

WEST VANCOUVER MEMORIAL LIBRARY BOARD

MINUTES

**For the meeting of
July 15, 2009
Storyhouse**

Present: S. Parrott [Vice-Chair], M. Bergen, B. Carter, R. Day, K. Farquharson,
R. Foucault, H. Greenwood, S. Walker

Regrets: P. Tutsch, A. Hamilton, F. Patterson, L. Henderson

Staff: A. Goodhart and L. Breen

1. Call to Order

The meeting was called to order at 6:07 p.m.

2. Approval of Agenda

S. Parrott asked to add InterLINK under item 4 Business Arising from Minutes. Under Liaison Reports, c) Foundation, A. Goodhart advised that she would be providing the update on behalf of N. Brown and under item 9 New Business, M. Bergen was asked to report on her presentation to the District Executive Team.

It was duly moved and seconded:

THAT the agenda be approved as amended.

CARRIED

3. Adoption of Minutes

With regards to M. Bergen's report under 9 New Business, it was requested that "per year" be added to "hours of enjoyment" and "current budget of \$3,000,000".

It was duly moved and seconded:

THAT the Minutes of the Library Board meeting held June 17, 2009 be adopted as corrected.

CARRIED

4. Business Arising from Minutes

a) InterLINK

S. Parrott provided an update on news from some of the other InterLINK libraries.

5. Correspondence

None

6. Report of the Director of Library Services

A. Goodhart highlighted the Safe Harbour Program. The Library is the first site in West Vancouver. There are plans to work with the Chamber of Commerce in September to promote the initiative. Librarian Tara Matsuzaki has received her Safe Harbour training and arrangements are being made to train the other staff in the near future.

A second Public Service Assistant has been hired for the Community Computing Centre. Three people were interviewed and the individual hired has an extensive computer background.

P. Tutsch and A. Goodhart are working with Grant McRadu, CAO, to set up a Library Board meeting with the Mayor and Council in the fall.

The contract to build the Welsh Hall was awarded to John Leyland.

7. Liaison Reports

b) Council Update

On September 12, Sarah McLachlan will be hosting a benefit concert in Ambleside Park. The District is working in partnership with the organizers.

Brent Dozzi, Manager of Roads and Transportation, has been trying to address the parking issue in and around the civic site and has identified 41 more spots. He will be talking to A. Goodhart about increasing the number of spaces at the Library.

.../3

c) Foundation

A. Goodhart distributed the Foundation Chair's Update and Revenue report on the Mallet Masters Croquet Tournament and circulated photos from the event as well as the full page "Thank-you" ad to all the sponsors in the North Shore News.

Moved by: B. Carter
Seconded by: M. Bergen

THAT the WVML Board congratulates the Foundation for the success of the Mallet Masters Croquet Tournament.

CARRIED

8. Committee Reports

a) Finance

B. Carter reviewed the Financial Report for the six months ending June 30, 2009. Fine revenues are down because of the changes to the late fees on the AV materials. Room rentals are also down as only the Elizabeth Musto room is currently available. Because of the drop in revenues, expenses have been adjustment. Overall, there are no real concerns with the mid-year Financial Report.

The provincial grants have not yet been received. There is concern they may be in jeopardy so the libraries are waiting for the province to present the Budget.

b) Green Committee

Shape Architecture and AME Consulting made a presentation to the Committee recommending a number of improvements in order to increase the energy efficiency of the building. The cost to complete the project would be approximately \$1.8 million. They divided the work into three groupings with a breakdown of the expenses for each:

1. Window replacement and building controls
2. New roofing and heating upgrade
3. New roofing and cooling upgrade

Shape Architecture has also been asked to provide a report in August regarding the rate of return on the investment in terms of financial and green benefits. Formal recommendations will be presented for Library Board approval in September.

.../4

Also, as part of the LEED Certification process, the Library must have a Green Purchasing Policy. Although this will be an Administrative Policy rather than a Board Policy, the Trustees' endorsement is requested.

Moved by: K. Farquharson
Seconded by: B. Carter

THAT the WVML Board endorses the new Green Buildings Operation Policy.

CARRIED

9. New Business

a) Report by M. Bergen

At the June Board meeting, M. Bergen presented her study on the "Hours of Enjoyment" vs. cost. On July 2, she made a similar presentation to the District Executive Team who found it very informative.

10. Public Questions

None

11. Date and Place of Next Meeting

Wednesday, September 16, 2009, Storyhouse

12. Adjournment

It was duly moved and seconded:

THAT the meeting be adjourned.

The meeting was adjourned at 7:08 p.m.


Acting Chair
W.V.M.L. Board

All documents discussed or distributed at the meeting are available for perusal upon request.