

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
SPECIAL COUNCIL MINUTES  
MUNICIPAL HALL COUNCIL CHAMBER  
MONDAY, DECEMBER 8, 2008**

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**COUNCIL:**

Mayor P. Goldsmith-Jones; Councillors M. Evison, M. Lewis, T. Panz, M. Smith, W.S. Soprovich, and S. Walker.

**STAFF:**

G. McRadu, Chief Administrative Officer; B. Leigh, Deputy Chief Administrative Officer; S. Scholes, Municipal Clerk; R. Fung, Director of Engineering and Transportation; R. Laing, Director of Finance; B. Sokol, Director of Planning, Lands and Permits; K. Pike, Director of Parks and Community Services; and M. Chan, Deputy Municipal Clerk.

**CALL TO ORDER**

The meeting was called to order at 7:00 pm.

**APPROVAL OF AGENDA**

**1. Approval of December 8, 2008 Special Council Meeting Agenda**

MOVED by Walker, seconded by Soprovich:

THAT the December 8, 2008 Special Council Meeting agenda be amended:

- in Item 6 by replacing Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4588, 2008 with a revised version of the bylaw;
- in Item 7 by adding the 2008-2009 list of Council Committee Appointments;
- by adding to the Correspondence List, items (19.1), (25.1), (25.2) and (26);

AND THAT the agenda be approved as amended.

**CARRIED**

## ADOPTION OF MINUTES

### **2. Adoption of November 17, 2008 Special Council Minutes**

MOVED by Lewis, seconded by Evison:

THAT the following Minutes be adopted as circulated:

- November 17, 2008 Special Council Meeting.

**CARRIED**

## DELEGATIONS

### **3. E. Collins, Chair, West Vancouver Seniors' Activity Centre Advisory Board regarding Annual Financial Contribution and Achievements of 2008 (File: 0115-20-SACA1)**

E. Collins, Chair of the West Vancouver Seniors' Activity Centre Advisory Board spoke relative to the Centre's membership, volunteers, activities, achievements, fundraising and challenges, and provided a DVD presentation regarding Seniors' Centre activities and members. Council queried relative to the effect of the Community Centre construction on access to the Seniors' Centre, and offered their condolences for the passing of Chris Lee.

MOVED by Soprovich, seconded by Smith:

THAT Council thank E. Collins for the delegation regarding Seniors' Activity Centre Advisory Board Annual Financial Contribution and Achievements of 2008.

**CARRIED**

## REPORTS

### **4. Development Permit Application No. 08-026 for 1434 Marine Drive (File: 1010-20-08-026)**

Councillor Walker declared a possible conflict of interest with respect to the development application due to the location of her business and building and the proximity of the lane between the development site and her office, and left the meeting at 7:24 pm.

R. Thibodeau (architect for the applicant) spoke relative to the background, concerns raised at the November 17, 2008 Council meeting and the recent changes to the application.

MOVED by Smith, seconded by Soprovich:

THAT all written and verbal submissions regarding Development Permit Application No. 08-026 for 1434 Marine Drive up to and including the Council Meeting held on December 8, 2008 be received for information.

**CARRIED**

MOVED by Smith, seconded by Soprovich:

THAT

1. Development Permit Application No. 08-026 for 1434 Marine Drive, which would allow for internal and external tenant improvements to an existing building, be approved, with the addition of an awning which will extend the full length of the front of the building.

Discussion ensued, including relative to the importance of Ambleside revitalization, proposed use of the subject building as a liquor store, possibly referring the application to the Design Review Committee, the sign and graphics shown in the presentation, and extending the awning for the full length of the building.

R. Thibodeau confirmed that the awning would be extended.

The question was called on the motion.

**CARRIED**

**Mayor Goldsmith-Jones and Councillor Panz voted in the negative  
Councillor Walker absent at the vote**

MOVED by Smith, seconded by Soprovich:

THAT

2. staff explore the addition of parking spaces for people with disabilities in strategic locations within Ambleside as part of the implementation of a parking strategy for the area.
3. Staff explore restricting access to the lane for trucks greater than 38 feet.

Discussion ensued relative to truck traffic and parking in the lane, and the bike rack policy for the Ambleside area.

