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**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
REGULAR COUNCIL MINUTES
MUNICIPAL HALL COUNCIL CHAMBER
MONDAY, DECEMBER 7, 2009**

COUNCIL:

Mayor P. Goldsmith-Jones; Councillors M. Evison, M. Lewis, T. Panz, M. Smith, W.S. Soprovich and S. Walker.

STAFF:

G. McRadu, Chief Administrative Officer; B. Leigh, Deputy Chief Administrative Officer; S. Scholes, Municipal Clerk; R. Fung, Director of Engineering and Transportation; R. Laing, Director of Finance; A. Mooi, Director of Parks and Community Services; B. Sokol, Director of Planning, Lands and Permits; and M. Connelly, Deputy Municipal Clerk.

CALL TO ORDER

The meeting was called to order at 7:10 pm.

APPROVAL OF AGENDA

1. Approval of December 7, 2009 Regular Council Meeting Agenda

MOVED by Walker, seconded by Panz:

THAT the December 7, 2009 Regular Council Meeting be amended by:

- adding to Item 4, a report regarding Civic Site Parking Study;
- adding to Item 5, a report regarding Status Report on the Progress of the Climate Action Working Group;
- adding to Correspondence List items (8.1), (20.1), (24.1) and (27.1);
- withdrawing Items 15, 19, 20, and 24;
- moving Item 7 to be considered before Item 5;

AND THAT the agenda be approved as amended.

CARRIED

ADOPTION OF MINUTES

2. Adoption of November 16, 2009 Council Minutes

MOVED by Evison, seconded by Soprovich:

THAT the following Minutes be adopted as circulated:

- November 16, 2009 Public Hearing; and
- November 16, 2009 Regular Council Meeting.

CARRIED

DELEGATIONS

3. West Vancouver Seniors' Activity Centre (File: 0115-20-SACA1)

E. Collins (Chair of the West Vancouver Seniors' Advisory Committee) spoke relative to the Seniors' Activity Centre including membership, volunteers, activities and services, and future goals and challenges, and responded to queries of Council.

Discussion ensued relative to the shuttle bus service, reliance on sponsorship programs, AMICA partnership, and declining membership. E. Collins responded to queries of Council.

MOVED by Soprovich, seconded by Lewis:

THAT Council thank E. Collins for the delegation regarding the West Vancouver Seniors' Activity Centre.

CARRIED

REPORTS

4. Civic Site Parking (File: 3002-04)

A PowerPoint presentation was provided and S. Ketler (Manager, Community Services) spoke relative to parking improvements at the Civic Site. S. Ketler, R. Fung (Director of Engineering and Transportation), and B. Dozzi (Manager, Roads and Transportation) responded to queries of Council.

MOVED by Lewis, seconded by Soprovich:

THAT the report titled "Civic Site Parking Study" from the Director of Operations for the West Vancouver Community Centres Services Society dated December 2, 2009 be received for information.

CARRIED

7. SymbioCity Learning Exchange and Technical Tour of Sweden

(File: 0145-01)

Councillor Panz (Council Liaison for Climate Action Working Group) and R. Fung (Director of Engineering and Transportation) provided a PowerPoint presentation regarding the tour and spoke relative to resource recovery in Sweden including the Hammarby model, engagement of private stakeholders and examples of alternative transportation, urban development, recycling and sustainable infrastructure.

Discussion ensued relative to the Foreshore Remediation Workshop scheduled for 8:00 am to 3:00 pm on Wednesday, December 9, 2009 in the Music Room at the West Vancouver Community Centre.

MOVED by Walker, seconded by Soprovich:

THAT the report dated November 16, 2009 from the Director, Engineering & Transportation entitled, "SymbioCity Learning Exchange and Technical Tour of Sweden" be received for information.

CARRIED

5. Status Report on the Progress of the Climate Action Working Group

(File: 0117-20-CAWG)

M. Metcalfe (Climate Action Working Group member) provided a PowerPoint presentation and spoke relative to green house gas emissions (GHG), actions and goals of the Working Group and spoke relative to public consultation regarding Bill 27. M. Alexander (Climate Action Working Group member) introduced Working Group members: A. Rowland, F. Pagani, M. Rosen, N. Gambioli, S. Sheppard, W. Thorneloe and staff liaisons W. Lebreton (Community Planner) and S. Jenkins (Manager, Sustainability, Environment and Healthy Communities) and spoke relative to the terms of reference and mandate of the Working Group, greenhouse gas emissions, key targets, examples of residential GHG emissions challenges and future goals of the Working Group.

