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THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
SPECIAL COUNCIL MINUTES
MUNICIPAL HALL COUNCIL CHAMBER
FRIDAY, DECEMBER 18, 2009

COUNCIL:

Mayor P. Goldsmith-Jones; Councillors M. Evison, M. Lewis, T. Panz, M. Smith, W.S. Soprovich and S. Walker.

STAFF:

G. McRadu, Chief Administrative Officer; B. Leigh, Deputy Chief Administrative Officer; S. Scholes, Municipal Clerk; R. Fung, Director of Engineering and Transportation; A. Mooi, Director of Parks and Community Services; B. Sokol, Director of Planning, Lands and Permits; B. Wood, Manager of Financial Reporting; and M. Connelly, Deputy Municipal Clerk.

CALL TO ORDER

This meeting was called to order at 8:30 am.

APPROVAL OF AGENDA

1. Approval of December 18, 2009 Special Council Meeting Agenda

MOVED by Soprovich, seconded by Panz:

THAT the December 18, 2009 Special Council meeting agenda be amended as follows:

- adding to Item 6 - report regarding Council Appointments to Boards, Committees, Working Groups and Task Forces;

AND THAT the agenda be approved as amended.

CARRIED

Councillor Smith absent at the vote

BYLAWS

2. **2009 Budget Amendment Bylaw – 5 Year Financial Plan Bylaw No. 4592, 2009, Amendment Bylaw No. 4624, 2009** (File: 1610-20-4624)

MOVED by Lewis, seconded by Panz:

THAT “5 Year Financial Plan Bylaw No. 4592, 2009, Amendment Bylaw No. 4624, 2009” be adopted.

CARRIED

Councillor Smith absent at the vote

3. **Fees and Charges Bylaw No. 4414, 2005, Amendment Bylaw No. 4615, 2009** (File: 1610-20-4615)

MOVED by Panz, seconded by Soprovich:

THAT “Fees and Charges Bylaw No. 4414, 2005, Amendment Bylaw No. 4615, 2009” be adopted.

CARRIED

Councillor Smith absent at the vote

Councillor Smith entered the meeting at 8:33 am.

4. **Utility Fees for 2010: Solid Waste Utility Bylaw No. 4118, 1998, Amendment Bylaw No. 4610, 2009; Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 4622, 2009; and Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4623, 2009** (File: 1610-20-4610/4622/4623)

MOVED by Evison, seconded by Walker:

THAT

1. “Solid Waste Utility Bylaw No. 4118, 1998, Amendment Bylaw No. 4610, 2009” be adopted;
2. “Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 4622, 2009” be adopted;
3. “Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 4623, 2009” be adopted.

CARRIED

5. Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4617, 2009 (for Secondary Suites) (File: 1610-20-4617)

MOVED by Walker, seconded by Panz:

THAT "Zoning Bylaw No. 2200, 1968, Amendment Bylaw No. 4617, 2009" be adopted.

CARRIED

APPOINTMENTS

6. Council Appointments to Boards, Committees, Working Groups and Task Forces (File: 0115-01)

MOVED by Smith, seconded by Soprovich:

THAT the Council appointments to Boards, Committees, Task Forces and Working Groups as set out in the report dated December 14, 2009 from the Deputy Chief Administrative Officer be approved as follows:

Mayor Pamela Goldsmith-Jones

- Chair, West Vancouver Police Board
- Finance and Audit Committee
- 2010 Leadership Team
- Community Engagement Committee

Mayor Pamela Goldsmith-Jones: Regional Boards

- Metro Vancouver Board of Directors
- Metro Vancouver Waste Committee
- Metro Housing Committee
- Metro Mayors Committee
- TransLink Mayors' Council
- E-Comm Board

Councillor Bill Soprovich (Acting Mayor – December 2009 / January 2010)

- Finance and Audit Committee
- Community Engagement Committee
- Seniors Activity Center Board
- Coho Festival Society
- Strategic Transportation Working Group
- Spirit Trail Consultation Working Group