The question was called on the motion.

**CARRIED**

**Councillor Walker absent at the vote**

Councillor Walker returned to the meeting at 7:47 pm.

**5. Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 4587, 2008 (File: 1610-20-4587)**

R. Fung (Director of Engineering and Transportation) provided a PowerPoint presentation regarding Waterworks Regulation Bylaw No. 2290, 2006, Amendment Bylaw 4587, 2008 and Sewer and Drainage Utility Fee Bylaw 4538 2007, Amendment Bylaw 4588, 2008 and spoke relative to the bylaws, water conservation, fair billing practices, sewer rate structure, universal metering, the Eagle Lake Development plan, and a reduction in dependence on Metro Vancouver's water supply.

MOVED by Soprovich, seconded by Smith:

THAT water user rates for 2009 be approved at amounts set out in the schedules to Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 4587, 2008.

Discussion ensued.

The question was called on the motion.

**CARRIED**

MOVED by Soprovich, seconded by Smith:

THAT "Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 4587, 2008" be read a first, second and third time.

**CARRIED**

**6. Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4588, 2008 (File: 1610-20-4588)**

**Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4588, 2008 (revised on December 8, 2008)**

MOVED by Evison, seconded by Smith:

THAT sewer user rates for 2009 be approved at amounts set out in the schedules to Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4588, 2008.

**CARRIED**

MOVED by Evison, seconded by Smith:

THAT "Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4588, 2008" be read a first, second and third time.

**CARRIED**

7. **Council Appointments** (File: 0115-01)

MOVED by Panz, seconded by Soprovich:

1. THAT the following Council appointments to boards and committees be approved:

Councillor Trish Panz:

- Howe Sound Forum

Councillor Michael Lewis:

- Finance Committee
- North Shore Advisory Committee on Disability Issues
- North Shore Substance Abuse Task Force
- Design Review Committee (as Alternate)

Councillor Shannon Walker:

- Library Board
- Design Review Committee
- Community Engagement Committee

Councillor Mike Smith:

- School Traffic Safety Committee
- Finance Committee
- Community Centre Board

Councillor Michael Evison:

- Lower Caulfeild Advisory Committee
- Family Court and Youth Justice Committee
- Chamber of Commerce
- North Shore Emergency Management Office

Councillor Bill Soprovich:

- Seniors Activity Centre Board
- Community Engagement Committee

Mayor Pamela Goldsmith-Jones:

- 2010 Leadership Team
- Community Engagement Committee

Audit Committee: All members of Council

Parcel Tax Roll Review Panel: Councillors Panz, Smith, and Walker.

2. THAT the following Metro Vancouver committee appointment recommendations be forwarded to Metro Vancouver:

Councillor Trish Panz:

Metro Vancouver Parks Committee

Metro Vancouver Sustainable Region Initiative Committee

Councillor Michael Lewis:

Metro Vancouver Finance Committee

Councillor Michael Evison:

Metro Vancouver Land Use Planning Committee

Councillor Bill Soprovich:

Metro Vancouver Environment Committee

Mayor Pamela Goldsmith-Jones:

Metro Vancouver Waste Committee.

3. THAT the following appointment be made to the Metro Vancouver Board of Directors:

Councillor Michael Lewis (as Alternate).

**CARRIED**

## **BYLAWS**

8. **Fees and Charges Bylaw No. 4414, 2005, Amendment Bylaw No. 4586, 2008**  
(File: 1610-20-4586).

MOVED by Lewis, seconded by Soprovich:

THAT Fees and Charges Bylaw No. 4414, 2005, Amendment Bylaw No. 4586,  
2008 be adopted.

**CARRIED**

**9. Bylaw Notice Enforcement Bylaw No. 4368, 2004, Amendment Bylaw No. 4583, 2008 (File: 1610-20-4583)**

MOVED by Panz, seconded by Walker:

THAT Bylaw Notice Enforcement Bylaw No. 4368, 2004, Amendment Bylaw No. 4583, 2008 be adopted.

