



District of West Vancouver

## **5 Year Financial Plan Budget Amendment Bylaw No. 4693, 2011**

Effective Date: July 18, 2011

District of West Vancouver

# **5 Year Financial Plan Budget Amendment Bylaw No. 4693, 2011**

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District of West Vancouver

## **5 Year Financial Plan Budget Amendment Bylaw No. 4693, 2011**

A bylaw to amend the annual budget for 2011.

WHEREAS the Council of The Corporation of the District of West Vancouver caused to be prepared a 5 Year Financial Plan for the years 2011 - 2015;

AND WHEREAS the said Plan was approved by "5 Year Financial Plan Bylaw No. 4671, 2011", adopted on February 7, 2011;

AND WHEREAS it is deemed advisable and expedient that the annual budget for the year 2011 be now further amended;

NOW THEREFORE, the Council of the District of West Vancouver enacts as follows:

### **Part 1 Citation**

- 1.1 This bylaw may be cited as "5 Year Financial Plan Budget Amendment Bylaw No. 4693, 2011".

### **Part 2 Severability**

- 2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

### **Part 3 Budget Amendments**

The 2011 annual budget which forms part of 5 Year Financial Plan Bylaw No. 4671, 2011", adopted on February 7, 2011 is hereby amended to:

1. include the AmblesideNow 2011 budget, in the amount of \$3,134,600, as approved by Council at the June 6, 2011 Council Meeting; and

2. reallocate \$150,000 dollars from the construction of a roundabout at 21<sup>st</sup> Street and Queens Avenue to the safety improvement project being proposed at Marine Drive and Keith Road.

## Schedules

Schedule A – 5 Year Financial Plan 2011 – 2015, General Operations

Schedule B – 5 Year Financial Plan 2011 – 2015, General Capital

Schedule C – Amended 5 Year Financial Plan 2011 – 2015, Other Funds

Schedule D – AmblesideNow Budget for the period from March 1, 2011 to December 31, 2011

READ A FIRST TIME on July 4, 2011

READ A SECOND TIME on July 4, 2011

READ A THIRD TIME on July 4, 2011

ADOPTED by the Council on July 18, 2011



Mayor



Municipal Clerk

**DISTRICT OF WEST VANCOUVER**  
**5 YEAR FINANCIAL PLAN**  
**GENERAL OPERATIONS**  
Schedule "A" to Bylaw No. 4693

	5 Year Financial Plan				
	2011	2012	2013	2014	2015
<b>REVENUE</b>					
Property Taxes	54,181,693	56,577,919	58,722,847	60,943,709	63,271,736
Fees and Charges	12,518,773	12,768,788	13,017,072	13,270,322	13,528,635
Licences and Permits	3,497,540	3,567,491	3,638,841	3,711,617	3,785,850
Other Revenue	4,993,152	5,189,192	5,302,133	5,392,041	5,484,984
Government Grants	1,072,695	1,072,695	1,072,695	1,072,695	1,072,695
Reserve Transfers	617,300	617,300	617,300	617,300	617,300
	76,881,153	79,793,385	82,370,888	85,007,684	87,761,200
Levies, Other Governments	55,000,000	58,000,000	61,000,000	64,000,000	67,000,000
	131,881,153	137,793,385	143,370,888	149,007,684	154,761,200
<b>EXPENDITURE</b>					
Administration	2,345,818	2,411,421	2,490,593	2,572,502	2,656,871
Community Engagement	2,102,272	2,153,151	2,220,030	2,289,133	2,360,251
HR & Payroll Services	1,300,690	1,339,798	1,387,413	1,436,756	1,487,640
Financial Services	4,607,747	4,728,107	4,881,922	5,041,019	5,204,875
Police Services	12,984,825	13,365,894	13,833,601	14,318,124	14,817,666
Fire & Rescue Services	12,822,761	13,222,343	13,703,240	14,201,814	14,716,116
Engineering & Transportation	3,291,157	3,375,964	3,484,879	3,597,513	3,713,501
Planning, Lands & Permits	4,037,241	4,155,645	4,301,001	4,451,582	4,606,829
Parks & Community Services	17,199,122	17,655,968	18,236,306	18,836,710	19,455,166
Library Services	4,141,966	4,255,436	4,398,017	4,545,590	4,697,642
	64,833,599	66,663,727	68,937,002	71,290,743	73,716,557
Legal	250,186	255,190	260,294	265,499	270,809
Property & Liability Insurance	1,055,000	1,076,100	1,097,622	1,119,574	1,141,966
Principal on Debt					
Interest on Debt	1,161,320	1,161,320	1,138,922	1,094,820	1,094,820
Other Fiscal Services					
Grants in Aid	369,700	369,700	369,700	369,700	369,700
Initiatives	540,000	540,000	540,000	540,000	540,000
Third Party Works	978,200	978,200	978,200	978,200	978,200
Transfers to Reserves:					
Capital Facility Reserve	1,140,000	1,240,000	1,240,000	1,240,000	1,240,000
Infrastructure Fund	6,044,000	7,000,000	7,300,000	7,600,000	7,900,000
Other Transfers	509,148	509,148	509,148	509,148	509,148
	76,881,153	79,793,385	82,370,888	85,007,684	87,761,200
Levies, Other Governments	55,000,000	58,000,000	61,000,000	64,000,000	67,000,000
	131,881,153	137,793,385	143,370,888	149,007,684	154,761,200
<b>EXCESS OF REVENUE</b>	-	-	-	-	-

