

[View the video of the entire meeting](#)

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
REGULAR COUNCIL MEETING MINUTES  
MUNICIPAL HALL COUNCIL CHAMBER  
AND VIA ELECTRONIC COMMUNICATION FACILITIES  
JULY 11, 2022**

---

Council: Mayor M. Booth and Councillors C. Cameron, N. Gambioli, W. Soprovich, and S. Thompson. Councillors P. Lambur and M. Wong attended the meeting via electronic communication facilities.

Staff: R. Bartlett, Chief Administrative Officer; P. Cuk, Acting Director, Legislative Services/Corporate Officer; and T. Azuma, Acting Manager, Legislative Operations. J. Bailey, Director, Planning & Development Services; I. Gordon, Director, Financial Services; S. Ketler, Director, Parks, Culture & Community Services; J. Moller, Director, Engineering & Transportation Services; H. Keith, Senior Manager, Climate Action & Environment; J. Lawlor, Senior Manager, Community Services; F. Mansoori, Senior Manager, Engineering Utilities Planning, Design and Project Delivery; D. Niedermayer, Senior Manager, Community Services; E. Willabee, Senior Manager, Engineering Services; A. Beckett, Manager, Community Services & Community Development; I. Haras, Manager, Parks Planning & Development; M. MacLean, Business Manager, Engineering & Transportation Services; C. Rosta, Manager, Cultural Services; and E. Villeneuve, Manager, Land Development, attended the meeting via electronic communication facilities.

### **CALL TO ORDER**

1. The meeting was called to order at 6 p.m.

Mayor Booth:

- congratulated members of the Neighbourhood Character Working Group for winning the 2022 Award for Excellence in Planning, and commented regarding their work and accomplishments;
- commented regarding the current wave of the COVID-19 pandemic and its impacts on District staff and services; and
- informed of attendance, with other members of Council, at the West Coast Modern Week in West Vancouver, culminating in the Home Tour on Saturday, July 9, 2022.

Councillor Cameron entered the meeting at 6:06 p.m. Councillor Soprovich left the meeting at 6:07 p.m. Councillor Wong entered the meeting at 6:07 p.m. via electronic communication facilities. Councillor Soprovich returned to the meeting at 6:08 p.m.

Staff provided procedural information, including regarding evacuation routes, timekeeping procedures, and that the regular Council meeting was being held both in the Council Chamber and via electronic communication facilities.

## **APPROVAL OF AGENDA**

### **2. Approval of July 11, 2022 Regular Council Meeting Agenda**

MOVED by Cameron, seconded by Gambioli:

THAT the July 11, 2022 regular Council meeting agenda be approved as circulated.

CARRIED

## **ADOPTION OF MINUTES**

### **3. Adoption of Council Meeting Minutes**

MOVED by Gambioli, seconded by Lambur:

THAT the following minutes be adopted as circulated:

- June 20, 2022 special (open session) Council meeting; and
- June 27, 2022 special (open session) and regular Council meetings.

CARRIED

Councillor Soprovich left the meeting at 6:10 p.m. and returned to the meeting at 6:11 p.m.

## **DELEGATIONS**

### **4. Year of the Salish Sea, regarding Year of the Salish Sea (File: 0120-30)**

T. Romeyn (Year of the Salish Sea Initiative Co-lead) provided a presentation and responded to Council's questions. Council members commented.

MOVED by Lambur, seconded by Soprovich:

THAT the delegation from Year of the Salish Sea, regarding Year of the Salish Sea, be received for information with thanks.

CARRIED

## **PRESENTATIONS**

### **5. Update from North Shore Emergency Management (File: 2720-01)**

E. Dicken (Director, North Shore Emergency Management) provided a presentation and responded to Council's questions. Council members commented.

MOVED by Cameron, seconded by Soprovich:

THAT the Update from North Shore Emergency Management be received for information with thanks

A Council member commented. The question was called on the motion.

