

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
REGULAR COUNCIL MINUTES
MUNICIPAL HALL COUNCIL CHAMBER
MONDAY, JANUARY 11, 2010**

COUNCIL:

Mayor P. Goldsmith-Jones; Councillors M. Lewis, T. Panz, M. Smith, W. Soprovich and S. Walker. Absent: Councillor M. Evison.

STAFF:

G. McRadu, Chief Administrative Officer; B. Leigh, Deputy Chief Administrative Officer; S. Scholes, Municipal Clerk; R. Fung, Director of Engineering and Transportation; A. Mooi, Director of Parks and Community Services;; B. Sokol, Director of Planning, Lands and Permits; B. Wood, Acting Director of Finance; and M. Connelly, Deputy Municipal Clerk.

6:00 PM

CALL TO ORDER OPEN SESSION

1. The Meeting was called to order at 6:00 pm.

EXCLUSION OF THE PUBLIC

2. MOVED by Panz, seconded by Walker:

THAT in the public interest, members of the public be excluded from part of the January 11, 2010 regular Council Meeting on the basis of matters to be considered under the following section of the *Community Charter*.

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

ADJOURN TO CLOSED SESSION

3. Council then proceeded with the closed session.

7:00 PM

At 7:00 pm, following conclusion of the closed session, the following items were considered.

RECONVENE OPEN SESSION

4. At 7:00 pm Mayor Goldsmith-Jones reconvened the open session.

ANNOUNCEMENTS

- a) J. Weston (Member of Parliament, West Vancouver – Sunshine Coast – Sea to Sky Country) announced four Recreation Infrastructure Canada (RIInC) Grants for West Vancouver regarding upgrades to Glenmore Park and Rick Genest field, West Vancouver Aquatic Centre lighting upgrade, playground upgrade in Ambleside Park, and a covered walkway between Seniors Centre recreation facilities.
Discussion ensued.
- b) Mayor Goldsmith-Jones announced the 2010 fundraising campaign for the Heart and Stroke Foundation, and noted that the Heart and Stroke Foundation Person to Person Campaign will be starting this month to allow volunteers time to support the Campaign and the opportunity to take part in the 2010 Olympic events in our community.

APPROVAL OF AGENDA

5. **Approval of January 11, 2010 Regular Council Meeting Agenda**

MOVED by Smith, seconded by Walker:

THAT the January 11, 2010 Regular Council meeting agenda be amended as follows:

- adding new Item 6.1 regarding Mayor's Annual Address;
- In Item 7, replacing appendix C in the report regarding Development Variance Permit Application No. 09-003 (6165 Gleneagles Drive);
- in Item 9, replacing the first page of the report regarding Value for Services Working Group – Final Report;
- in Item 11, replacing the Draft Proposed 5 Year Financial Plan with an updated Draft Proposed 5 Year Financial Plan;

AND THAT the agenda be approved as amended.

CARRIED

ADOPTION OF MINUTES

6. Adoption of December 7, December 14, and December 18, 2009 Council Minutes

MOVED by Lewis, seconded by Soprovich:

THAT the following Minutes be adopted as circulated:

- December 7, 2009 Regular Council Meeting;
- December 14, 2009 Regular Council Meeting; and
- December 18, 2009 Special Council Meetings.

CARRIED

6.1 Mayor's Annual Address

Welcome to the New Year, and to the introduction of Council's strategic plan. As the Strategic Plan Working Group wrote and rewrote the Vision and Mission statements over the summer and into the fall, they asked themselves "Will these aspirations hold true in ten or twenty years from now?" They took to heart the community's desire to take the long view, and perhaps a more challenging path.