The 5 Year Financial Plan is based upon the following assumptions:

Labour and non-labour increases forecasted at 2% per year

Capital infrastructure funding based on currently estimated future requirements

**DISTRICT OF WEST VANCOUVER**  
**5 YEAR FINANCIAL PLAN**  
**GENERAL CAPITAL**  
 Schedule "B" to Bylaw No. 4693

<b>5 Year Financial Plan</b>					
	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
<b>CAPITAL EXPENDITURES</b>					
Infrastructure Program	7,156,222	7,000,000	7,300,000	7,600,000	7,900,000
Transportation Projects	4,370,000	2,010,000	2,169,000	2,108,000	2,064,000
Parks, Recreation & Culture	5,338,000	3,850,000	1,450,000	-	-
Other Civic Facilities	75,000	200,000	-	-	-
Other Projects	-	-	-	-	-
	<u>16,939,222</u>	<u>13,060,000</u>	<u>10,919,000</u>	<u>9,708,000</u>	<u>9,964,000</u>
<b>REVENUE SOURCES</b>					
Transfers From Reserves:					
Infrastructure Fund	6,916,122	7,000,000	7,300,000	7,600,000	7,900,000
Endowment Fund	-	3,300,000	-	-	-
Capital Facility Reserve	1,898,000	1,000,000	1,150,000	250,000	250,000
Dev Cost Charges	1,333,900	500,000	500,000	500,000	500,000
Long-Term Debt	-	-	-	-	-
Amenity Contributions	470,000	-	1,000,000	-	-
Grants & Partnerships	6,191,100	1,260,000	969,000	1,358,000	1,314,000
Other Reserves	130,100	-	-	-	-
	<u>16,939,222</u>	<u>13,060,000</u>	<u>10,919,000</u>	<u>9,708,000</u>	<u>9,964,000</u>

