



BUSINESS LICENCE APPLICATION

Application Type: New Business Address Change Name Change Home Based Business
 Contractors: Inter-municipal – W.V. Residents Only Out Of Town

PLEASE PRINT

Business Operating Name: _____
 ("Doing Business As")

Location of Business: _____
civic (unit) house no. street city postal code

business phone number cellular fax e-mail

Applicant/Corporate Name: _____
 (Licencee Name, Owner's personal name if unincorporated – Corporate/Limited name if incorporated)

Mailing Address
 (if different from above) _____
civic house no. street city postal code

business phone number cellular fax e-mail

Manager/Official: _____
full name manager's phone

Business Description: _____

Business Start or Opening Date: ____/____/____
month day year **Total Square Footage:** _____

Number of Persons engaged in the business in the DWV: _____ **Other:** _____

Certificate #: _____ **Are You Renovating or Altering the Premises?** Yes No

I HEREBY make application for a Business Licence in accordance with the particulars stated above and declare that these statements are true and correct and further, I understand if a Licence is granted I will comply with all bylaws and regulations of The Corporation of the District of West Vancouver.
 I UNDERSTAND that I will be subject to fines if I open and/or operate without having received all necessary building, health, and/or fire inspections and all necessary permits prior to the final Licence inspection and prior to the issuance of a Business Licence.

Applicant Name: _____ **Signature:** _____ **Date:** ____/____/____
month day year

The information on this form is collected under the authority of the Community Charter in order to process your application for a Business Licence. Personal information collected is protected pursuant to the Freedom of Information and Protection of Privacy Act.
 ENQUIRIES: Bylaw & Licencing Services, The Corporation of the District of West Vancouver 750 – 17th St, West Vancouver, BC V7V 3T3 T:925-7152

OFFICE USE ONLY

Call Number _____ Category _____ Fee _____

SEE REVRSE =>

Approved _____ Date Approved ____/____/____
month day year

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130.04 - Home Based Business

- 1) Where permitted, a home based business is subject to compliance with the following regulations:
 - a) No non-family member, and no more than two (2) persons of an immediate family shall be in any way engaged, occupied or employed to work on or from the premises in connection with such home based business, and such family persons shall reside in the dwelling.
 - b) No goods, wares, merchandise or other commodities shall be sold directly in, or upon, or from the premises.
 - c) No stock-in-trade, materials, supplies or goods related to the home based business shall be kept or stored outside any building on site.
 - d) No more than one vehicle shall be used in connection with the home based business and no such vehicle shall be in excess of 2,268 kilograms gross vehicle weight.
 - e) The home based business shall not generate more than one client to the site from which the business is being operated at any given time or cause more business related vehicle trips to the home than is normal in a residential area.
 - f) The home based business shall not contribute or cause any noise, heat, glare, odour, electrical interference or other nuisance to the immediate neighbourhood.
- 2) Notwithstanding the provisions in this Section, a physician's office is permitted within dwellings in the RD1, RD2, RM1 and RM2 zones.
- 3) Bed and Breakfast is defined and regulated separately and is not a home based business for the purposes of this Zoning Bylaw.
- 4) Without limiting the generality of this section, the following are not permitted as home based businesses:
 - a) beauty salon or barber shop;
 - b) orchestra or band training;
 - c) places of public assembly;
 - d) real estate sales;
 - e) restaurants;
 - f) retail sales directly from the site;
 - g) schools or recital areas;
 - h) stables or kennels for the boarding and breeding of animals; and
 - i) salvage or repair of vehicles.
- 5) All client parking associated with the home based business shall be accommodated onsite.

I HAVE UNDERSTOOD AND WILL COMPLY WITH WEST VANCOUVER
ZONING BYLAW NO. 4662, SECTION 130.04

Signature