

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

(31)

COMMUNITY ENGAGEMENT COMMITTEE MEETING MINUTES
MAIN FLOOR CONFERENCE ROOM, MUNICIPAL HALL
JANUARY 14, 2010

0116-20-CEC

Members Present: Mayor P. Goldsmith-Jones (Chair); C. Cameron; D. Crilly; P. Gagnon; K. Pappas; Councillor B. Soprovich

Absent: J. Almond; S. Dubois-Phillips; Councillor Michael Evison

Staff Present: S. Kiernan (Executive Assistant to Mayor); B. Leigh (Deputy Chief Administrative Officer)

1. CALL TO ORDER

The meeting was called to order at 5:10pm

2. CONFIRMATION OF AGENDA

It was Moved and Seconded:

THAT the agenda for the January 14, 2010 Community Engagement Committee meeting be confirmed.

CARRIED

3. ADOPTION OF November 19, 2009 COMMUNITY ENGAGEMENT MEETING MINUTES

It was Moved and Seconded:

THAT the November 19, 2009 minutes of the Community Engagement Committee meeting be adopted.

CARRIED

4. INTRODUCTIONS

Mayor P. Goldsmith-Jones (Chair) asked members to introduce themselves, give a brief background and speak to the aspects of the CEC Terms of Reference that resonate with them.

The roundtable introductions were: Kirsty Pappas (existing CEC member); David Crilly (existing CEC member); Paul Gagnon (newly appointed); Craig Cameron (newly appointed); Stephanie Kiernan (EA to the Mayor); Brent Leigh (Deputy Chief

Administrative Officer and Staff Liaison to the CEC); Councillor Bill Soprovich (Council Liaison).

5. TERMS OF REFERENCE

Mayor P. Goldsmith-Jones (Chair) spoke to the draft revision of the Community Engagement Committee Terms of Reference (ToR) as distributed. The Mayor acknowledged that the Vision is the first thing that appears in the ToR as it is proposed that the CEC mandate be broadened to ensure the success of the Strategic Plan through community engagement.

The Committee acknowledged that to be clear on the work of the District they would need to understand both the strategic plan and resulting Balanced Scorecard.

ACTION: Brent Leigh will immediately revise the Draft Terms of Reference, item 4.0, Membership, from three members of the community to six members of the community.

ACTION: Members will review the edited draft Terms of Reference and review the Balanced Scorecard with a view to discussing further at the Committee's next meeting.

ACTION: Brent Leigh will invite lead managers to the next CEC meeting to address their departments' objectives in order that the CEC define the Terms of Reference.

6. WORK PLAN DRAFT

Brent Leigh provided a brief background of the 2009 Strategic Planning process. Brent Leigh and Mayor Goldsmith-Jones both described the significance of public consultation for West Vancouver's adopted Strategic Plan, the Vision and Mission Statements. Brent Leigh spoke to the Draft Balanced Scorecard, presented to Council on January 11, 2010, and the Strategy Map for corporate objectives for a sustainable future, identifying 18 corporate objectives and initiatives. This is also found online at:
<http://www.westvancouver.ca/strategicplan.aspx>

The video clip for both "Open Space" and both "World Café" public consultation sessions of 2009 are available for viewing at West Vancouver's District website. The opening statement by the Mayor at the first of these sessions in the Wosk Centre was: "In a time of change, really, the future belongs to those who embrace it." CEC Members are encouraged to reference these useful resources online at: <http://www.westvancouver.ca/Level3.aspx?id=18892>

C. Cameron and D. Crilly noted that the CEC needs to identify manageable tasks for this year's term. P. Goldsmith-Jones concurred that the challenge is to set the work plan and meet the goals, using the Balanced Scorecard and the Strategic Plan to support the mandate of the CEC.

It was agreed that after a review of the Balanced Scorecard the group would identify areas where public information and engagement are needed now and will be in the future. From that assessment the Committee can begin to draft a work plan.

It was also acknowledged that the traditional role of CEC, the initiation of Working Groups, would remain a duty of the Committee. A list of recently concluded, existing and potential new Working Groups was distributed and will be discussed at the next meeting.

7. SET MEETING SCHEDULE

Members present recommended that CEC meetings should regularly commence at 5:30pm, the second Thursday of each month.

Members agreed that February will be very difficult to meet because of the Olympics and discussed meeting prior to February.

The next meeting of the CEC will be held Thursday, January 28th at 5:30pm.

ACTION: Brent Leigh will coordinate District lead Managers to address their own departments' objectives at the January 28th, 2010 meeting.

Subsequent monthly CEC meetings to consider for the next agenda will include:

Thursday, March 11, 2010; Thursday, April 8, 2010; May 13th, 2010; Thursday, June 3, 2010.

8. NEW BUSINESS

Outgoing Committee Member C. Reynolds distributed notes regarding her experience with the community engagement committee and offered final comments, focusing particularly on the protocol of public comment (see Working Group Guidelines).

Councillor Bill Soprovich noted that it is important to stay open to public comment and we recognize that Working Groups are made up of citizens working to create new and improved policy for West Vancouver. Working Groups and Committee Chairs must exercise open dialogue between the public to ensure the inclusive and collaborative spirit underscored in the Strategic Plan and Vision Statement.

There were no questions.

9. NEXT MEETING

The next Committee meeting is scheduled for Thursday, January 28, 2010 at 5:30pm.

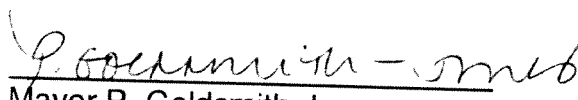
**10. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s.90 and s. 93
OF THE COMMUNITY CHARTER**
Not required.

11. ADJOURNMENT

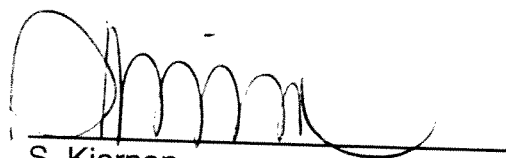
It was Moved and Seconded:

THAT the January 14, 2010 Community Engagement Committee meeting be
adjourned. (6:13 pm)

CARRIED



Mayor P. Goldsmith-Jones
(Chair)



S. Kiernan
(Executive Assistant)