

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
ARTS FACILITIES ADVISORY COMMITTEE (AFAC) MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
MONDAY, MARCH 18, 2019**

Committee Members: B. Burgers; M. Evans; E. Fiss; R. Seyednejad; D. Tiffany; J. Wexler; J. Webb (Meeting Chair). Absent: P. Tutsch; Councillor C. Cameron

Staff: C. Rosta, Events & Festival Manager; D. Niedermayer, Senior Manager, Cultural Services; and L. de Jesus, Recording Clerk.

1. CALL TO ORDER

The meeting was called to order at 9:21 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the March 18, 2019, Arts Facilities Advisory Committee meeting agenda be amended by adding new Item 5 regarding Meeting with Park Royal;

AND THAT the agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the February 20, 2019, Arts Facilities Advisory Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Arts & Culture Advisory Committee Update

D. Niedermayer reported that the Arts & Culture Advisory Committee (ACAC) adopted its 2019 Work Plan and will be submitted to Council at a date to be confirmed. The ACAC also discussed meeting with various stakeholders regarding each of their opportunities and challenges. The ACAC spoke about working alongside other District arts committees and align priorities.

The ACAC is waiting for Cornerstone to confirm a meeting date prior to the working papers being finalized.

Further to Park Royal's request, the ACAC will meet with Rick Amantea of Park Royal (Park Royal) to hear about his proposal. This meeting is scheduled on March 20th to be held in the Main Floor Conference Room – North in Municipal Hall.

5. Meeting with Park Royal

A couple of AFAC members confirmed meeting with Park Royal the previous week. They provided AFAC with an update on that discussion pertaining to Park Royal's proposal and plan.

Another AFAC member confirmed that she has been approached by Park Royal for a meeting next week.

6. Cornerstone Planning Group

a. Status Update

Q. Talbot-Kelly of Cornerstone Planning Group (Cornerstone) confirmed that, as at the date of the meeting, the report is on schedule. District staff have started calling for needed follow-up and that should be completed by the end of the week.



Cornerstone has toured and interviewed at each location as required.

Cornerstone suggests meeting prior to the workshops which are scheduled at the end of April and to meet again two weeks after that.

b. Review of District Owned Facilities

Cornerstone presented the AFAC with its working draft. Discussion followed regarding how to better capture information; clarification on what information is included and what is not; and if and what notations or additional appendices would be a benefit to the potential readers of the report. AFAC members provided their feedback on the current draft. Cornerstone confirmed that the report will include a conclusion to each facility to tie the graphs and charts relating to it together.

Action: Cornerstone will follow up with Kay Meek Arts Centre and West Vancouver Memorial Library regarding further information on programming usage.

c. Stakeholder Workshop Planning

There are two sessions of roundtable meetings to be scheduled. One is for staff of District-owned facilities and the other for community arts groups. The meetings are intended to present a draft facilities plan. The AFAC will confirm the invitation and list of community arts groups.

Staff confirmed that previous community engagements took place to address input.

7. Next Meeting

The next AFAC meeting is scheduled for Wednesday, April 17th at 9:15 a.m.

Action: Cornerstone will provide a draft expanded report prior to this meeting.

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS

There were no questions.

9. ADJOURNMENT

It was Moved and Seconded:

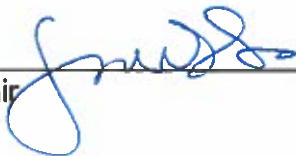
THAT the March 18, 2019, Arts Facilities Advisory Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 10:46 a.m.

Certified Correct:

Co-Chair



Committee Clerk