Before I go a little deeper into the strategic plan, I would like to comment on the first year of accomplishments of this Council. When we were first elected just over a year ago, we achieved consensus that we would do the following:

- *that we would demonstrate the power of our ability to work together by setting a long term vision and long term goals*
- *that we would optimize the potential of the community's asset base, in recognition of the burden of property taxation and the economic situation we are in*
- *that we would fulfill the Ambleside Plan including a strong role for the arts*
- *that we would demonstrate the value of municipal services*
- *that we would improve housing choice and focus on maintaining the character of the community*
- *that we would reflect the impact of climate change on local government*
- *that we would focus on childcare*
- *that we would support the Spirit Trail cycling path and a transportation plan*

That was our first day. Some of the highlights of 2009 are that we completed the North Shore Police Services Review and put together a plan for celebrating the 2010 Winter Olympic and Paralympic Games. We have been very successful in attracting federal Build Canada and Recreation infrastructure dollars as well as receiving significant provincial government investment in the Capilano River Bridge replacement and the Spirit Trail cycling path. We succeeded in becoming part of Metro Vancouver's pilot to collect organics at the curb. We replaced the Almond Bridge and won national and provincial professional awards for the Eagle Lake Membrane Filtration Plant.

We opened the Community Centre and it is filled to capacity, we finally approved funding to fix the seniors' centre building envelope, we passed a childcare zoning bylaw and are about to open to new childcare facilities, largely funded by provincial dollars. We are building a third artificial turf field at Ambleside – funded 2/3rds by senior levels of government. We are about to open the renovated Gleneagles Golf Clubhouse.

We legalized secondary suites, and brought the home based business zoning bylaw up to date. Two housing pilot projects are approved, with an approach to support more in the future. We have selected a developer for the Wetmore site, for seniors housing. We purchased another waterfront lot on Argyle – and only have six lots to go to fulfill an over 30 year process of acquisition.

The library installed its RFID technology for checking books in and out, moved the reading room upstairs and built a little theatre space downstairs. The Kay Meek Centre had its most successful year ever. The Police Board watched as our previous Chief became Solicitor General, and we swore in our new Police Chief. Our partnership approach resulted in the stellar Sarah McLachlan concert in September, which shows how we can bring first class events to West Vancouver, with no burden to the taxpayer, just the drive to collaborate and succeed.

And while staff and Council were executing this business on behalf of so many interests in the community, our working groups continued to develop policy on Housing, Childcare, the Spirit Trail, Transportation, Value for Services, Climate Change, Field Sports, and Access and Inclusion and of course, this Strategic Plan.

Apart from the importance of recognizing what we've done, I cannot stress enough how far the cohesion and focus of this Council goes towards enabling our staff to deliver on such an ambitious agenda and towards encouraging citizens to contribute their precious time – staff and the community see that Council is sincere in its direction.

The key goals of the strategic plan reflect the strong foundations laid by all of our working groups over the past three years, and confirmed by the community as the Strategic Plan Working Group tested these goals.

I try to begin things the way in which I plan to finish them. Last year was our beginning as a Council, and its hallmarks have been cooperation, clarity, comprehensiveness and focus. The Strategic Plan enshrines this way of working. It is much more than a list of priorities – it expects that municipal departments will be integrated, it expects that Council will offer clear rationales for new initiatives, including budget implications, it commits to biannual reporting by staff on our progress, and it places community engagement at the heart of its success. The Community Engagement Committee is being appointed tonight. I hope Council will support its renewed mandate to ignite the relationship between the community and this plan.

It is a breakthrough for this Council – and unique amongst municipal governments – to be in a position to introduce a draft budget that is driven by the strategic plan and laid out over multiple years by the Balanced Scorecard. The big picture work of the Strategic Plan working group proceeded as the Value for Services working group worked on its recommendations for how we could achieve our aspirations within a sound financial framework.

Staff has spent this fall creating the Balanced Scorecard precisely in order to bring financial and management discipline to our community goals. The Executive Team have

worked incredibly hard this fall to prepare the Balanced Scorecard at the same time as manage their departments and produce a draft budget. On behalf of Council, thank you for providing this strong foundation for our future decision making.

