. Lambur suggested that a reason to update the policy would be to make it more reflective of the current work of the

Committee.

A. Labelle agreed that the policy should be discussed and that the two-year term is better for the continuity of the committee's work.

E. McHarg agreed with the previous comments regarding items g and h from the Role section and commented that the policy should reflect the current focus of the Committee which is the community engagement projects. E. McHarg suggested that the policy should clarify the committee's role of providing feedback and input to staff on how to improve the engagement for consideration as opposed to providing direction.

E. McHarg mentioned that the CEC does not review the final report of an engagement project. A. Mafi explained that the final report is presented for Council's consideration first.

Committee members agreed that the main work would be to reorganize the policy and clarify a few points instead of creating a new Terms of Reference. P. Cuk commented that minor changes to the policy could be accomplished faster and would result in a simpler report for Council's consideration.

G. Nicholls questioned the relationship between the committee's Terms of Reference and the Community Outreach and Engagement Policy, and if both policies should be connected.

P. Cuk explained that both policies should be considered separately because the Community Outreach and Engagement Policy is staff related.

G. Nicholls suggested that the CEC should be able to make recommendations for Council's consideration.

A. Labelle suggested that the CEC should receive feedback on the advice provided to staff on engagement projects.

E. McHarg suggested that the final report to Council should mention how the comments from the CEC about the engagement plan were considered.

C. Gadsby informed the Committee that the final report is created by the expert staff responsible for the project and that Communications has no input over it.

It was concluded that this subject should be discussed in the next agenda item as it refers to items included in the Community Outreach and Engagement Policy.

It was Moved and Seconded:

THAT the discussion regarding changes to the Community Engagement Committee Terms of Reference be deferred to 2024.

CARRIED

A. Labelle asked about the application process for next year. P. Cuk explained that the District is receiving applications until October 31, 2023, and that if current members are interested in remaining on the CEC they should reapply. If a member is on their first one-year term, a new application is not required, and staff should be informed of their interest to reapply.

A. Labelle, C. Fraser, and G. Nicholls would like to be considered for another term on the CEC. J. Sidhu, J. Roote and J. Berg are still considering. E. McHarg has

served three terms.

5. Community Outreach and Engagement Policy Discussion

A. Mafi informed that the Committee expressed the desire to update the Community Outreach and Engagement Policy and that P. Cuk could provide clarification on the update process.

P. Cuk explained that the update process is essentially the same as the one for Terms of Reference, as both are policies of Council, and, as such, any changes need Council's approval.

It was recommended that staff should work on the policy update and a draft version should be presented to the CEC for review.

The Committee discussed the policy's sections and suggested updates.

Councillor N. Gambioli suggested that section 3.0, items 1, 4, and 5 should be reviewed, and questioned the use of the staff guidance document.

Councillor P. Lambur suggested that the staff guidance document might be useful for large projects, such as the Official Community Plan (OCP).

A. Mafi agreed that the terminology should be reviewed and suggested that staff should reach out to other municipalities and gather best practices on outreach and engagement as a starting point for this discussion.

J. Sidhu suggested clarification on the term "spectrum of engagement" mentioned on sections 3.0 and 4.0.

G. Nicholls commented the difficulty to understand the meaning and intention of this document and recommended the benchmarking with other municipalities and the use of related literature from the International Association for Public Participation (IAP2) to guide the update process.

Councillor P. Lambur commented that this policy was meant to cover everything and should be more specific. Agreed with the suggestion of consulting other communities for best practices.

E. McHarg questioned the use of the spectrum of engagement terminology in the District's projects and suggested that the percentage of each category be registered.

A. Mafi confirmed that staff refer to the spectrum of engagement consistently and informed that the document from IAP2 is available on the CEC's webpage.

It was Moved and Seconded:

THAT staff update the Community Outreach and Engagement Policy and present to the Committee for comments and review.

CARRIED

6. Staff Update

A. Mafi informed the Committee on the differences between committees, boards, working groups, and advisory roundtables.

Discussion ensued regarding the different group types and their applicability to District's projects.

P. Cuk explained the need to use different terminology considering the different rules for each group and mentioned that the Horseshoe Bay Local Area Plan started as a roundtable. P. Cuk explained that the word "commission" was used in the past and the current terminology is committee.

E. McHarg asked about the meetings for the Caulfeild Area Land Use Contract (LUC).

A. Mafi explained that it was suggested that the Caulfeild LUC should be brought to the CEC and the Chair recommended otherwise considering that the level of engagement was to inform. Even though it was not brought to the CEC, the Communications Department followed the engagement process for this project, considering that it offers opportunities for feedback.

