

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
ARTS FACILITIES ADVISORY COMMITTEE (AFAC) MEETING MINUTES  
PROGRAMMING ROOM, WEST VANCOUVER ART MUSEUM  
WEDNESDAY, MAY 29, 2019**

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Committee Members: M. Evans; E. Fiss; R. Seyednajad; D. Tiffany; P. Tutsch; J. Webb (Meeting Chair); J. Wexler; and Councillor C. Cameron. Absent: B. Burgers.

Staff: C. Rosta, Events & Festival Manager; D. Niedermayer, Senior Manager, Cultural Services; and L. de Jesus, Recording Clerk.

**1. CALL TO ORDER**

The meeting was called to order at 9:16 a.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the May 29, 2019, Arts Facilities Advisory Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the May 6, 2019, Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Arts & Culture Advisory Committee Update**

D. Tiffany reported receiving District staff updates from Parks, Planning and Engineering departments, as well as from the Stephen Mikicich, manager of economic development.

M. McGuire of the Planning department spoke about various plans for Cypress Village, Taylor Way corridor, Ambleside Dundarave and Horseshoe Bay which may correlate with ACAC's mandate.

The Parks department is currently working on the Horseshoe Bay Park Revitalization and signage in District parks.

S. Mikicich spoke on the economic plan and about having a focus on making West Vancouver a tourism destination for day trips. Copies of a report prepared by Capilano University students outlining day trip itineraries were distributed to the ACAC.

The Engineering department is working on updating the bike racks and wrapping select BC Hydro boxes. Caulfeild Elementary School students will be painting the Caulfeild tunnel to make it more inviting to pedestrians.

The ACAC will be meeting the Community Grants Committee on June 21. Meetings with key stakeholders groups to be scheduled.

## **5. Review of Arts Facilities Plan – Final Report**

Quentin Talbot-Kelly of Cornerstone Planning Group (Cornerstone) provided updates on the facilities plan (Plan) since the AFAC Stakeholder Workshop. The most recent updates are costing analysis; attendance information, where available; description of intended activities for each program space; appendix that compares current versus future space requirements; and executive summary and conclusion.

Discussion ensued regarding cost analysis between Options #1 and #2 and how to better present the numbers for clarity. The report should set the criteria as needed (e.g. parking needs, square footage).

Discussion continued regarding operating costs. It was emphasized that the current focus is the space needs that have resulted from Cornerstone's data and less on deciding on Option #1 or #2. The Plan sets out the community's need for suitable purpose built spaces. This point needs to be clearly set out in the Executive Summary. AFAC members are reminded to review this part of the Plan.

The Chair inquired about the council meeting format. The AFAC has met with various arts and culture groups and through Cornerstone, obtained significant content for the Plan; a great deal of work has gone into it.

In terms of locations and operational costing, those will be determined in the next phase and will be completed at the end of 2019.

Staff confirmed that Klee Wyck is a staff priority in the next phase of facility planning. Further work will take place in the fall in terms of land utilization.

The AFAC thanked Cornerstone for the tremendous work thus far.

## **6. Next Meeting**

The next meeting is on Tuesday, June 18 at 9:15 a.m. The AFAC will prepare for the June 24 Council meeting presentation.

## **PUBLIC QUESTIONS**

### **7. PUBLIC QUESTIONS**

T. Dodds inquired about urgency of the report and next steps.

**8. ADJOURNMENT**

It was Moved and Seconded:


THAT the May 29, 2019, Arts Facilities Advisory Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 10:33 a.m.

Certified Correct:

Co-Chair 

  
Committee Clerk