**CARRIED**

**CONSENT AGENDA ITEMS**

**10. Consent Agenda Items – Reports and Correspondence**

MOVED by Walker, seconded by Lewis:

THAT the Consent Agenda items as follows be approved:

- Item 11 – Application for UBCM Phase 2 Community Tourism Program Funding
- Item 13 – Development Variance Permit Application No. 08-027 (610 11th Street) (to set date for consideration)
- Item 14 – Correspondence List, with the exception of items (1), (21), and (25).

**CARRIED**

**REPORTS FOR CONSENT AGENDA**

**11. Application for Union of British Columbia Municipalities (UBCM) Phase 2 Community Tourism Program Funding (File: 0055-20-UBCM1)**

THAT Council support the District of West Vancouver's application for Phase 2 of the Union of British Columbia Municipalities (UBCM) Community Tourism program funding.

**12. Chief Election Officer's Report regarding 2008 General Local Election (File: 1645-01)**

See Item 14 below.

**13. Development Variance Permit Application No. 08-027 (610 11<sup>th</sup> Street)**  
(File: 1010-20-08-027)

THAT the Municipal Clerk give notice that the Development Variance Permit Application No. 08-027 for 610 11<sup>th</sup> Street, which provides for a new dwelling to be built with a reduced front yard and access from Duchess Avenue rather than the lane, will be considered on Monday, January 12, 2009.

**CORRESPONDENCE LIST FOR CONSENT AGENDA**

**14. Correspondence List** (File: 0120-24)

Discussion ensued relative to correspondence item (1) regarding Use of 'The Gallery' Suite as BC Children's Hospital Grand Prize Home. G. McRadu (Chief Administrative Officer) informed that a report would be forthcoming at the December 15, 2008 meeting of Council.

Mayor Goldsmith-Jones informed that Item 12 – Chief Election Officer's Report regarding 2008 General Local Election would be considered next.

Councillor Lewis commended the Chief Election Officer (S. Scholes) and staff for their work on the 2008 General Local Election.

With respect to correspondence item (21) regarding Intersection at Fulton Avenue and 21<sup>st</sup> Street, R. Fung (Director of Engineering and Transportation) noted that staff had replied to the author of the letter and informed that the situation had already been resolved.

Discussion ensued relative to correspondence item (25) regarding Capilano Road Improvements Project. Mayor Goldsmith-Jones requested that R. Fung follow up on the matter.

MOVED by Soprovich, seconded by Panz:

THAT the following items be received for information:

- Correspondence items (1), (21) and (25); and
- the report dated November 28, 2008 from the Chief Election Officer regarding the 2008 General Local Election.

**CARRIED**

*Correspondence received up to November 14, 2008*

Requests for Delegation

No items presented.

Action Required

No items presented.

No Action Required (receipt only)

- (1) A. Brown, Western Residents' Association of West Vancouver, November 8, 2008, regarding Use of 'The Gallery' Suite as BC Children's Hospital Grand Prize Home
- (2) Hon. T. Christensen, Minister of Children and Family Development, November 7, 2008, regarding Proclamation of November as Adoption Awareness Month
- (3) Hon. K. Krueger, Minister of Small Business and Revenue and Minister Responsible for BC Assessment, November 5, 2008, regarding Property Assessment Freeze at 2007 Levels
- (4) R. Meiklejohn, October 27, 2008, regarding Proposed Planning Bylaw Amendments
- (5) 21 emails regarding Hugo Ray Park Development Concerns
- (6) November 13, 2008, regarding Community Centre Construction Delays
- (7) S. Dowey, City of North Vancouver, October 23, 2008, regarding Revisions to the City and District of North Vancouver Youth Policies and the 2009 Civic Youth Strategy
- (8) S. Dowey, City of North Vancouver, November 6, 2008, regarding Request for Support – Kiwanis Park and Tilford Gardens' Christmas Lights for Kids
- (9) L. Jackson, Metro Vancouver Board, October 24, 2008, regarding Future of the Region Sustainability Dialogues Report: Regional Growth
- (10) L. Jackson, Metro Vancouver Board, November 4, 2008, regarding the Tap Water Campaign Municipal Declaration
- (11) Pitch-In British Columbia, regarding Volunteers and Contributions for 2009

Responses to Correspondence

No items presented.

Responses to Questions in Question Period

No items presented.

