

COUNCIL REPORT

Date: September 3, 2011 File: 0500-01
From: Nina Leemhuis, Chief Financial Officer
Subject: **AmblesideNow Expenditures to July 31, 2011**

RECOMMENDED:

That the report titled "AmblesideNow Expenditures to July 31, 2011" as presented to the AmblesideNow Revitalization Commission on September 6, 2011 be received for information.

Summary of 2011 Expenditures:

The 2011 AmblesideNow expenditure budget is divided into 3 main categories: (1) Overhead and Administration; (2) Sale of Municipally Owned Lands; and (3) Public Safety Building. The 'Ambleside 2011 Budget Tracking Report', as attached, provides the details of the 2011 budget and expenditures to July 31, 2011.

- 1) The Overhead and Administration budget of \$447,100 is comprised of resource requirements for project management, administrative salaries, rent and supplies;
- 2) The majority of the \$459,500 budget related to the Sale of Municipally Owned Lands represents expenditures for the overall master planning for the Ambleside area (i.e. Fulton Sites, Gertrude Lawson Site and 1300 Block of Marine Drive) and the public consultation process; and
- 3) The Public Safety Building budget of \$2,228,000 incorporates the resource requirements for professional expertise of civil, structural and mechanical engineers, architects, and other specialists for the programming, design and preliminary construction and preparation of the Public Safety Building.

The 2011 expenditure budget of \$3,134,600 was initially developed in February 2011 and was based upon an ambitious work plan that provided for significant work to be conducted during 2011 to:

- a) consider a rezoning application for the 1300 Block of Marine Drive;
- b) commence detailed planning for the Public Safety Building; and

- c) conduct preliminary work regarding the potential sale of the Municipally Owned Lands (i.e. Fulton Sites, Gertrude Lawson Site and 1300 Block of Marine Drive).

Actual Expenditures for the period ending July 31, 2011:

As attached, the AmblesideNow 2011 Budget Tracking Report provides details of the actual expenditures for AmblesideNow for the period ending July 31, 2011.

Expenses for July, 2011 totalled \$49,909; representing \$12,089 for overhead and administrative expenses, \$22,115 for legal services and other expenses related to the sale of municipally owned lands and \$15,705 for consulting services for functional programming relating to the Public Safety Building.

Estimated Expenditures for the months August and September, 2011:

The estimated expenses for August and September, 2011 are \$53,091 and \$59,550 respectively. The majority of these expenditures reflect overhead and administrative expenses, professional and consulting services related to functional programming, civil and environmental expertise and legal expenditures.

Total Costs to date:

The total costs to date for 2011 for the AmblesideNow project are \$427,691.

Author:


Nina Leemhuis, Chief Financial Officer

**DISTRICT OF WEST VANCOUVER
AMBLESIDENOW 2011 BUDGET TRACKING REPORT
JANUARY 1 TO DECEMBER 31, 2011
COSTS AS AT JULY 31, 2011**

OVERHEAD & ADMINISTRATION

Description	2011 Budget	Actual Costs For July	Costs to Date	% of 2011 Budget	Budget Remaining / (Budget Exceeded)	Estimated August Costs	Estimated September Costs
Equipment	25,000	-	5,145	20.6%	19,855		
IT & Utilities	27,000	620	5,310	19.7%	21,690	80	
Administrator - Temp. F/T	48,000	4,871	16,501	34.4%	31,499	11,671	6,000
Printing	5,000		3,895	77.9%	1,105		
Maintenance / Cleaning	10,000	325	676	6.8%	9,324	350	350
Supplies & Stationery	7,600	254	1,483	19.5%	6,117	350	350
Office Preparation	35,000		35,827	102.4%	(827)		
Office Rent	45,000	4,917	21,149	47.0%	23,851	4,917	5,000
General Administrative Expenses	11,500	1,102	7,721	67.1%	3,779	2,425	
Contingency	23,000		-	0.0%	23,000		
Sub-Total	237,100	12,089	97,707	41.2%	139,393	19,793	11,700
Contract Services - Project Management	210,000		92,330	44.0%	117,670		
TOTAL: Overhead & Administration [A]	447,100	12,089	190,037	42.5%	257,063	19,793	11,700

SALE OF MUNICIPALLY OWNED LANDS

Description	2011 Budget	Actual Costs For July	Costs to Date	% of Budget	Budget Remaining / (Budget Exceeded)	Estimated August Costs	Estimated September Costs
Consultants - Master Programming	40,000		3,587	9.0%	36,413		
Planning Staff - Temporary	40,000			0.0%	40,000		
Public Consultation / Communication	108,000	7,508	63,220	58.5%	44,780	6,255	7,100
Urban Arts Consultant	75,000	-	58,214	77.6%	16,786	10,175	6,500
Collateral Materials	50,000		21,599	43.2%	28,401	3,335	2,500
Media Advertising - RFP	3,000			0.0%	3,000		
Land Appraisals	42,000	1,890	3,752	8.9%	38,248		5,000
Legal	30,000	12,717	24,521	81.7%	5,479		5,000
Civil / Environmental Consultants	40,000		8,047	20.1%	31,953		5,000
Contingency	31,500			0.0%	31,500		
TOTAL: Sale of Municipal Lands [B]	459,500	22,115	182,940	39.8%	276,560	19,765	31,100

PUBLIC SAFETY BUILDING

Description	2011 Budget	Actual Costs For July	Costs to Date	% of 2011 Budget	Budget Remaining / (Budget Exceeded)	Estimated August Costs	Estimated September Costs
External Experts							
Architect & Planning	500,000			0.0%	500,000		
Programming	80,000	15,705	54,714	68.4%	25,286	13,533	11,750
Structural Engineering	150,000			0.0%	150,000		
Civil Engineering	50,000			0.0%	50,000		
Electrical Engineering	150,000			0.0%	150,000		
Mechanical Engineering	150,000			0.0%	150,000		
Environmental	50,000			0.0%	50,000		
Geotechnical	75,000			0.0%	75,000		5,000
Landscape Architect	75,000			0.0%	75,000		
Survey	25,000			0.0%	25,000		
Code	50,000			0.0%	50,000		
Envelope	50,000			0.0%	50,000		
Interior Designer	50,000			0.0%	50,000		
Other - Soft Construction Costs	300,000			0.0%	300,000		
Total: External Experts	1,755,000	15,705	54,714	3.1%	1,700,286	13,533	16,750
Other Soft Costs							
Permits and Fees	150,000			0.0%	150,000		
Public Consultation	20,000			0.0%	20,000		
Collateral Material	40,000			0.0%	40,000		
Advertising	10,000			0.0%	10,000		
Development Management	20,000			0.0%	20,000		
Total: Other Soft Costs	240,000	-	-	0.0%	240,000	0	0
Hard Construction Costs							
Pre-construction/Quantity Surveying	30,000			0.0%	30,000		
Total: Hard Construction Costs	30,000	-	-	-	30,000	0	0
Contingency	203,000			0.0%	203,000		
TOTAL: Public Safety Building Costs [C]	2,228,000	15,705	54,714	2.5%	2,173,286	13,533	16,750

TOTAL: AMBLESIDE NOW [A+B+C]	3,134,600	49,909	427,691	13.6%	2,706,909	53,091	59,550
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