W. Lebreton (Community Planner) spoke relative to Bill 27 and the Official Community Plan (OCP) amendment deadline of May 2010, OCP policies contributing to climate change and reduction in greenhouse gas emissions, and the proposed OCP amendment process. B. Sokol (Director of Planning, Lands and Permits) responded to queries of Council relative to the requirements outlined in Bill 27.

MOVED by Panz, seconded by Soprovich:

THAT

1. The report from the Manager of Sustainability titled "Status Report on the Progress of the Climate Action Working Group," dated November 22, 2009 be received for information.

2. The greenhouse gas reduction targets of, at least a 33% reduction below 2007 levels by 2020 and at least an 80% reduction by 2050, as proposed by the province be considered by the Climate Action Working Group to determine how they can be achieved in West Vancouver; and
3. Staff, in consultation with the CAWG, consult with the community on these proposed targets prior to preparing and present a proposed Official Community Plan amendment on targets for the reduction of greenhouse gas emissions, and policies and actions proposed with respect to achieving the targets, as required under the Local Government Act, Section 877(3), known as Bill 27.

Discussion ensued relative to the *Climate Action Charter*, upcoming report from the Strategic Transportation Plan Working Group, concerns regarding increased demands on homeowners, and timeline for public input.

The question was called on the motion.

CARRIED

6. Process for Including Greenhouse Gas Reduction Targets and Policies in the Official Community Plan (Bill 27 Requirement) (File: 1610-20-4625)

MOVED by Panz, seconded by Evison:

THAT the process for including greenhouse gas reduction targets and policies in the Official Community Plan, including a proposed public consultation program, as set out in the November 27, 2009 report from the Community Planner be approved.

Discussion ensued relative to amending the OCP public process.

The question was called on the motion.

CARRIED

8. 2010 Preview Assessment Roll (File: 0175-20-BCAA2)

R. Laing (Director of Finance) spoke relative to market value changes and impacts on property tax rates for 2010, assessment skewing, and the BC Assessment appeal process.

MOVED by Smith, seconded by Soprovich:

THAT the report dated November 30, 2009 from the Director of Finance regarding "2010 Preview Assessment Roll" be received for information.

CARRIED

9. Utilities Infrastructure Management (File: 1700-07)

A PowerPoint presentation was provided and J. McMahon (Manager, Utilities) spoke relative to utilities infrastructure, systems, and asset management, budget projections relative to water, and sanitary and storm drain systems. R. Fung (Director of Engineering and Transportation) spoke relative to the asset management preliminary findings, rate setting exercise, factors contributing to utility rate increases, implications to 2010 utility rates, and impacts on residential utility bills.

Discussion ensued relative to the Eagle Lake Membrane Filtration Facility, costs and necessity for infrastructure replacement, funding, and financial impacts on residents.

MOVED by Lewis, seconded by Smith:

THAT

1. Council acknowledge the preliminary conclusions arising from infrastructure management studies on the District's Utilities systems;
2. Council supports an approach to 2010 Sewer and Water Utility rates that defers planned increases to capital renewal budgets until 2011, in order to engage the public with respect to long term infrastructure issues during the coming year;
3. Staff be instructed to prepare utility rate bylaws that incorporate increases in Metro Vancouver regional sewer and water expenditures, allow for the municipal cost share of sewer and water infrastructure stimulus projects, and reflect increases in the contracts for garbage collection and recycling services; and
4. The report from the Manager, Utilities entitled "Utilities Infrastructure Management" be received for information.

Discussion ensued relative to potential increases in utility taxes, replacement, models for capital replacement, and alternative methods of service delivery.

The question was called on the motion.

CARRIED

10. Dundarave Village - Highway Service and Attraction Signage (File: 1785-09)

B. Dozzi (Manager of Roads and Transportation) spoke relative to the subject report including expenditure of the capital funds, support from the BC Ministry of Transportation, installation of signage including cost considerations.

Discussion ensued relative to signage for Horseshoe Bay, Ambleside and Dundarave and proposed amendment to include replacement signage for Caulfeild Village.

MOVED by Evison, seconded by Soprovich:

THAT Council approve the expenditure of \$7,000 from the 2009 Road Capital Budget for the construction and installation of four highway service and attraction signs for Dundarave Village and request replacement of the Caulfeild Village Highway Signage.

The question was called on the amended motion.

CARRIED

11. Establishment of a District of West Vancouver Awards Committee
(File: 0116-20-AWARD)

B. Leigh (Deputy Chief Administrative Officer) spoke relative to the subject report and the purpose of the proposed Committee.