**DISTRICT OF WEST VANCOUVER**  
**5 YEAR FINANCIAL PLAN**  
**OTHER FUNDS**  
Schedule "C" to Bylaw No. 4693

<b>5 Year Financial Plan</b>					
	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
<b>DISTRICT LANDS STEWARDSHIP FUND</b>					
<b>AmblesideNow Project Account</b>					
<b>Revenue</b>					
Land Sales	3,134,600				
<b>Expenditure</b>					
AmblesideNow	3,134,600				
<b>WATER UTILITY</b>					
<b>Revenue</b>					
User Fees	9,134,200	10,321,700	11,663,500	13,179,800	14,893,100
Meter Rental Charges	580,000	580,000	580,000	580,000	580,000
Micro Power Generation	35,000	35,000	35,000	35,000	35,000
Debt Proceeds	300,000	-	-	-	-
Sundry	28,000	-	-	-	-
Government Grants	1,113,700	-	-	-	-
	<u>11,190,900</u>	<u>10,936,700</u>	<u>12,278,500</u>	<u>13,794,800</u>	<u>15,508,100</u>
<b>Expenditure</b>					
Water Purchases	2,993,200	3,217,600	3,561,800	3,793,200	4,020,600
System Operating	3,336,300	3,419,800	3,505,200	3,592,800	3,682,700
System Replacements	1,628,000	2,200,000	2,800,000	3,400,000	3,900,000
Montizambert Plant	1,645,000	-	-	-	-
Eagle Lake Capital	300,000	-	-	-	-
Principal on Debt					
Interest on Debt	1,871,400	2,130,700	2,135,700	2,140,700	2,140,700
Transfer to (from) Surplus	(583,000)	(31,400)	275,800	868,100	1,764,100
	<u>11,190,900</u>	<u>10,936,700</u>	<u>12,278,500</u>	<u>13,794,800</u>	<u>15,508,100</u>
<b>SEWER UTILITY</b>					
<b>Revenue</b>					
User Fees	9,598,200	10,654,000	11,825,900	13,126,800	14,570,700
Development Cost Charges	400,000	400,000	400,000	400,000	400,000
Government Grants	1,106,600	-	-	-	-
	<u>11,104,800</u>	<u>11,054,000</u>	<u>12,225,900</u>	<u>13,526,800</u>	<u>14,970,700</u>
<b>Expenditure</b>					
GVSDD Levy	5,389,500	5,712,900	6,027,100	6,328,500	6,644,900
Administration Charge	150,000	153,800	157,600	161,500	165,600
Sanitary Operating	1,125,500	1,153,600	1,182,500	1,212,000	1,242,300
Storm Operating	839,400	860,400	881,900	904,000	926,600
Capital Program	3,631,600	2,600,000	3,300,000	4,000,000	4,700,000
Transfer to surplus	(31,200)	573,300	676,800	920,800	1,291,300
	<u>11,104,800</u>	<u>11,054,000</u>	<u>12,225,900</u>	<u>13,526,800</u>	<u>14,970,700</u>

**DISTRICT OF WEST VANCOUVER**  
**5 YEAR FINANCIAL PLAN**  
**OTHER FUNDS (continued)**  
Schedule "C" to Bylaw No. 4693 (continued)

	5 Year Financial Plan				
	2011	2012	2013	2014	2015
<b>CEMETERY</b>					
Revenue					
User Fees	806,800	908,100	968,100	1,008,100	1,008,100
Interest Revenue	160,400	160,400	160,400	160,400	160,400
Transfer from Dev Fund	501,200	352,500	-	-	199,200
	<u>1,468,400</u>	<u>1,421,000</u>	<u>1,128,500</u>	<u>1,168,500</u>	<u>1,367,700</u>
Expenditure					
Operations	452,000	461,000	470,200	479,600	489,200
Sales and Use Costs	101,900	103,900	106,000	108,100	110,300
Admin Fee to General	178,500	182,100	185,700	189,400	193,200
Capital Improvements	736,000	674,000	200,000	75,000	575,000
Transfer to Dev Fund	-	-	166,600	316,400	-
	<u>1,468,400</u>	<u>1,421,000</u>	<u>1,128,500</u>	<u>1,168,500</u>	<u>1,367,700</u>
<b>SOLID WASTE</b>					
User Fees Revenue	<u>3,523,300</u>	<u>3,748,200</u>	<u>3,982,400</u>	<u>4,232,000</u>	<u>4,497,900</u>
Expenditure					
Garbage Coll & Disposal	2,321,200	2,290,200	2,384,400	2,553,500	2,705,300
Recycling Coll & Processing	1,589,100	1,635,000	1,674,200	1,707,700	1,742,000
Capital Program	-	-	-	-	-
Rate Stabilization	(387,000)	(177,000)	(76,200)	(29,200)	50,600
	<u>3,523,300</u>	<u>3,748,200</u>	<u>3,982,400</u>	<u>4,232,000</u>	<u>4,497,900</u>
<b>GOLF</b>					
Revenue					
Golf Fees	1,264,400	1,413,404	1,421,174	1,555,133	1,563,700
Clubhouse Rentals	50,000	50,000	80,820	96,000	96,000
Transfer From Dev Fund	-	-	-	-	-
	<u>1,314,400</u>	<u>1,463,404</u>	<u>1,501,994</u>	<u>1,651,133</u>	<u>1,659,700</u>
Expenditure					
Proshop & Management	256,000	261,120	266,342	271,669	277,103
Operations & Maintenance	728,900	743,478	758,348	773,515	788,985
Capital Program	97,000	109,800	131,022	186,000	162,000
Debt Service	55,000	127,107	124,360	121,504	118,533
Admin Fee to General	127,500	130,100	132,700	135,400	138,100
Transfer to Dev Fund	50,000	91,799	89,222	163,045	174,979
	<u>1,314,400</u>	<u>1,463,404</u>	<u>1,501,994</u>	<u>1,651,133</u>	<u>1,659,700</u>