There are significant goals laid out in the Strategic Plan which require Council to take on real challenges. The five key goals are: Civic Responsibility; the Environment; Land Use, Housing and Transportation; Community Life and Economic Stability. West Vancouver's future relies on staff, Council and the community working together. We heard over and over that community life here could and should be more vibrant, and that people wish to be more inclusive and better connected. A big part of that is to ensure a better balance in housing choice, a more bicycle and pedestrian friendly approach, defense of the natural environment and better use of the land-based assets the taxpayer owns so that we are in the strongest possible financial position.

The Balanced Scorecard has translated these goals into some immediate challenges for us. They are:

- The need for a long overdue Parks Plan, which has been neglected since the 1970's.*
- A Land Development Trust to oversee the redevelopment of the 1300 block of Marine Drive, moving the Police Station to right here beside City Hall, and additional development of taxpayer-owned assets.*
- Attention to intergovernmental relations, especially working with our MLAs and MP, the Squamish Nation, and North Vancouver City and District. We have been served well by our proactive approach and if we are to manage properly, we need to be ready for legislative change and prepared to coordinate and perhaps amalgamate services.*
- Enhanced civic engagement. Our working groups work, and Council's success will rely increasingly on this and other meaningful ways of having our citizens work with us on these challenges.*
- Long term infrastructure management. All municipalities face massive costs for infrastructure replacement. West Vancouver is perhaps the first to figure out the cost, tell the public, and create the financial plan to manage.*
- A new budget process which we see the beginning of, tonight.*

I continue to be completely committed to each member of Council for your independence, your representative role and your outstanding ability to work together. You have succeeded in setting a positive tone which is not always the case amongst Councils. This enables us to tackle difficult decisions, and to keep our discussions focused on policy.

2010 is an extraordinary year for us. West Vancouver residents will be so proud of our community when the Olympic torch comes through town and is lit here on February 10th, and when the Atrium at the community centre is transformed into our living room for the Games. Everyone is welcome, free of charge, anytime, to watch the 11' x 20' screen where we will have the CTV live feed of all the events. Most evenings there is a concert or dance, there will be beer and wine and good food available. Our partners, Nunavut and the Yukon, and the Canadian Space Agency are here in West Van to make this Canada's Games.

We are beginning 2010 by laying out the community's long term thinking about itself. We are also beginning the year in full recognition that the relationship between Council leadership and staff's financial and management expertise, in complete collaboration with the community is how we will succeed. That is how we will inspire excellence and lead by example. Thank you Council, for your vision in service to the people of West Vancouver.

REPORTS

7. Development Variance Permit Application No. 09-003 (6165 Gleneagles Drive) (File: 1010-20-09-003)

Reports received up to January 11, 2010:

NAME:	DATE:	FOR COUNCIL CONSIDERATION:
Development Variance Permit Application No. 09-003 (6165 Gleneagles Drive)	November 16, 2009	December 7, 2009

Correspondence received up to January 11, 2010:

NAME:	DATE:	FOR COUNCIL CONSIDERATION:
F. van Mulligen	December 2009	January 11, 2010
L. & R. Boehm	December 6, 2009	January 11, 2010
M. & B. Palacios	November 21, 2009	January 11, 2010
N. Moffatt	December 14, 2009	January 11, 2010
B. & L. Kootchin	January 4, 2009	January 11, 2010
J. Earle	December 20, 2009	January 11, 2010
B. Amer & A. Raso Amer	December 15, 2009	January 11, 2010

A PowerPoint presentation was provided and G. Boyle (Manager, Planning) spoke relative to the application.

B. Chapman (Chapman Land Surveying Ltd.) spoke relative to the subject application and responded to queries of Council.

Mayor Goldsmith-Jones called for public input and there was no response.

MOVED by Panz, seconded by Soprovich:

THAT all written and verbal submissions regarding Development Variance Permit Application No. 09-003 for 6165 Gleneagles Drive up to and including the Council Meeting held on January 11, 2010 be received for information.