MOVED by Walker, seconded by Panz:

THAT Council approve the establishment of a District of West Vancouver Awards Committee that will ensure community recognition in Heritage, Youth, Environment, and other program areas deemed appropriate are effectively administered and celebrated year over year.

CARRIED

12. Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4603, 2009 (Home Craft, Occupation or Business) (File: 1610-20-4603)

MOVED by Lewis, seconded by Soprovich:

THAT "Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4603, 2009" be read a second time.

Discussion ensued relative to the implications of the proposed bylaw.

The question was called on the motion.

CARRIED

MOVED by Lewis, seconded by Soprovich:

THAT "Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4603, 2009" be read a third time.

CARRIED

13. **Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4617, 2009 (for Secondary Suites)** (File: 1610-20-4617)

MOVED by Smith, seconded by Walker:

THAT Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4617, 2009 (for Secondary Suites) be read a second time.

Discussion ensued relative to rental accommodation, benefits of the bylaw, safety requirements, the Official Community Plan and housing, and maintaining neighbourhood character and B. Sokol (Director of Planning, Lands and Permits) responded to queries of Council.

MOVED by Evison, seconded by Panz:

THAT Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4617, 2009 (for Secondary Suites) be amended in section 31.109.1(6) by deleting "(b) not face the same street as the principal exterior entrance to the Principal Dwelling Unit".

Further discussion ensued.

The question was called on the motion.

CARRIED

Discussion ensued relative to the cost and enforcement of non-conformance to the proposed bylaw, establishment of fines, process for initiation of property assessments, additional staffing and the regulation of vehicles on a property. B. Sokol responded to queries of Council relatives to fines in the Fees and Charges Bylaw.

MOVED by Goldsmith-Jones, seconded by Panz:

THAT Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4617, 2009 (for Secondary Suites) be amended in section 31.109.1(8) by deleting "(d) must not utilize the same garage entry as the required car parking spaces for the Principal Dwelling Unit."

Discussion ensued relative to parking provisions for Secondary Suites.

The question was called on the motion.

CARRIED

Discussion ensued relative the bylaw provision regarding distance to a bus stop and staff's recommendation and B. Sokol (Director of Planning, Lands and Permits) responded to queries of Council. B. Sokol spoke relative to an additional clause for Section C of the proposed bylaw regarding parking spaces in already in existence.

MOVED by Evison, seconded by Soprovich:

THAT Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4617, 2009 (for Secondary Suites) be amended in section 31.109.1(8) (c) by adding, after the word "must" the words "except in the case of parking space already in existence on the lot."

CARRIED

Discussion ensued relative to the recommendation to add an effective date for the Secondary Suites Program, communication strategy and potential amendments to the bylaw.

The question was called on second reading as amended.

CARRIED

MOVED by Smith, seconded by Soprovich:

THAT Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4617, 2009 be read a third time.

CARRIED

At 9:56 pm it was:

MOVED by Lewis, seconded by Soprovich:

THAT the Council meeting be extended to the end of agenda business.

CARRIED UNANIMOUSLY

14. Fees and Charges Bylaw No. 4414, 2005, Amendment Bylaw No. 4616, 2009 for Secondary Suites (File: 1610-20-4616)

B. Sokol (Director of Planning, Lands and Permits) spoke relative to the subject amendment bylaw including municipal cost recovery, service delivery costs and estimates for costs associated with Secondary Suites.

MOVED by Walker, seconded by Soprovich:

THAT Fees and Charges Bylaw No. 4414, 2005, Amendment Bylaw No. 4616, 2009 as attached to the report from the Director of Planning Lands and Permits dated October 23, 2009, and as attached to this report dated November 30, 2009 be referred back to staff.

Discussion ensued relative to registration and renewal fees including cost recovery, taxes, social benefits, timing of program implementation and staffing costs, property assessments, and financial impacts for homeowners.

The question was called on the motion.

CARRIED

15. Fees and Charges Review, and Proposed Bylaw Amendments
(File: 1610-20-4615)

Withdrawn.

CARRIED

16. 2009 Budget Amendment Bylaw - 5 Year Financial Plan Bylaw No. 4592, 2009, Amendment Bylaw No. 4624, 2009 (File: 1610-20-4624)

MOVED by Smith, seconded by Soprovich:

THAT consideration of the 5 Year Financial Plan Bylaw No. 4592, 2009, Amendment Bylaw No. 4624, 2009 be deferred to the December 14, 2009 Regular Council Meeting.

