

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE (AFAC) MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
THURSDAY, JULY 4, 2019**

Committee Members: M. Evans; E. Fiss; R. Seyednajad; S. Tsangarakis (Habib); P. Tutsch; J. Webb (Meeting Chair); and J. Wexler. Absent: B. Burgers; and Councillor C. Cameron.

Staff: C. Rosta, Events & Festival Manager; and L. de Jesus, Recording Clerk.

1. CALL TO ORDER

The meeting was called to order at 10:35 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the July 4, 2019, Arts Facilities Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the June 18, 2019, Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Debrief of June 24 Council Meeting and Next Steps

- C. Rosta thanked committee members who attended the June 24th Council meeting, as well as others who arranged for other arts and culture community members to come and speak in support of the report submitted to Council. Phase 1 is complete and Phase 2 will involve implementation of Council approved recommendations.
- Q. Talbot-Kelly of Cornerstone Planning Group (Cornerstone) was not in attendance and C. Rosta reported on his post meeting comments sent by email including matters involving:
 - heritage programming;
 - community administration and storage space allotments;
 - climate change factors expected for West Vancouver;

- First Nations consultation; and
- attendance numbers.
- Each committee member had an opportunity to provide comments on the June 24 Council meeting.

The recommendations on the Council report was approved unanimously with one recommendation amended as:

“THAT...

2. staff proceed to the business case development phase and report back to Council by January 2020 on a site location and feasibility analysis, including identifying potential sources and timelines for funding and philanthropy, for both facility development options of two separate buildings with a total of 25,000 square feet (Option 1) and one combined building of 21,000 square feet (Option 2) as the first step in the recommendation for facility development outlined in the District of West Vancouver Arts & Culture Facilities Plan – Final Report...”

- On July 22, a report to Council will be on the agenda to increase the number of AFAC members to facilitate a subcommittee; three additional members are needed. A call to members will be published on the North Shore News soon after Council approves this report. The intended start date for the subcommittee is October 1. AFAC is reminded that members are approved by Council by way of a report.
- A request was made for a copy of the Deed of Gift pertaining to the Klee Wyck property be provided to the committee to enable them to be completely apprised of the content. This can be further discussed in due course when a subcommittee is formed specifically to work on the recommendations for this site.
- There is interest in the work of the Arts & Culture Advisory Committee (ACAC). If they wish to do so, AFAC members may attend any of the ACAC meetings.
- With regard to the general recommendations on the Arts & Culture Facilities Plan, C. Rosta confirmed that there will be additional staff support to build the database. The ACAC will work with the Community Grants Committee to discuss the grants aspect.
- At this stage, C. Rosta is drafting a Request for Proposal (RFP) for consultants for the next phase. Discussion held regarding establishing core principles for the RFP such as parking and outdoor space; costing (lease termination costs, land costs); transportation circulation; walkability; zoning requirements; alignment with other District plans (ie. Visitor Strategy, OCP) etc.
- With identifying site locations, M. McGuire of the District’s Planning Department will help support the committee.

Action: R. Seyednejad and C. Rosta will connect on determining deadlines for applicable government funding/grants.

E. Fiss and J. Wexler will work with C. Rosta on finalizing the RFP.

The link to the Ministry of Environment website regarding climate change will be emailed to the committee.

5. Next Meeting

The following meeting dates have been set:

- September 4
- September 18
- October 2
- October 16

The meetings will start at 9:15 a.m. and held in the Raven Room in Municipal Hall. The consultants will attend these meetings, as well.

PUBLIC QUESTIONS

6. PUBLIC QUESTIONS

C. Stringer inquired about whether public consultation will be part of the core principles to be discussed with the consultants. C. Rosta confirmed that a community workshop, similar to the Arts Facilities Stakeholder Workshop held on May 8, will be arranged. The site identification and feasibility study involves a technical assessment and once the data for that study has been obtained, it will be presented at a community workshop.

7. ADJOURNMENT

It was Moved and Seconded:

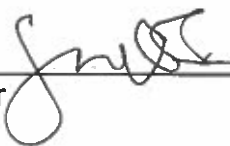
THAT the July 4, 2019, Arts Facilities Advisory Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 12:03 p.m.

Certified Correct:

Co-Chair



Committee Clerk

