



THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**AWARDS COMMITTEE MEETING MINUTES
THURSDAY, MARCH 8, 2018
7 P.M. VISTA ROOM, 2121 MARINE DR.**

ATTENDEES: JASON WRIGHT, JENNIFER ROOTE, SANDRA FERROS, BRUCE HOWLETT,
TERRY HODGINS, MARINA KNEZ, CORAL WINFIELD
COUNCILLOR MARY- ANNE BOOTH

STAFF: CHRISTIE ROSTA, MAGDA KWATERSKA

REGRETS: DOLFI H HAVLOVIC, WAYNE HANSEN

CALL TO ORDER

1. Call to Order

The meeting was called to order at 7 a.m.

APPROVAL OF AGENDA

2. Approval of March 8, 2018 Awards Committee Meeting Agenda

It was Moved and Seconded

THAT the March 8, 2018 Awards Committee meeting agenda be approved as circulated

CARRIED

ADOPTION OF MINUTES

3. Adoption of Awards Committee Meeting Minutes

It was Moved and Seconded

THAT the minutes of December 7, 2017 Awards Committee meeting minutes be adopted as circulated.

CARRIED

INFORMATION ITEMS

4. New Committee Members and Councillor Representative Introductions.

Committee members introduced themselves and said a few words outlining their commitment to the community and interest pertaining to Community Awards.

5. Community Awards Terms of Reference.

Staff gave an outline of the Community Awards Program, its history and evolution over time. Staff further talked about the historical goals and objectives of the Committee and its recognition program and categories.

Other topics discussed:

- Categories - its previous selection and past discussions in terms of new categories
- Criteria - recognition vs. competition and outstanding contribution
- Awards Ceremony – what committee members felt worked well and recommended future improvements
- Quorum for Awards Meetings – would be set at five members
- Location for Awards Ceremony – past locations vs. Municipal Atrium
- Nomination assessment – its process in the past

6. Community Awards Chair Selection.

- Jennifer Roote was nominated as the Chair for the 2018 season, Coral Winfield was nominated as the Acting Chair
- The 2018 meetings will be held during the first Thursday of each month at 6:30 p.m. at Municipal Hall

7. Purpose of Community Awards Program.

- Chair discussed the purpose of the program in its traditional and historic state
- Chair discussed the awards based on “awarding” vs “recognizing” and posed some of the below questions to the group for further discussion:
 - Is Community Awards an Awards Program or a Recognition Program?
 - Do members recognize individuals or groups?
 - Should there be a limit of awards per category?
 - How many awards do we have/give out? (new members asked the question if we give out one award per category and a special recognition award per that category)
- Committee Members had an open dialogue about the difference between an Awards vs. recognition and presented a number of good ideas moving forward for future consideration
- Members discussed the nomination packages, its criteria and submission criteria, such as an inclusion of more specific information in the nomination process
- Potential changes in criteria was also brought forward for future discussion

8. Community Awards Committee Meetings date, time and location.

First Thursday of every month at 6:30 p.m. at Municipal Hall.

OTHER ITEMS

PUBLIC QUESTION PERIOD

8. Public Questions and Comments

ADJOURNMENT

9. Adjournment of March 8, 2018 Awards Committee Meeting.

RECOMMENDED:

THAT the March 8, 2018 Awards Committee Meeting be adjourned at 8:30 p.m.

Prote

CHAIR

Costa

STAFF