



## School Travel Mini-Grant Application

### 2023/2024 Mini-Grant Application

1. School name: \_\_\_\_\_
2. School contact name: \_\_\_\_\_
3. School contact email: \_\_\_\_\_
4. School contact phone: \_\_\_\_\_
5. Has this initiative been reviewed by the school principal and received approval?
  - Yes
  - No

If no, please explain:

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6. Name of event/initiative: \_\_\_\_\_
7. Describe this event/initiative:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. When will it begin? \_\_\_\_\_
9. When will it be over? \_\_\_\_\_
10. How will this improve safe and active school travel at your school?  
\_\_\_\_\_  
\_\_\_\_\_

11. What are the total costs for this event/initiative? \_\_\_\_\_

12. How much funding are you applying for (max. \$300/school)? \_\_\_\_\_

13. How specifically will mini-grant funding be used to support your initiative?

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14. How many parent and student volunteers will be involved and how are they helping?

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15. Have you engaged other partners/helpers/supporters for this event/initiative and how are they helping?

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16. How will you measure success of your event/initiative?

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17. If funded, are you committed to providing a written summary describing the outcomes of your event/initiative by **the end of the school semester**?

Yes

No

If no, please explain:

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If we have any questions regarding this initiative, who should we contact?

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

This person is a:

- School staff person
- Member of the school PAC
- Other volunteer with the school

**Please send your complete application to:**

- by email: [tdore@westvancouver.ca](mailto:tdore@westvancouver.ca)
- by mail: West Vancouver Engineering Dept c/o Trevor Doré  
2121 Marine Drive, West Vancouver BC V7V 4Y2

*Personal information is collected pursuant to Section 26(c) of the Freedom of Information and Protection of Privacy Act for the purpose of administering the school travel mini-grant program. Questions may be directed to the Manager of Records and Privacy at 604-921-3497, 750 17th Street West Vancouver, BC V7V 3T3.*