CARRIED

MOVED by Panz, seconded by Soprovich:

THAT the proposed Development Variance Permit Application No. 09-003 for 6165 Gleneagles Drive, which would provide for an existing dwelling with a third storey and covered deck to be retained, be approved.

CARRIED

8. Development Variance Permit Application No. 09-038 (1313 Fulton Avenue)
(File: 1010-20-09-038)

Reports received up to January 11, 2010:

NAME:	DATE:	FOR COUNCIL CONSIDERATION:
Development Variance Permit Application No. 09-038 (1313 Fulton Avenue)	December 8, 2009	December 14, 2009

Correspondence received up to January 11, 2010:

NAME:	DATE:	FOR COUNCIL CONSIDERATION:
No items received.		

A PowerPoint presentation was provided and G. Boyle (Manager, Planning) spoke relative to the application.

Mayor Goldsmith-Jones called for public input and there was no response.

MOVED by Smith, seconded by Walker:

THAT all written and verbal submissions regarding Development Variance Permit Application No. 09-038 for 1313 Fulton Avenue up to and including the Council Meeting held on January 11, 2010 be received for information.

CARRIED

MOVED by Smith, seconded by Walker:

THAT the proposed Development Variance Permit Application No. 09-038 for 1313 Fulton Avenue, which would vary the maximum Floor Area Ratio to allow an existing dwelling with an addition to the main floor and basement to be retained, be approved.

Discussion ensued.

The question was called on the motion.

CARRIED

9. **Value for Services Working Group – Final Report** (File: 0117-20-VALSR)

Councillor Lewis (Council Representative, Value for Services Working Group) introduced working group members; A. Tunner, G. Lancaster, G. Nicholls, P. Shannon, P. Tutsch, R. Armstrong, and S. Wilson and spoke relative to the contributions of Working Group members and staff.

G. Nicholls (Working Group Member) spoke relative to the Group's development of the final report and recommendations.

Discussion ensued.

MOVED by Lewis, seconded by Panz:

THAT Council approve the eight recommendations contained in the Value for Services Report from the Chief Administrative Officer dated January 5, 2010:

1. Council accept the following recommendations of the Value for Services Working Group which have been incorporated into the District of West Vancouver Strategic Plan, specifically the Balanced Scorecard where performance measurements for accomplishing these initiatives can be monitored.
2. The Survey results (attached as Appendix A) and the information provided to Council by the Value for Services Working Group (attached as Appendix C) be received and considered.
3. Council accept that within the Strategic Plan there is a strong commitment to financial restraint and that employee performance measurement indicators are contained within the Balanced Scorecard.
4. Council's approval of capital expenditures and service level enhancements must be subject to careful review to determine if they are in the public interest and respond to documented resident demand.
5. Since labour costs are the largest component of expenditures and expenditure increases, a focused effort should be placed on increasing efficiencies through:
 - i. alternative delivery methods; and
 - ii. increased employee productivity.
6. A comprehensive review of user fees be undertaken in 2010.
7. A review of all leases to the private sector or private individuals of municipal lands or assets be undertaken, with a view to moving to market rates.
8. Staff analyze and address the apparent discrepancy of resident satisfaction for various District services.

Discussion ensued.

The question was called on the motion.

CARRIED

10. Strategic Plan and Balanced Scorecard (File: 0280-03)

A PowerPoint presentation was provided and G. McRadu (Chief Administrative Officer) spoke relative to civic planning, guiding principles from the vision and mission, strategic plan, municipal initiatives, balanced scorecard and benchmarking, strategy map, challenges facing the District, major initiatives from the balanced scorecard, and provided an overview of the recommended budget increase. B. Wood (Acting Director of Finance) spoke relative to the draft 2010 budget including major projects and G. McRadu spoke relative to the land development fund including District owned assets.