CARRIED

## **REPORTS**

### **6. Appeal of Director of Planning's Denial of an Encroachment Application for a Parking Area at 6518 Wellington Place (File: 1008-01)**

Councillor Cameron left the meeting at 7:04 p.m. and returned to the meeting at 7:06 p.m.

Staff provided a presentation and responded to Council's questions.

Councillor Wong left the meeting at 7:13 p.m.

T. Bowen (on behalf of J. Bates, 6518 Wellington Place) spoke relative to the encroachment application for a parking area at 6518 Wellington Place, including: challenges obtaining sufficient commercial parking space; the cost of renting commercial parking spaces; and concerns regarding the requested boulevard remediation.

Councillor Wong returned to the meeting at 7:15 p.m. via electronic communication facilities.

Staff and T. Bowen responded to Council's questions.

MOVED by Soprovich, seconded by Thompson:

THAT

1. the Director of Planning & Development Services' denial of an application for an encroachment permit for a parking area on the public boulevard abutting the property in the District of West Vancouver legally described as Plan VAP2103, District Lot 430, Block 31, Lot 22 Except Plan RP6341 (PID 014-049-732) with a civic address at 6518 Wellington Place be confirmed; and
2. the owners of 6518 Wellington Place be required to remove the encroachment, within 21 calendar days, by reinstating the boulevard in accordance with Boulevard Bylaw No. 4886, 2016.

Council members commented. The question was called on the motion.

CARRIED

### **7. Proposed Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 5189, 2022 and Utility Update (File: 1610-20-5189)**

Staff provided a presentation and responded to Council's questions.

MOVED by Thompson, seconded by Wong:

THAT

1. Water Utility fees be increased for 2023 to the amounts set out in Schedules A and B of proposed "Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 5189, 2022," as attached to the

report dated June 1, 2022 from the Senior Manager of Engineering Utilities Planning, Design & Project Delivery; and

2. proposed "Waterworks Regulation Bylaw No. 4490, 2006, Amendment Bylaw No. 5189, 2022" be read a first, second, and third time.

Council members commented and staff responded to a Council member's questions. The question was called on the motion.

CARRIED

**8. Proposed Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 5190, 2022 and Utility Update (File: 1610-20-5190)**

Staff provided a presentation. A Council member commented and staff responded to Council's questions.

MOVED by Wong, seconded by Cameron:

THAT

1. Sewer and Drainage Utility fees be increased for 2023 to the amounts set out in Schedules A and B of proposed "Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 5190, 2022" as attached to the report dated March 1, 2022 from the Senior Manager of Engineering Utilities Planning, Design & Project Delivery; and
2. proposed "Sewer and Drainage Utility Fee Bylaw No. 4538, 2007, Amendment Bylaw No. 5190, 2022" be read a first, second, and third time.

A Council member commented. The question was called on the motion.

CARRIED

**9. Proposed Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5191, 2022 and Utility Update (File: 1610-20-5191)**

Councillor Soprovich left the meeting at 8:16 p.m. Councillor Lambur left the meeting at 8:17 p.m. and returned to the meeting at 8:20 p.m. via electronic communication facilities. Councillor Soprovich returned to the meeting at 8:20 p.m.

Staff provided a presentation and responded to Council's questions.

MOVED by Cameron, seconded by Gambioli:

THAT

1. Solid Waste Utility fees be adjusted for 2023 to the amounts set out in Schedule A of proposed "Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5191, 2022" as attached to the report dated May 30, 2022 from the Senior Manager of Engineering Services; and

2. proposed “Solid Waste Utility Bylaw No. 4740, 2012, Amendment Bylaw No. 5191, 2022” be read a first, second, and third time.

Council members commented. The question was called on the motion.

CARRIED

#### **10. Phased Recycling Program in Parks (File: 1776-01)**

Councillor Wong left the meeting at 8:35 p.m. Councillor Thompson left the meeting at 8:37 p.m. and returned to the meeting at 8:39 p.m.