**DISTRICT OF WEST VANCOUVER**  
**5 YEAR FINANCIAL PLAN**  
**OTHER FUNDS (continued)**  
 Schedule "C" to Bylaw No. 4693 (continued)

<b>5 Year Financial Plan</b>					
	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
<b>TRANSIT</b>					
Revenue					
Transit Reimbursement	<u>13,283,000</u>	<u>13,691,300</u>	<u>14,249,000</u>	<u>15,016,100</u>	<u>15,767,800</u>
Expenditure					
Operations	7,691,000	7,845,000	8,237,000	8,669,500	9,103,000
Maintenance	4,717,100	4,860,000	5,006,000	5,306,000	5,571,300
Administration	874,900	986,300	1,006,000	1,041,200	1,093,500
	<u>13,283,000</u>	<u>13,691,300</u>	<u>14,249,000</u>	<u>15,016,700</u>	<u>15,767,800</u>

**AmblesideNow: March to December 2011 Expenditures**

**OVERHEAD & ADMINISTRATION**

DESCRIPTION	AMOUNT (\$)
Equipment	25,000
IT & Utilities	27,000
Administrator - Temporary	48,000
Printing	5,000
Maintenance/Cleaning	10,000
Supplies and Stationery	7,600
Office Preparation	35,000
Office Rent	45,000
General Administrative Expenses	11,500
Contingency	23,000
<b>SUB-TOTAL</b>	<b>237,100</b>
Contract Services (ALMIC)	210,000
<b>TOTAL: OVERHEAD AND ADMINISTRATION [A]</b>	<b>447,100</b>

**SALE OF MUNICIPALLY OWNED LANDS**

DESCRIPTION	AMOUNT (\$)
Consultants - Master Programming	40,000
Planning - Temporary Administrative Staff	40,000
Public Consultation/Communication	108,000
Urban Arts Consultant	75,000
Collateral Materials - Model, etc.	50,000
Media - Advertising - RFP	3,000
Land Appraisals	42,000
Legal	30,000
Civil/Environmental Consultants	40,000
Contingency	31,500
<b>TOTAL: SALE OF MUNICIPALLY OWNED LANDS [B]</b>	<b>459,500</b>

**PUBLIC SAFETY BUILDING**

DESCRIPTION	AMOUNT (\$)
<b>EXTERNAL EXPERTS</b>	
Architect and Planning	500,000
Programming	80,000
Structural Engineering	150,000
Civil Engineering	50,000
Electrical Engineering	150,000
Mechanical Engineering	150,000
Environmental	50,000
Geotechnical	75,000
Landscape Architect	75,000
Survey	25,000
Code	50,000
Envelope	50,000
Interior Designer	50,000
Other	300,000
<b>TOTAL: EXTERNAL EXPERTS</b>	<b>1,755,000</b>
<b>OTHER SOFT COSTS</b>	
Permits and Fees	150,000
Public Consultation	20,000
Collateral Material	40,000
Advertising	10,000
Development Management	20,000
<b>TOTAL OTHER SOFT COSTS</b>	<b>240,000</b>
<b>HARD CONSTRUCTION COSTS</b>	
Pre-Construction/QS	30,000
<b>TOTAL HARD CONSTRUCTION COSTS</b>	<b>30,000</b>
CONTINGENCY	203,000
<b>TOTAL: PUBLIC SAFETY BUILDING COSTS [C]</b>	<b>2,228,000</b>
<b>TOTAL AMBLESIDENOW COSTS [A+B+C]</b>	<b>3,134,600</b>