Councillor P. Lambur explained that this is an administrative process to update the zoning that must be followed by all municipalities in the Province.

E. McHarg commented that this project sounds like a mini Local Area Plan consultation.

C. Fraser mentioned her experience with the same process for the Hollyburn Country Club.

A. Mafi mentioned that the Annual Work Plan will be discussed in the upcoming CEC meeting in November.

It was Moved and Seconded:

THAT the verbal report regarding Staff Update be received for information.

CARRIED

7. Committee Annual Evaluation

A. Mafi shared an updated version of the Committee Annual Evaluation form.

J. Roote commented that question 8 should be written as a statement instead of a question, and that question 18 should offer the option to leave contact information in case the committee member wants to be contacted by staff or the Chair.

G. Nicholls asked if the results of these evaluations over the years resulted in changes to the way committees function and commented that the results could be used in a more effective way with a different approach. G. Nicholls suggested that committee members should have an opportunity to provide feedback that could be used during the committee's term.

Councillor N. Gambioli mentioned a similar experience with the evaluation process for working groups to get feedback on problems and discuss potential solutions. Suggested that this process could be in the work plan twice a year to provide feedback to staff and the Chair.

Councillor P. Lambur suggested that this topic should be included in the next meeting agenda as an ongoing improvement discussion.

E. McHarg questioned the intent of the questionnaire and commented that evaluating the Chair is problematic for committee members. Suggested that the questions should be used as prompts for open discussion about how to improve the committees' work.

Discussion ensued considering the review of the questions or the cancellation of this evaluation process.

Councillor N. Gambioli suggested that the chairs in each committee should use the questionnaire as a template to have a discussion once a year.

J. Roote commented that members will respond if they have any red flags to raise.

E. McHarg commented the document is too long with 19 questions and asked who receive the results and what is done with the information.

G. Nicholls suggested a quarterly discussion based on a simple set of questions and also that chairs be encouraged to reach out to committee members and check about issues they wish to discuss in a one-to-one meeting.

E. McHarg suggested to reduce the questionnaire to 10 questions and making them less about judging people and more about success factors for the committees.

It was Moved and Seconded:

THAT the discussion regarding Committee Annual Evaluation be received for information.

CARRIED

8. Committee Member Update

E. McHarg shared her experience in Nova Scotia regarding the level of support provided by government around the flooding situation. Mentioned how they use postcards in their engagements.

J. Roote expressed interest in increasing the number of people signing up to the westvancouverITE website and asked for volunteers to help this project.

J. Sidhu mentioned PumpkinFest coming up this Sunday and how it could be a good opportunity to inform about the webpage.

It was Moved and Seconded:

THAT the verbal report regarding Committee Member Update be received for information.

CARRIED

9. PUBLIC QUESTIONS

There were no questions.

10. NEXT MEETING

Staff confirmed that the next Community Engagement Committee meeting is scheduled for November 8, 2023 at 3:30 p.m. and held in-person at the Raven Room in the Municipal Hall.

11. ADJOURNMENT

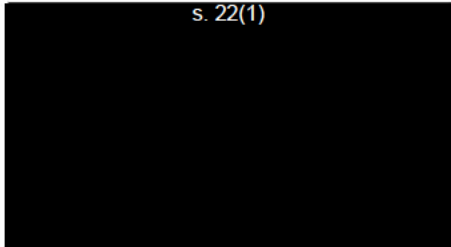
It was Moved and Seconded:

THAT the October 11, 2023 Community Engagement Committee meeting be adjourned.

CARRIED

The meeting adjourned at 5:32 p.m.

Certified Correct:

s. 22(1)


s. 22(1)


Committee Clerk

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY GRANTS COMMITTEE MEETING MINUTES
CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE
THURSDAY, OCTOBER 12, 2023**

Committee Members: V. Holysh (Chair), J. Mascal, K. McCartney, G. McCurdy, S. Price, L. Rogers, J. Verner; and Councillor L. Watt attended the meeting in the Cedar Room, West Vancouver Community Centre. Absent: N. Baker, R. Fisher, and L. Mulholland.

Staff: D. Niedermayer, Senior Manager of Cultural Services; A. Nomura, Cultural Services Department Secretary; and D. Godfrey, Community Services Department Secretary (Committee Clerk) attended the meeting in the Cedar Room, West Vancouver Community Centre.

1. CALL TO ORDER

The meeting was called to order at 5:02 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the October 12, 2023 Community Grants Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the September 5, 2023 Community Grants Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Council Liaison Update

Councillor Watt noted that the Youth Advisory Committee is leading a Resilience and Mental Health Forum on October 20 and 21 with a keynote speaker presentation on October 20 from 6-9 p.m. and speakers and presenters scheduled for October 21 from 10 a.m. to 4 p.m. Enhance West Van assisted with funding for this Forum.