CARRIED

17. Proposed 2010 Council Meeting Schedule (File: 0120-01)

MOVED by Smith, seconded by Soprovich:

THAT the proposed 2010 Council Meeting Schedule as attached to the report dated November 23, 2009 from the Manager of Legislative Services be approved.

CARRIED

18. Appointment of Acting Mayors for 2009/2010 (File: 0120-01)

MOVED by Panz, seconded by Lewis:

THAT Acting Mayors for 2009/2010 be appointed as follows:

December/January:	Councillor Soprovich
February/March:	Councillor Evison
April/May:	Councillor Walker
June/July:	Councillor Lewis
August/September:	Councillor Smith
October/November:	Councillor Panz

CARRIED

19. Metro Vancouver Board and Committee Appointments
(File: 0185-01)

Withdrawn.

20. Appointment of Council Representatives to Boards and Committees
(File: 0115-01)

Withdrawn.

CONSENT AGENDA ITEMS

21. Consent Agenda Items – Reports and Correspondence

MOVED by Evison, seconded by Panz:

THAT the Consent Agenda items as follows be approved:

- Item 22 – Support for the Union of British Columbia Municipalities (UBCM) Grant: Healthy Food and Beverage Sales, Phase 4
- Item 23 – Development Variance Permit Application No. 09-003 (6165 Gleneagles Drive)
- Item 24 – Item withdrawn.
- Item 25 – Correspondence List with the exception of item (1).

CARRIED

REPORTS FOR CONSENT AGENDA

22. Support for the Union of British Columbia Municipalities (UBCM) Grant: Healthy Food and Beverage Sales, Phase 4 (File: 3006-02)

THAT West Vancouver District Council support the West Vancouver Community Center applying to the Union of British Columbia Municipalities (UBCM) for a Healthy Food and Beverage grant in the amount of \$7,500 and to provide overall grant and financial management for same.

23. Development Variance Permit Application No. 09-003 (6165 Gleneagles Drive) (File: 1010-20-09-003)

THAT the Municipal Clerk give notice that Development Variance Permit No. 09-003 for 6165 Gleneagles Drive, to allow an existing dwelling with a third storey and a covered deck to be retained, will be considered on Monday, January 11, 2010.

24. Development Variance Permit Application No. 09-038 (1313 Fulton Avenue)
(File: 1010-20-09-038)

Withdrawn.

CORRESPONDENCE LIST FOR CONSENT AGENDA

25. Correspondence List (File: 0120-24)

With respect to correspondence item (1) G. McRadu (Chief Administrative Officer) responded to queries of Council relative to Marine Access to West Vancouver relative to 14th Street and Marine Drive in Ambleside. Discussion ensued.

MOVED by Smith, seconded by Walker:

THAT correspondence item (1) be received for information.

Correspondence received up to November 18, 2009

Requests for Delegation

No items presented.

Action Required

- (1) November 15, 2009, regarding Marine Access to West Vancouver
Referred to Director of Parks and Community Services for consideration and response.
- (2) November 10, 2009, regarding Proposed Fish and Chips Concession
Referred to the Chief Administrative Officer for consideration and response.

No Action Required

- (3) Committee and Board Meeting Minutes
 - (a) West Vancouver Memorial Library Board – September 16, 2009
- (4) Suggestions and Support for renaming the Seniors' Centre to "The C. Peter Jones Memorial Seniors' Centre" (7 submissions)

Responses to Correspondence

No items presented.

Responses to Questions in Question Period

No items presented.

Correspondence received up to November 20, 2009

Requests for Delegation

No items presented.

Action Required

- (5) S. Bell-Irving Gray, November 19, 2009, regarding Reinstatement of Provincial Arts Funding

Referred to Mayor and Council for consideration and response.

No Action Required

No items presented.

Responses to Correspondence

No items presented.

Responses to Questions in Question Period

No items presented.

Correspondence received up to November 30, 2009

Requests for Delegation

No items presented.

Action Required

- (6) H. Bains, MLA, Surrey-Newton, and G. Coons, North Coast, November 17, 2009, regarding Transportation and Highway Topics

Referred to Mayor and Council for consideration and response.

- (7) November 25, 2009, regarding Road Barrier at 3700 Block of Marine Drive

Referred to Director of Engineering and Transportation for consideration and response.

- (8) Letters regarding Fuel/Oil Testing Monitoring Permit (3 Submissions)

Referred to Fire Chief for consideration and response.

