

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE (AFAC) MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
WEDNESDAY, JANUARY 9, 2019**

Committee Members: M. Evans; E. Fiss; R. Seyednejad; D. Tiffany; P. Tutsch; J. Webb (Meeting Chair); J. Wexler; and Councillor C. Cameron. Absent: B. Burgers

Staff: C. Rosta, Events & Festival Manager; A. Mooi, Director, Parks, Culture & Community Services; D. Niedermayer, Senior Manager, Cultural Services; J. Wong, Manager, Facilities & Assets; and L. de Jesus, Recording Clerk.

1. CALL TO ORDER

The meeting was called to order at 9:15 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the January 9, 2019, Arts Facilities Advisory Committee meeting agenda be amended by moving Item 6 to be considered immediately following Item 4; AND THAT the agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the December 13, 2018, Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Arts & Culture Advisory Committee (ACAC) Update

Graham Nicholls, Co-Chair of the ACAC, was in attendance.

Staff elaborated ACAC's role in overseeing the implementation of the Arts & Culture Strategy. ACAC is in the process of prioritizing action items from the Strategy and developing their 2019 Work Plan, which is due to Council in March 2019.

5. Facility Condition Assessment by VFA – Executive Summary – Discussion

John Wong, Manager of Facilities & Assets for the District elaborated on VFA's Executive Summary (VFA Report), copies of which were distributed to the committee.

The numbers shown in the VFA Report reflect the individual replacement values of the Gertrude Lawson House, Music Box, Silk Purse and Klee Wyck grounds as they currently stand, and do not take into account costs of seismic upgrading, energy efficiency or current standards upgrades. Wong stressed that the Facilities Condition Index (FCI) is only one tool for evaluating the viability of a building

There were discussions regarding the District's waterfront facilities and Klee Wyck. Co-Chair, J. Webb, emphasized that it is the AFAC's role to confirm and make recommendations on the short and long term use and viability of the facilities based on a thorough program review and needs assessment. Councillor Cameron reiterated that there is a trust in place with the Klee Wyck property that designates the property uses.

C. Rosta reminded the committee that AFAC members hold a responsibility as ambassadors of the committee. Members should be mindful that discussions at the committee meetings are not final decisions and that the facilities planning will evolve as the committee goes through the work plan. The process will continue into the spring as outlined in the Committee's work plan and final recommendations will be presented to Council for consideration in June.

6. Introduction of Consultant – Cornerstone Planning Group

David Whetter, Bethany Ballarin, Wesley Lennon of Cornerstone Planning Group (Cornerstone) were in attendance. Team lead for the project, Quentin Talbot-Kelly, connected by phone.

D. Whetter confirmed that Cornerstone is reviewing previous studies and plans completed by the District and that the information will be factored into the final report. D. Whetter reviewed Cornerstone's work plan which was distributed to the committee. D. Whetter clarified that Cornerstone's scope of work does not include financial or technological implications. Cornerstone will address:

- which programs and activities are driving a facility, and which other programs might or might not be accommodated
- what kinds of spaces are appropriate to which kinds of activities, and which (if any) existing buildings can accommodate these activities, or are new facilities required
- why any given facility is not being used to maximum capacity

Discussions continued with respect to Cornerstone's work plan and schedule.

AFAC may consider interim measures while a five-year plan may be the ideal goal.

D. Whetter elaborated that if a building has heritage value, it will be noted in the report. Cornerstone will provide a full report at the end of May.

7. Examples of Successful Arts Facilities in Other Communities – Discussion

Committee members submitted images and information about cultural facilities worldwide they thought made good use of design, internal space and programming. A PowerPoint with these examples was presented to the committee.

Action: C. Rosta will schedule an AFAC meeting that will include the Manager of Community Planning & Sustainability.

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS

R. Amantea inquired about the consultant's final report which is expected to be completed by the end of May.

9. ADJOURNMENT

It was Moved and Seconded:

THAT the January 9, 2019, Arts Facilities Advisory Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 11:12 a.m.

Certified Correct:

Co-Chair 

Committee Clerk 