A PowerPoint presentation was provided and P. Lepine (Chief Constable, West Vancouver Police Department) introduced D. Murphy (Chair, Police Board Finance Committee) and spoke relative to the West Vancouver Police Department's 2010 budget submission.

Discussion ensued.

MOVED by Soprovich seconded by Walker:

THAT

1. Council receive the Balanced Scorecard (BSC) as the 2010 District Staff Work Plan as directed by Council through the West Vancouver Strategic Plan and forward to the January 18th Finance Committee meeting for debate; and that
2. Updates to the Strategic Initiatives shown within the Balanced Scorecard be published twice annually to acknowledge progress on community goals.

Discussion ensued.

The question was called on the motion.

CARRIED

11. Draft Proposed 5 Year Financial Plan (File: 1610-20-4628)

MOVED by Walker, seconded by Soprovich:

THAT the draft proposed 5 Year Financial Plan be received for information;

AND THAT the process for public consultation for the draft 5 Year Financial Plan consist of the following:

Opportunities for public comment and Council consideration of such public comment at:

- the Finance Committee meeting to be held on Monday, January 18, 2010 at 7:00 pm in the Municipal Hall Council Chamber; and
- the Regular Council meeting to be held on Monday, January 25, 2010 at 7:00 pm in the Municipal Hall Council Chamber.

CARRIED

12. Appointments to Boards and Committees (File: 0115-01)

MOVED by Panz, seconded by Walker:

THAT the following citizen appointments and reappointments be approved as follows:

Board of Variance: (for a three year term ending December 31, 2012)

- David MacDonald (reappointment)
- Eugene Quan (reappointment)
- Sonja Sanguinetti (reappointment)

Awards Committee: (for a one – two year term)

- Breanna Bentley
- Ardeshir Mayan
- Caroline Helbig
- Shan Trouton
- Lori Cameron
- Ian Davis
- Jan Obertas

Community Engagement Committee: (for a one year term ending December 31, 2010)

- John Almond (reappointment)
- Craig Cameron
- Paul Gagnon
- David Crilly (reappointment)
- Sara Dubois-Phillips (reappointment)
- Kristy Pappas (reappointment)

Community Grants Committee: (for a two year term ending December 31, 2011)

- Richard Loat.

CARRIED

CONSENT AGENDA ITEMS

13. Consent Agenda Items – Reports and Correspondence

MOVED by Lewis, seconded by Walker:

THAT the Consent Agenda item as follows be approved:

- Item 14 – Correspondence List with the exception of item (13).

CARRIED

CORRESPONDENCE LIST FOR CONSENT AGENDA

With respect to correspondence item (13) discussion ensued relative to the annual inspection fee for fire service and the potential for administrative improvements. Mayor Goldsmith-Jones requested that this matter be referred to 2010 budget discussions.

MOVED by Soprovich, seconded by Walker:

THAT correspondence item (13) be received for information.

CARRIED

14. Correspondence List (File: 0120-24)

THAT the Correspondence List be received for information.

Correspondence received up to December 23, 2009

Requests for Delegation

No items presented.

Action Required

- (1) L. Jackson, Chair, Metro Vancouver Board, December 11, 2009, regarding Request for Resolution in Council for Metro Vancouver Canadian Radio-Television and Telecommunications Commission (CRTC) Submission
Referred to Mayor and Council for consideration and response.
- (2) B. Brennan, Strata Corporation VR1992, December 10, 2009, regarding State of Property at 2436 Haywood Avenue
Referred to Director of Planning, Lands and Permits for consideration and response.
- (3) December 16, 2009, regarding Hollyburn Cabins
Referred to Director of Parks and Community Services for consideration and response.