Councillor Michael Evison (Acting Mayor – February/March 2010)

- Finance and Audit Committee
- Family Court and Youth Justice Committee
- Community Engagement Committee
- Lower Caulfeild Advisory Committee
- North Shore Emergency Management Office
- Design Review Panel (Alternate)
- Land Trust Task Force
- Housing Pilot Project Working Group

Councillor Shannon Walker (Acting Mayor – April/May 2010)

- Design Review Committee
- Parcel Tax Roll Review Panel
- Land Trust Task Force

Councillor Michael Lewis (Acting Mayor – June/July 2010)

- Finance and Audit Committee
- North Shore Advisory Committee on Disability Issues
- North Shore Substance Abuse Task Force
- Awards Committee
- Chamber of Commerce Board Appointment
- School Traffic Safety Committee

Councillor Mike Smith (Acting Mayor – August/September 2010)

- Finance and Audit Committee
- Community Centre Services Society Board
- Parcel Tax Roll Review Panel
- Land Trust Task Force
- Childcare Working Group - Youth Working Group

Councillor Trish Panz (Acting Mayor – October/November 2010)

- Finance and Audit Committee
- Library Board
- Parcel Tax Roll Review Panel
- Field Sports Forum
- Climate Action Working Group
- Community Grants Committee

Regional Government: Recommendations for Council

Councillor Bill Soprovich

- Metro Vancouver Environment & Energy Committee
- Metro Vancouver Labour Relations (alternate)

Councillor Michael Evison

- Metro Vancouver Lower Mainland Treaty Advisory Committee

Councillor Shannon Walker

- TransLink Mayors' Council (Alternate)

Councillor Michael Lewis

- Metro Vancouver Finance Committee
- Metro Vancouver Board of Directors (Alternate)

Councillor Mike Smith

- Metro Vancouver Labour Relations

Councillor Trish Panz

- Metro Vancouver Parks Committee

Discussion ensued relative to the proposed appointments.

The question was called on the motion.

CARRIED

7. Citizen Appointments to Boards and Committees (File: 0115-01)

MOVED by Panz, seconded by Evison:

THAT the following appointments and reappointments be confirmed:

Library Board (for a two year period ending December 31, 2011)

- Paul Tutsch (reappointment)
- Mary-Jo Campbell
- Zia Rahimi

Design Review Committee (reappointments for a one year term ending January 31, 2011)

- Alexandra Bennett
- Tom Bunting
- Stuart Hood
- Eric Lees
- Jennifer Marshall

- Donal O'Callahan
- Karl Ray
- Michael Richardson
- Duane Siegrist

North Shore Advisory Committee on Disability Issues (reappointment for a two year term ending December 31, 2011)

- Jean Chambers.

CARRIED

CONSENT AGENDA ITEMS

8. Consent Agenda Items – Reports and Correspondence

MOVED by Lewis, seconded by Walker:

THAT the Consent Agenda items as follows be approved:

- Item 9 – Correspondence List with the exception of item (2).

CARRIED

CORRESPONDENCE LIST FOR CONSENT AGENDA

In response to a Council query regarding correspondence item (2) regarding snow removal on 18th Street, R. Fung (Director of Engineering and Transportation) described the District's snow removal plan and arrangements given available resources.

MOVED by Walker, seconded by Lewis:

THAT correspondence item (2) be received.

CARRIED

9. Correspondence List (File: 0120-24)

THAT the Correspondence List be received for information.

Requests for Delegation

No items presented.

Action Required

- (1) P. Akerhielm, President, Sentinel Parents Advisory Council, December 8, 2009, regarding Intersection at Cross Creek Road and Chartwell Drive

Referred to Director of Engineering and Transportation for consideration and response.