*Correspondence received up to November 21, 2008*

Requests for Delegation

No items presented.

Action Required

No items presented.

No Action Required (receipt only)

- (12) K. Gustavson, Karl Gustavson Architect Inc., November 17, 2008, regarding Development Information Meeting for 2490-2496 Marine Drive
- (13) 6 emails regarding Hugo Ray Park Development Concerns
- (14) November 16, 2008, regarding The Sport of Cricket and Hugo Ray Park
- (15) G. Morden, Whalley Enhancement Association, November 21, 2008, regarding Safer Communities and Neighbourhoods Act (SCAN)
- (16) C. Reynolds, W.V. Matters, November 18, 2008, regarding Community Amenity Contribution Allocation Policy
- (17) November 19, 2008, regarding Support for Ambleside Farmers' Market
- (18) J. McIntyre, MLA West Vancouver-Garibaldi, regarding Congratulations on the November 15 Local Government Election

Responses to Correspondence

- (19) B. Dozzi, Manager of Roads and Transportation, November 20, 2008, regarding Pedestrian Issues

Responses to Questions in Question Period

No items presented.

*Correspondence received up to November 28, 2008*

Requests for Delegation

No items presented.

Action Required

- (19.1) R. Hira, Macaulay McColl Barristers and Solicitors, December 8, 2008, regarding Proposed Liquor Store at 1434 Marine Drive

Referred to Director of Planning, Lands and Permits for consideration and response.

No Action Required (receipt only)

- (20) Committee and Board Meeting Minutes
  - (a) Board of Variance Hearing Minutes – October 15, 2008
- (21) November 26, 2008, regarding Aquatic Centre and Intersection at Fulton and 21<sup>st</sup>
- (22) November 10, 2008, regarding Fence on Property Line
- (23) 3 emails regarding Hugo Ray Park
- (24) November 25, 2008, regarding 2009 Earth Hour and Earth Day Events
- (25) Mayor P. Goldsmith-Jones, November 27, 2008, regarding Capilano Road Improvement Project
- (25.1) D. Sanders, Owner of The Avant Gardener, December 8, 2008, regarding Proposed Liquor Store at 1434 Marine Drive
- (25.2) West Vancouver Seniors' Activity Centre, December 8, 2008, regarding November-December 2008 issue of Seniors' Scene

Responses to Correspondence

- (26) B. Sokol, Director of Planning, Lands and Permits, December 5, 2008, response to R. Hira regarding Proposed Liquor Store at 1434 Marine Drive

Responses to Questions in Question Period

No items presented.

## **REPORTS FROM MAYOR AND COUNCILLORS**

### **15. Oral Reports from Mayor and Councillors**

Councillor Evison reported on attendance at a Metro Vancouver seminar regarding affordable housing and at a luncheon held Saturday, December 6, 2008 as part of the Senior's Outreach program at the West Vancouver Seniors' Centre.

Mayor Goldsmith-Jones thanked the organizers for the Dundarave Christmas celebration, noted that over \$21,000 was raised for the Lookout Shelter, including a cheque for \$3,000 presented by the West Vancouver Fire Fighters Union, and also noted appreciation conveyed by the organizers for District staff who assisted with the event.

MOVED by Smith, seconded by Panz:

THAT the oral reports from Mayor Goldsmith-Jones and Councillor Evison be received for information.

**CARRIED**

**PUBLIC QUESTIONS AND COMMENTS**

**16. Public Questions and Comments**

C. Reynolds (Editor WV Matters, 1497 Marine Drive) queried relative to the Council committee appointments in Item 7 and notification for the development meeting regarding the former Capers site in Dunderave.

Mayor Goldsmith-Jones confirmed that the Council committee appointments would be posted on the District's website, and B. Sokol (Director of Planning, Lands, and Permits) noted that the development meeting was conducted by the architect for the applicant and not by the District of West Vancouver.

**ADJOURNMENT**

**17. Adjournment of December 8, 2008 Meeting of Council**

MOVED by Smith, seconded by Walker:

THAT the December 8, 2008 Meeting of Council be adjourned. (8:28 pm)

**CARRIED**

Certified Correct

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MAYOR

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MUNICIPAL CLERK