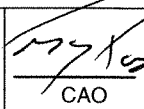


COUNCIL AGENDA/INFORMATION

<input type="checkbox"/> Closed	Date: _____	Item # _____
<input checked="" type="checkbox"/> Reg. Council	Date: <u>Dec. 6, 2010</u>	Item # <u>14.4</u>
<input type="checkbox"/> Supplemental	Date: _____	Item # _____

Director	 CAO
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14.4

DISTRICT OF WEST VANCOUVER
750 – 17TH STREET, WEST VANCOUVER, BC V7V 3T3

COUNCIL REPORT

Date: November 18, 2010 File: 0120-01
From: S. Scholes, Manager of Legislative Services
Subject: **Proposed 2011 Council Meeting Schedule**

RECOMMENDED THAT:

1. The proposed 2011 Council Meeting Schedule as attached to the report dated November 18, 2010 from the Manager of Legislative Services be approved.

Purpose

To establish the schedule of 2011 Council Meetings.

Executive Summary

1.0 Background

- 1.1 Prior Resolutions: On December 7, 2009 Council passed a resolution to approve the 2010 meeting schedule.
- 1.2 History: Annually in December Council approves the meeting schedule for the following year, which has historically provided summer recess during August. From 2006 – 2010 no meetings were scheduled during weeks in which there was a statutory holiday.

2.0 Policy

- 2.1 Policy: n/a
- 2.2 Bylaw: Council Procedure Bylaw 4483.

3.0 Balanced Scorecard

- 3.1 Establishing the annual schedule of council meetings is a statutory requirement, and is therefore not a corporate objective within the Balanced Scorecard. Establishing the schedule is required pursuant to the Council Procedure Bylaw 4483, section 2.4 and the *Community Charter*, section 125.

4.0 Analysis

- 4.1 Discussion: As part of the corporate planning process each year and in compliance with Council Procedure Bylaw No. 4483 and the *Community Charter*, Council approves the regular meeting schedule.

The proposed 2011 meeting schedule (attached) is based on the 2010 schedule which provided for two regular Council meetings per month. For 2011 it is proposed that regular Council meetings be held generally on the first and third Mondays of each month (adjusted accordingly for statutory holidays) and no meetings be scheduled during August (summer recess). During November 2011 it is proposed that, due to the general local election on November 19, the meetings be scheduled for November 7 and 28, instead of the first and third Mondays. Additional meetings and public hearings would be scheduled as required. (All regular Council meetings commence at 7:00 pm and are held in the Municipal Hall Council Chamber unless otherwise resolved by Council.)

It is also proposed that Council review the meeting schedule mid-year to determine if volumes of agenda items warrant adjusting the schedule and perhaps consideration of alternate approaches for public hearings and development applications.

In compliance with the *Community Charter* (s. 94 and 127), upon Council's approval of the 2011 Council Meeting Schedule, public notice of the schedule will be advertised, published in Tidings, and posted on the District's website and at the public notice posting places.

- 4.2 Sustainability: Establishing the annual schedule of council meetings is a statutory requirement pursuant to the Council Procedure Bylaw 4483, section 2.4 and the *Community Charter*, section 125.

Proposed 2011 Council Meeting Schedule

January 2011

- January 10 and 17
- (New Years' Day: Saturday January 1)

February 2011

- February 7 and 21

March 2011

- March 7 and 21

April 2011

- April 4 and 18
- (Easter: Friday April 22 and Monday April 25)

May 2011

- May 2 and 16
- (Victoria Day: Monday May 23)

June 2011

- June 6 and 20

July 2011

- July 4 and 18
- (Canada Day: Friday July 1)

August 2011

- August - no meetings

September 2011

- September 12 and 19
- (Labour Day: Monday September 5)

October 2011

- October 3 and 17
- (Thanksgiving: Monday October 10)

November 2011

- November 7 and 28
- (Remembrance Day: Friday November 11)
- (General Local Election: Saturday, November 19)

December 2011

- December 5 and 12.
- (Inaugural Council Meeting: Monday December 5)
- (Christmas Day: Sunday, December 25)
- (Boxing Day: Monday, December 26)

January

SUN	MON	TUES	WED	THUR	FRI	SAT
	2	3	4	5	6	7
	9	10	11	12	13	14
	16	17	18	19	20	21
	23	24	25	26	27	28
	30	31				

February

SUN	MON	TUE	WED	THURS	FRI	SAT
	6	7	8	9	10	11
	13	14	15	16	17	18
	20	21	22	23	24	25
	27	28				

March

SUN	MON	TUES	WED	THURS	FRI	SAT
	6	7	8	9	10	11
	13	14	15	16	17	18
	20	21	22	23	24	25
	27	28	29	30	31	

April

SUN	MON	TUES	WED	THURS	FRI	SAT
	3	4	5	6	7	8
	10	11	12	13	14	15
	17	18	19	20	21	22
	24	25	26	27	28	29

May

SUN	MON	TUES	WED	THURS	FRI	SAT
	1	2	3	4	5	6
	8	9	10	11	12	13
	15	16	17	18	19	20
	22	23	24	25	26	27
	29	30	31			

June

SUN	MON	TUES	WED	THURS	FRI	SAT
	5	6	7	8	9	10
	12	13	14	15	16	17
	19	20	21	22	23	24
	26	27	28	29	30	

July

SUN	MON	TUE	WED	THUR	FRI	SAT
	3	4	5	6	7	8
	10	11	12	13	14	15
	17	18	19	20	21	22
	24	25	26	27	28	29
	31					

August

SUN	MON	TUES	WED	THURS	FRI	SAT
	7	8	9	10	11	12
	14	15	16	17	18	19
	21	22	23	24	25	26
	28	29	30	31		

September

SUN	MON	TUES	WED	THURS	FRI	SAT
	4	5	6	7	8	9
	11	12	13	14	15	16
	18	19	20	21	22	23
	25	26	27	28	29	30

October

SUN	MON	TUES	WED	THURS	FRI	SAT
	2	3	4	5	6	7
	9	10	11	12	13	14
	16	17	18	19	20	21
	23	24	25	26	27	28
	30	31				

November

SUN	MON	TUE	WED	THURS	FRI	SAT
	6	7	8	9	10	11
	13	14	15	16	17	18
	20	21	22	23	24	25
	27	28	29	30		

December

SUN	MON	TUES	WED	THUR	FRI	SAT
	4	5	6	7	8	9
	11	12	13	14	15	16
	18	19	20	21	22	23
			27	28	29	30

REG

Regular Meeting

Statutory Holidays

SM

Special Meeting

Other Meetings: Youth Council, May 2, 2011

NOTE: West Vancouver Schools Spring Break: March 14-25

FCM Conference: June 3 - 6

UBCM Convention: September 26 - 30

Approved by Council on [x]

Last updated on November 18, 2010

Document # 429690

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