- (8.1) Letters regarding Fuel/Oil Testing Monitoring Permit (3 Submissions)

Referred to Fire Chief for consideration and response.

- (9) Mayor Drew, Lower Mainland Treaty Advisory Committee, November 23, 2009, regarding Appointments for 2010

Referred to Mayor and Council for consideration and response.

No Action Required

- (10) Committee and Board Meeting Minutes

(a) Design Review Committee – September 10, 2009

(b) Board of Variance – September 9 and October 21, 2009

- (c) West Vancouver Memorial Library Board – October 21, 2009
- (d) North Shore Advisory Committee on Disability Issues – October 29, 2009
- (11) November 23, 2009, regarding Hollyburn Ridge Cabins Permit Fee Increase
- (12) November 22, 2009, regarding Hollyburn Ridge Cabins
- (13) November 21, 2009, regarding Value for Services Poll
- (14) Suggestions and Support for renaming the Seniors' Centre to "The C. Peter Jones Memorial Seniors' Centre" (12 submissions)

Responses to Correspondence

- (15) Mayor Goldsmith-Jones, November 18, 2009, reply to T. Canning, North Shore Restorative Justice regarding Request for Proclamation of Restorative Justice Week (November 15-22)
- (16) B. Dozzi, Manager, Roads and Transportation, November 19, 2009, regarding 21st Street Traffic Calming Project
- (17) B. Dozzi, Manager, Roads and Transportation, November 19, 2009, regarding Eagle Island – Current Parking Assignments
- (18) B. Dozzi, Manager, Roads and Transportation, November 23, 2009, regarding Westmount Road Traffic Calming Project

Responses to Questions in Question Period

No items presented.

Correspondence received up to December 2, 2009

Requests for Delegation

No items presented.

Action Required

- (19) November 30, 2009, regarding Hollyburn Ridge Cabins
Referred to Director of Parks and Community Services for consideration and response.
- (20) Letters and responses regarding Snow Removal on 18th Street Between Queens Avenue and Rosebery Avenue (5 Submissions)
Referred to Director of Engineering and Transportation for consideration and response.
- (20.1) Letters and responses regarding Snow Removal on 18th Street Between Queens Avenue and Rosebery Avenue (3 Submissions)
Referred to Director of Engineering and Transportation for consideration and response.

- (21) W. C. Evans, President, W.C. Evans Inc., regarding Annual Inspection Fee Service at 1859-1865 Marine Drive
Referred to the Fire Chief for consideration and response.
- (22) November 5, 2009 regarding Chippendale Parking and Maintenance Vehicles and response dated November 7, 2009
Referred to the Director of Engineering and Transportation for consideration and response.
- (23) G. Pajari, November 18, 2009, regarding Adhering to the Meeting Requirements of the Community Charter and Council Procedure Bylaw
Referred to Mayor and Council for consideration and response.
- (24) November 23, 2009, regarding Sunset Lane, BC Rail Properties and the District of West Vancouver
Referred to the Director of Planning, Lands and Permits for consideration and response.
- (24.1) K. Rockwell, Chair, Labour Relations Bureau, December 3, 2009 regarding 2010 Appointments
Referred to Mayor and Council for consideration and response.

No Action Required

- (25) B. Dewar, Chief Executive Officer, 2010 Legacies Now, regarding 2010andBeyond.ca website
- (26) D. Corrigan, Mayor, City of Burnaby, regarding Proposed Costs and Governance Structure Associated with the Police Records Information Management Environment
- (27) Suggestions and Support for renaming the Seniors' Centre to "The C. Peter Jones Memorial Seniors' Centre" (4 submissions)
- (27.1) December 5, 2009, regarding opposition for renaming the Seniors' Centre to "The C. Peter Jones Memorial Seniors' Centre"

Responses to Correspondence

No items presented.

Responses to Questions in Question Period

No items presented.

REPORTS FROM MAYOR AND COUNCILLORS

26. Oral Reports from Mayor and Councillors

None presented.

PUBLIC QUESTIONS AND COMMENTS

27. Public Questions and Comments

R. Beltz (4405 Marine Drive) spoke relative to the District's process for receiving correspondence and S. Scholes (Municipal Clerk) responded to queries of Council.

R. Lambert (address unknown) spoke in support of the oil tank campaign.

ADJOURNMENT

28. Adjournment of December 7, 2009 Council Meeting

MOVED by Smith, seconded by Walker:

THAT the December 7, 2009 Council Meeting be adjourned.
(10:31 pm)

CARRIED

Certified Correct:

MAYOR

MUNICIPAL CLERK

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