- (2) December 2, 2009, regarding Snow Removal on 18th Street Between Queens Avenue and Rosebery Avenue
Referred to Director of Engineering and Transportation for consideration and response.
- (3) December 13, 2009, regarding Oil Tank Removal Permit Fees
Referred to Fire Chief for consideration and response.
- (4) December 11, 2009, regarding Fuel/Oil Tank Monitoring Permit
Referred to Mayor and Council for consideration and response.
- (5) December 9, 2009, regarding Council Procedure Bylaw
Referred to Chief Administrative Officer for consideration and response.
- (6) Pitch-In British Columbia, undated, regarding Program and Membership
Referred to Director of Engineering and Transportation for consideration and response.
- (7) G. Ward Hall, President, Ambleside and Dundarave Ratepayers Association, December 12, 2009, regarding Proposed Rezoning of Properties at Esquimalt and 20th Street
Referred to Director of Planning, Lands and Permits for consideration and response.

No Action Required

- (8) December 13, 2009, regarding Sunset Lane, BC Railway Company and the District of West Vancouver
- (9) December 13, 2009, regarding Support for Renaming the Seniors' Centre to "The C. Peter Jones Memorial Seniors' Centre"
- (10) S. Dowey, City of North Vancouver, December 10, 2009, regarding Conference of the Parties 15 United Nations Climate Change Conference in Copenhagen, Denmark – December 7-18, 2009, Greater Vancouver Regional District Board Resolution

Responses to Correspondence

- (11) B. Dozzi, Manager, Roads and Transportation, December 14, 2009, regarding Traffic Signal at Intersection of 15th Street and Mathers Avenue and Traffic Calming Along Westmount Road

Responses to Questions in Question Period

No items presented.

PUBLIC QUESTIONS AND COMMENTS

10. Public Questions and Comments

Mayor Goldsmith-Jones informed that G. Pajari was provided with a certified copy of the 5 Year Financial Plan Bylaw requested at a previous Council meeting and that the Municipal Auditor had confirmed the subject transaction.

G. Pajari (545 Clyde Avenue) queried relative to 5 Year Financial Plan Bylaw and *Community Charter* requirements for response to public requests.

C. Reynolds (1571 Bellevue Avenue) extended best wishes for a Merry Christmas.

ADJOURNMENT

11. Adjournment of December 18, 2009 Special Council Meeting

MOVED by Soprovich, seconded by Panz:

THAT the December 18, 2009 Special Council Meeting be adjourned.
(8:42 am)

CARRIED

Certified Correct:

MAYOR

MUNICIPAL CLERK

6d

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
SPECIAL COUNCIL MEETING FROM WHICH THE PUBLIC MAY BE EXCLUDED MINUTES
MAIN FLOOR CONFERENCE ROOM, MUNICIPAL HALL
FRIDAY, DECEMBER 18, 2009**

COUNCIL:

Mayor P. Goldsmith-Jones; Councillors M. Evison, M. Lewis, T. Panz, M.R. Smith, W.S. Soprovich, and S. Walker.

STAFF:

G. McRadu, Chief Administrative Officer; B. Leigh, Deputy Chief Administrative Officer; S. Scholes, Municipal Clerk; R. Fung, Director of Engineering and Transportation; A. Mooi, Director of Parks and Community Services; and B. Sokol, Director of Planning, Lands and Permits; J. Cook, Fire Chief; and B. Wood, Manager of Financial Reporting.

CALL TO ORDER

The Meeting was called to order at 8:45 am.

EXCLUSION OF THE PUBLIC

1. MOVED by Panz, seconded by Lewis:

THAT in the public interest, members of the public be excluded from the December 18, 2009 Special Council Meeting on the basis of matters to be considered under the following section of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (d) the security of the property of the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

ADOPTION OF MINUTES

2. Minutes of the December 14, 2009 Special Council Meeting from which the public may be excluded.

MOVED by Lewis, seconded by Panz:

THAT the minutes of the December 14, 2009 Special Council Meeting from which the public may be excluded be adopted as circulated.

CARRIED

Mayor Goldsmith-Jones informed that the purpose of the meeting was to discuss land, legal, committee appointments and municipal service matters, and that Council would now proceed into the closed part of the meeting.