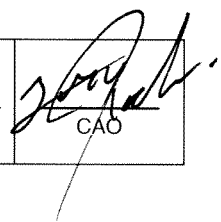


COUNCIL AGENDA/INFORMATION		
<input type="checkbox"/> Closed	Date: _____	Item # _____
<input checked="" type="checkbox"/> Reg. Council	Date: <u>Oct. 5, '09</u>	Item # <u>6</u>
<input type="checkbox"/> Supplemental	Date: _____	Item # _____

Director	
	CAO

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DISTRICT OF WEST VANCOUVER
750 – 17TH STREET, WEST VANCOUVER, BC V7V 3T3

COUNCIL REPORT

Date: September 25, 2009 File: 0115-01
From: Grant McRadu, Chief Administrative Officer
Subject: **Proposal for Awards Committee - Environment, Heritage and Youth Awards**

RECOMMENDED THAT:

1. the Chief Administrative Officer's report dated September 25, 2009 be received and the proposal for an Awards Committee be endorsed; and
2. the Committee establishment, appointments and Terms of Reference be made in October 2009.

Purpose

To obtain Council endorsement to create a committee to bring together the District's three distinct award programs (Heritage, Youth, and Environment) under one comprehensive awards program.

Background and Analysis

During work on the 2009 Heritage Achievement Awards, the idea of an overall District Awards Program was suggested as a means of heightening the profile of this program along with other established award programs i.e., environment and youth.

The objective is to bring together the District's three award programs (Heritage, Youth, and Environment), while also strengthening and giving more meaning to the individual achievement areas. This would also provide for improved coordination and better utilization of staff resources.

Specifically, the Awards Committee's role would be to refine the award program objectives, categories, and selection processes; undertake the award selection process; advise staff on calls for nominations; and plan the award ceremonies and related publicity.

Unlike a working group which is established for the purposes of a specific project with a defined deadline, the Awards Committee would oversee an annual, ongoing District program.

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The Awards Committee would be comprised of two representatives from each of the three award categories as well as three members at large, for a total of approximately nine members.

It is suggested that Committee appointments be staggered (1 and 2 year positions) to enable overlap and continuity from year to year and that Council member(s) be appointed. Suggested department liaisons will include staff from: Cultural Affairs & Corporate Partnerships, Heritage and Planning, Youth Services and Environment.

It is suggested that program coordination and event planning be made through the Office of Cultural Affairs and Corporate Partnerships and that Committee establishment, terms of reference and appointments be made in October 2009. This would provide sufficient time to prepare for the award presentations during Heritage Week in February 2010, followed by the Youth Awards in the spring, and Environmental Awards in the fall of 2010.

Author: _____

Concurrence
(optional) _____

Appendices: (List and label) (optional)