She noted that a Civic Reception for committee volunteers is being held tonight (October 12) at the Gleneagles Clubhouse.

It was Moved and Seconded:

THAT the verbal discussion regarding Council Liaison Update be received for information.

CARRIED

5. Changes to the Community Grants Committee Structure

V. Holysh recapped the change occurring to this committee's structure to a Community Grants Advisory Panel (CGAP) effective January 1, 2024. He encouraged all existing Community Grants Committee members to continue as members of the new Panel and noted that one or two members of the new panel may apply for the Arts & Culture Advisory Committee (ACAC) so that there is a communication link between this panel and the ACAC. Staff will connect with existing members within the next week to confirm their continued participation.

Staff spoke regarding the functions of the Arts & Culture Advisory Committee and their reliance upon the CGAP's work in the area of grant recommendations. It was also requested that staff ask one of the Council representatives appointed to the ACAC to attend specific key meetings of the CGAP in 2024 to ensure that Council continues to understand the value of the Community Grants Program and the broader mandate to support both the community services and arts, culture and heritage sectors.

It was Moved and Seconded:

THAT the verbal discussion regarding Changes to the Community Grants Committee Structure be received for information.

CARRIED

6. Community Grants Guidelines

A discussion regarding the Community Grants Framework Policy, Community Grants Framework Procedure, and Community Grants Guidelines documents was held. It was noted that the Guidelines document would be the day-to-day guiding document for applicants and advisory panel members and could be updated annually in response to guiding applicants to complete their application forms. The Framework Policy and Framework Procedure would be higher level documents requiring Council and/or Municipal Manager approval of changes. There was a request to have two Guidelines documents - Guidelines for Applicants and Guidelines for Advisory Panel members' to assist in reviewing the applications.

Several suggestions were made regarding ways of sharing completion of application form tips with grant applicants.

It was noted that in the language of the documents, the Local to Global Youth Initiatives grant stream budget should be included in the list of funding streams.

Discussion was held regarding wording updates in the three documents, and it was agreed that the specific requirement "to have one year's operating history" will be removed from the policy as the work to become a registered society shows an organization's commitment to their mandate and organizational structure.

It was Moved and Seconded:

THAT the Community Grants Committee endorses the Community Grants Framework Procedure as discussed.

CARRIED

Further discussion regarding the Guidelines document was deferred to the next meeting.

7. Workshop for Community Grant Program Applicants

V. Holysh invited comments and suggestions regarding the workshop proposal and a discussion was held regarding the workshop purpose and proposed format. It was confirmed that a workshop be held on November 22, 2023 from 4:30-6:30 p.m. with a location to be confirmed by staff. It was suggested that a follow-up workshop for applicants be held in January to assist applicants with completing their application forms.

It was Moved and Seconded:

THAT the verbal discussion regarding Workshop for Community Grant Program Applicants be received for information.

CARRIED

8. Updates for 2024 Grant Application Forms

D. Godfrey suggested some changes to the questions for the upcoming 2024 grant application form. Further discussion regarding the 2024 grant applications was deferred to the next Community Grants Committee meeting.

It was Moved and Seconded:

THAT the verbal discussion regarding Updates for 2024 Grant Application Forms be received for information.

CARRIED

9. Staff Update

Staff noted that the letter received from a grant applicant and distributed to the members was also received by Council. No direction has been received regarding a reply.

It was Moved and Seconded:

THAT the verbal discussion regarding Staff Update be received for information.

CARRIED

10. PUBLIC QUESTIONS

There were no questions.

11. NEXT MEETING

Discussion was held regarding a change in time for the next Community Grants Committee meeting.

It was Moved and Seconded:

THAT the next Community Grants Committee meeting be held on November 9, 2023 at 4 p.m. and held in-person in the Cedar Room at the West Vancouver Community Centre.

CARRIED

12. ADJOURNMENT

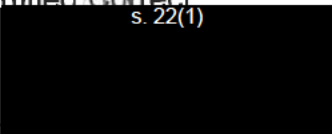
It was Moved and Seconded:

THAT the October 12, 2023 Community Grants Committee meeting be adjourned.

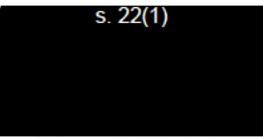
CARRIED

The meeting adjourned at 6:33 p.m.

Certified Correct:

s. 22(1)


Chair

s. 22(1)


Committee Clerk