Staff provided a presentation and responded to Council’s questions.

MOVED by Gambioli, seconded by Lambur:

THAT

1. staff initiate Stage 1 of a three-phased approach for a three-stream recycling program in the District of West Vancouver’s destination waterfront parks, starting in early 2023;
2. staff increase the Public Realm Refuse Fee in the Solid Waste Utility by an additional \$4.63 per household for 2023 to pay for the \$90,000 of operating costs in the Stage 1 recycling program;
3. staff fund the \$101,000 capital costs for the Stage 1 recycling program through the 2022 Phase 2 capital program; and
4. staff report to Council on the results of Stage 1 recycling program in September 2023 to receive additional direction before implementing future phases.

A Council member commented. The question was called on the motion.

Councillor Wong returned to the meeting at 8:45 p.m. via electronic communication facilities.

CARRIED

#### **11. Proposed Environmental Reserve Fund Bylaw No. 5188, 2022** (File: 1610-20-5188)

Councillor Wong: left the meeting at 8:45 p.m.; returned to the meeting at 8:49 p.m. via electronic communication facilities; left the meeting at 8:50 p.m.; and returned to the meeting at 8:51 p.m. via electronic communication facilities.

Staff provided a presentation and responded to Council’s questions. A Council member commented.

P. Hundal (address not provided) conveyed concerns regarding expenditures from the proposed Environmental Reserve Fund, including funding logging in the upper lands and the impact on watersheds.

Mayor Booth and staff provided information.

T. Reinsch (address not provided) commented regarding the use of the proposed Environmental Reserve Fund for climate mitigation, not adaptation.

MOVED by Lambur, seconded by Soprovich:

THAT proposed "Environmental Reserve Fund Bylaw No. 5188, 2022" be read a first, second, and third time.

Council members commented. The question was called on the motion.

CARRIED

**12. North Shore Poverty Reduction Strategy Update (File: 2620-01)**

Councillor Wong left the meeting at 9:01 p.m. and returned to the meeting at 9:12 p.m. via electronic communication facilities. Councillor Lambur left the meeting at 9:12 p.m. and returned to the meeting at 9:16 p.m. via electronic communication facilities.

Staff and J. Basi (CitySpaces Consulting) provided a presentation and responded to Council's questions. Council members commented.

MOVED by Thompson, seconded by Soprovich:

THAT the report dated June 22, 2022 titled North Shore Poverty Reduction Strategy Update be received for information.

Council members commented. The question was called on the motion.

CARRIED

**13. Update on Arts Facilities Advisory Committee Work (File: 0116-20-AFAC)**

Councillor Soprovich left the meeting at 9:20 p.m. and returned to the meeting at 9:23 p.m.

Staff and G. Nicholls (Co-Chair, Arts Facilities Advisory Committee) provided a presentation and responded to Council's questions. Council members commented.

MOVED by Soprovich, seconded by Thompson:

THAT the report dated June 22, 2022 titled Update on Arts Facilities Advisory Committee Work be received for information.

Council members commented. The question was called on the motion.

CARRIED

## **BYLAWS**

### **14. Proposed Housing Agreement Authorization Bylaw No. 5200, 2022 (2195 Gordon Avenue) (File: 1610-20-5200)**

MOVED by Wong, seconded by Cameron:

THAT proposed "Housing Agreement Authorization Bylaw No. 5200, 2022" be adopted.

CARRIED

Councillors Lambur and Thompson voted in the negative

## **NEW BUSINESS**

### **15. No items.**

## **CONSENT AGENDA ITEMS**

### **16. Consent Agenda Items**

MOVED by Cameron, seconded by Gambioli:

THAT the Consent Agenda items as follows be approved:

- Item 16.1 regarding Proposed 2023 Permissive Tax Exemption Bylaw No. 5198, 2022;
- Item 16.2 regarding Proposed Fees and Charges Bylaw No. 5199, 2022;
- Item 16.3 regarding BC Healthy Communities Tri-municipal Age-friendly Communities Grant Program Application; and
- Item 16.4 regarding West Vancouver Community Foundation Fund for Navy Jack House Fundraising.