No Action Required

- (4) Letters regarding Secondary Suites (3 submissions)
 - 1) December 8, 2009
 - 2) December 8, 2009
 - 3) December 14, 2009
- (5) D. Welch, Policy and Programs Officer, Union of British Columbia Municipalities, December 10, 2009, regarding Healthy Food and Beverage Sales (Phase 4) – Approval and Terms and Conditions
- (6) H. Nyce, President, Union of British Columbia Municipalities, December 8, 2009, regarding 2009 UBCM Administered Grants
- (7) A. Park, Vice-President, Programming/Educational Services, Shaw Communications, December 16, 2009, regarding Metro Vancouver's Submission to the Canadian Radio-television and Telecommunications Commission

- (8) F. van Mulligen, Reatta Management, December 2009, regarding Development Permit Application 09-003 (6165 Gleneagles Drive)

Responses to Correspondence

- (9) B. Dozzi, Manager, Roads and Transportation, December 18, 2009, reply to M. Nikpay regarding Cross Creek Road at Chartwell Drive – Traffic Congestion, Safety and Parking

Responses to Questions in Question Period

No items presented.

Correspondence received up to December 31, 2009

Requests for Delegation

No items presented.

Action Required

- (10) November 26, 2009, regarding Westmount Road
Referred to the Director of Engineering and Transportation for consideration and response.
- (11) December 7, 2009, regarding Woodgreen Drive
Referred to the Director of Engineering and Transportation for consideration and response.

No Action Required (receipt only)

- (12) Committee and Board Meeting Minutes
(a) West Vancouver Memorial Library Board – November 18, 2009
- (13) B. G. Hlynsky, B. Gordon Hlynsky Architect Inc., December 1, 2009, regarding Annual Inspection Fee for Fire Service
- (14) K. Shymanski, President and Chief Executive Officer, E-Comm 9-1-1, December 22, 2009, regarding 2009 Overview and Financial News
- (15) December 28, 2009, regarding Hollyburn Cabin Permit Fees for 2010
- (16) J. Froese, E-Comm 9-1-1, December 30, 2009, regarding E-Comm's e-communique Winter 2010

Responses to Correspondence

No items presented.

Responses to Questions in Question Period

No items presented.

Correspondence received up to January 6, 2010

Requests for Delegation

No items presented.

Action Required

- (17) G. Pajari, December 29, 2009, regarding the Endowment Fund
Referred to Chief Administrative Officer for consideration and response.
- (18) January 4, 2010, regarding Nelson Creek at Cranley Drive (Nelson Creek Flood)
Referred to Director of Engineering and Transportation for consideration and response.
- (19) January 5, 2010, regarding Cranley Flood (Nelson Creek Flood)
Referred to Director of Engineering and Transportation for consideration and response.

No Action Required (receipt only)

- (20) K. Vance, Senior Policy Advisor, Union of British Columbia Municipalities, December 3, 2009, regarding Coroner's Report: Foreign Students and Recreation Activity
- (21) J. Slater, MLA for Boundary-Similkameen, December 17, 2009, regarding "Living Water Smart" Blog
- (22) December 23, 2009, regarding Hollyburn Cabins 2010 Permit Fee
- (23) Six letters of support regarding Development Variance Permit Application No. 09-003 for 6165 Gleneagles Drive

Responses to Correspondence

No items presented.

Responses to Questions in Question Period

No items presented.

REPORTS FROM MAYOR AND COUNCILLORS

15. Oral Reports from Mayor and Councillors

Councillor Panz reported on the upcoming West Vancouver Clean Energy Fair and Forum at the West Vancouver Community Centre from January 25 – 27, 2010.

MOVED by Lewis, seconded by Walker:

THAT the oral report from Councillor Panz be received for information.

CARRIED

PUBLIC QUESTIONS AND COMMENTS

16. Public Questions and Comments

There were no public questions or comments.

ADJOURNMENT

17. Adjournment of January 11, 2010 Council Meeting

MOVED by Smith, seconded by Panz:

THAT the January 11, 2010 Council Meeting be adjourned.
(8:44 pm)

CARRIED

Certified Correct:

MAYOR

MUNICIPAL CLERK