

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE (AFAC) MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, SEPTEMBER 18, 2019**

Committee Members: E. Fiss; R. Seyednadj; D. Tiffany; P. Tutsch; J. Webb (Meeting Chair); and Councillor C. Cameron. Absent: B. Burgers; M. Evans; and J. Wexler.

Staff: C. Rosta, Events & Festival Manager; D. Niedermayer, Senior Manager, Cultural Services; P. Fretz; Business Manager; and L. de Jesus, Recording Clerk.

1. CALL TO ORDER

The meeting was called to order at 8:35 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the September 18, 2019, Arts Facilities Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the September 4, 2019, Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Arts & Culture Advisory Committee Update

D. Niedermayer reported that the ACAC met with members of the Art Museum Advisory Committee (AMAC). The group discussed the AMAC's goals and challenges including storage, workshop and exhibition space limitations, as well as how the ACAC may be able to support AMAC's initiatives. The ACAC has also passed a resolution to recommend to Council to increase annual funding by \$25,000 for administration, storage and performance space grants as outlined in the Arts & Culture Facilities Plan recommendations.

5. Arts Facilities Advisory Committee Membership Update

C. Rosta reported that two additional members to the AFAC have been appointed by Council: Robert Brown and Barbara Brink.

6. Preliminary Discussion re: Guiding Principles

- Cornerstone Planning Group (Cornerstone) is retained to work with AFAC to facilitate and develop the site identification analysis. Q. Talbot-Kelly, A. Young and B. Haden were in attendance and made brief introductions to the committee.
- Discussions ensued relative to:
 - Focus of the study: identify and analyze suitable sites for the development of Option #1 and Option #2 as was set out in the Arts & Culture Facilities Plan
 - Project Schedule:



- Preliminary information gathering related to guiding principles, timing of steps to be taken in the site identification analysis process
- Levels of engagement: with various District departments and stakeholders

Action: Staff to communicate with stakeholders and community groups setting out the process of the site identification analysis. A draft will be circulated for AFAC approval.

7. Site and Mapping Discussion

Discussions ensued relative to potential sites.

R. Seyednadjad left the meeting at 9:55 a.m.

Councillor Cameron left the meeting at 9:59 a.m.

Action: Staff will invite a representative from the Planning Department and Facilities Department to the next AFAC meeting.

Staff to provide Cornerstone with a map indicating District-owned properties.

Cornerstone will calculate walking time of ~5 minutes from Marine Drive to determine how far north to consider site locations. The Park Royal stretch will also be considered.

Staff will schedule a meeting between Cornerstone and the Planning, Engineering and Parks departments, as well as between Cornerstone and Park Royal.

8. Other Business

No other business discussed.

9. Next Meeting

The next meeting is on Wednesday, October 2 at 9:15 a.m. in the Raven Room of Municipal Hall.

PUBLIC QUESTIONS

10. PUBLIC QUESTIONS

C. Stringer inquired if Cornerstone will be meeting with user groups. A workshop was held in May and another similar workshop will be held later this year to provide the community with information regarding the site identification analysis. AFAC meetings are open to the public and user groups are encouraged to attend. Meeting notices are posted on the District website, as well as the Municipal Hall notice boards.

C. Stringer expressed to the AFAC not to lose sight of the value of being located on the waterfront and gave Harmony Arts Festival as an example.

11. ADJOURNMENT

It was Moved and Seconded:

THAT the September 18, 2019, Arts Facilities Advisory Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 10:07 a.m.

Certified Correct:



Co-Chair



Committee Clerk