CARRIED

#### **16.1. Proposed 2023 Permissive Tax Exemption Bylaw No. 5198, 2022 (File: 1610-20-5198)**

THAT proposed "2023 Permissive Tax Exemption Bylaw No. 5198, 2022" be read a first, second, and third time.

#### **16.2. Proposed Fees and Charges Bylaw No. 5199, 2022 (File: 1610-20-5199)**

THAT proposed "Fees and Charges Bylaw No. 5199, 2022" be read a first, second, and third time.

**16.3. BC Healthy Communities Tri-municipal Age-friendly Communities Grant Program Application (File: 2620-01)**

THAT

1. staff work with the City of North Vancouver, the District of North Vancouver, and community partners (Lionsview Seniors' Planning Society, North Shore Community Resources, North Shore Emergency Management, and Silver Harbour Seniors' Activity Centre) to submit a joint regional application for the North Shore under Stream 2 of the BC Healthy Communities Age-friendly Communities Grant Program for 2022;
2. the District of West Vancouver act as the primary applicant for the North Shore application to apply for, receive, and manage the BC Healthy Communities Age-friendly Communities Grant Program funding on behalf of City of North Vancouver, District of North Vancouver, and community partners; and
3. subject to confirmation that full funding is available, the project be authorized to proceed.

**16.4. West Vancouver Community Foundation Fund for Navy Jack House Fundraising (File: 3006-09)**

THAT the District enter into, and the Mayor and Corporate Officer be authorized to execute, an agreement with the West Vancouver Community Foundation (and any related documents recommended by the Municipal Solicitor) to establish a fund to be known as the District of West Vancouver Navy Jack House Fund to facilitate community fundraising for the Navy Jack House Project.

**OTHER ITEMS / NOTICES OF MOTION**

17. No items.

**REPORTS FROM MAYOR AND COUNCILLORS**

**18. Reports from Mayor and Councillors**

Councillor Cameron reported on the West Coast Modern Home Tour, and thanked volunteers and staff for their efforts in ensuring a successful event.

Councillor Gambioli reported on: the hard work that the Navy Jack Citizen's Group has been doing behind the scenes; attendance at the unveiling of the public art piece "Small Worlds" by Brent Comber at the West Vancouver Community Centre; and attendance at a recent meeting of the Metro Vancouver Regional Planning Committee.

Councillor Soprovich reported on attendance at West Vancouver's Canada Day event.



MOVED by Gambioli, seconded by Lambur:

THAT the oral reports from the Mayor and Councillors be received for information.

CARRIED

## **PUBLIC QUESTIONS AND COMMENTS**

### **19. Public Questions and Comments**

C. Reynolds (address not provided) commented regarding: neighbourhood character and diversity; the COVID-19 pandemic; the West Coast Modern Week; and the upcoming Harmony Arts Festival and the Royal Tea-by-the-Sea event.

D. Reinsch (West Vancouver) commented regarding the proposed Environmental Reserve Fund, including the use of funds for fuel removal in the upper lands, requested that these costs be covered from existing funding sources, and queried as to when the fuel removal program was approved by Council.

## **ADJOURNMENT**

### **20. Adjournment of July 11, 2022 Council Meeting**

MOVED by Lambur, seconded by Soprovich:

THAT the July 11, 2022 Council meeting be adjourned.  
(9:54 p.m.)

CARRIED

Certified Correct:

*[Original signed by Mayor]*

\_\_\_\_\_  
MAYOR

*[Original signed by Acting Corporate Officer]*

\_\_\_\_\_  
ACTING CORPORATE OFFICER