

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
AWARDS COMMITTEE MEETING MINUTES
PACIFIC ROOM, MUNICIPAL HALL
THURSDAY, DECEMBER 6, 2018**

Committee Members: W. Hansen; D. Havlovic; T. Hodgins; J. Roote (Chair); C. Winfield; and Councillor M. Wong. Absent: S. Ferros; B. Howlett; M. Knez; and J. Wright.

Staff: C. Rosta, Events & Festival Manager; and M. Kwaterska, Recording Clerk.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the December 6, 2018, Awards Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the October 4, 2018, Awards Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Debrief of Awards Ceremony

Chair thanked the Staff Liaisons and encouraged that, in the future, they be included in the speaking notes to be acknowledged by the Master of Ceremonies.

Chair expressed that the ceremony was wonderful, the recipients were outstanding and the venue was the appropriate fit for the ceremony and reception. It was suggested that Staff reserves the venue promptly in order to ensure there are no conflicts with other events.

Chair received and shared feedback from Councillors which was positive in nature and supportive of the work the Committee conducts.

For next year's ceremony, it was discussed that the ceremony and reception start at 7 p.m. and end at 9:30 p.m. to allow the public and award recipients to mingle during the reception.

Members had a round table discussion regarding the ceremony and conveyed that the award recipients covered a great spectrum from the community demographic and the impact they made on the community.

Chair and members thanked the exiting members for their contribution and community dedication. The members in turn thanked and acknowledged the work the Chair spearheaded and led during her time as Committee Chair in 2018.

5. Next Meeting

The next Awards Committee meeting is scheduled for Thursday, February 7, 2019.

6. Other Business

There were none discussed.

PUBLIC QUESTIONS

7. Public Questions

There were no questions.

EXCLUSION OF PUBLIC

8. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE *COMMUNITY CHARTER*

It was Moved and Seconded:

THAT in the public interest, members of the public be excluded from part of the December 6, 2018, Awards Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1)A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.

93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:

(a) Council committees.

CARRIED

9. ADJOURNMENT

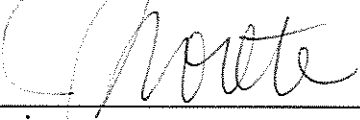
It was Moved and Seconded:

THAT the December 6, 2018, Awards Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 7:00 p.m. The Committee then proceeded with the closed session.

Certified Correct:



Chair



Committee Clerk