

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY ENGAGEMENT COMMITTEE MEETING MINUTES
ELECTRONIC MEETING VIA WEBEX
THURSDAY, MAY 13, 2021**

Committee Members: L. Carver, E. McHarg (Vice-Chair), J. Roote, and J. Webbe; and Councillors B. Soprovich, S. Thompson, and M. Wong (Chair) attended the meeting via electronic communication facilities. Absent: L. Cameron

Staff: D. Powers, Director of Community Relations & Communications; A. Mafi, Communications & Engagement Manager; and K. Andrzejczuk, Recording Clerk, attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 3:04 p.m.

It was Moved and Seconded:

WHEREAS the March 24, 2021 Order of the Provincial Health Officer on Gatherings and Events (“order”) prohibits members of the public from attending committee meetings in-person until the order is rescinded or replaced;

WHEREAS the District of West Vancouver is required to prohibit in-person attendance at committee meetings pursuant to the order; and

WHEREAS the District of West Vancouver has enabled public participation at committee meetings via electronic means to ensure openness, transparency, accessibility and accountability, including via the use of live streaming (video and audio) for public viewing, and electronic communication facilities (video-conferencing software) for public participation;

THEREFORE BE IT RESOLVED THAT the May 13, 2021, Community Engagement Committee meeting be held without in-person public attendance.

CARRIED

Councillor Thompson absent at the vote

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the May 13, 2021, Community Engagement Committee meeting agenda be approved as circulated.

CARRIED

Councillor Thompson absent at the vote

Councillor Thompson entered the meeting at 3:05 p.m.

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the April 8, 2021, Community Engagement Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Arts & Culture Site Selection Engagement

A. Mafi (Communications & Engagement Manager) provided an update regarding the Arts & Culture Centre – Site Selection project and showed the draft of the video that will be released to the public to support the engagement.

Discussion ensued regarding the draft video and the Community Engagement Committee provided the following feedback:

- The site modelling looks good;
- Add information about how the arts and culture centre will be integrated into the park; and
- Review the performing arts clips to avoid confusion about the purpose of the arts and culture centre.

A. Mafi provided an overview of the draft project webpage for the Arts & Culture Centre – Site Selection engagement and informed that:

- Key dates include the launch of the survey on Tuesday, May 18 and virtual information meetings on Thursday, May 27 and Wednesday, June 2;
- The video will be posted on the project webpage and there will be a shorter video for social media;
- The Community Engagement Committee's suggestion to add a survey link near the top of the webpage has been implemented;
- It is stated front and centre that the financing and governance models for an arts and culture centre will be explored in future phases;
- The project webpage includes an overview of past studies and plans that lay the groundwork for this phase;
- Many site options were identified in the West Vancouver Arts Facilities Site Identification Analysis, and at the direction of Council, the District is seeking input on two site options, which are detailed on the project webpage; and
- The draft survey asks participants which site they prefer or if they are undecided, and includes a comment box to explain any concerns.

Discussion ensued regarding the draft project webpage and the Community Engagement Committee provided the following feedback:

- How the project will be financed is a concern to the public;
- Provide clear information regarding the approval process for an arts and culture centre; post a graphic on the project webpage that explains the approval process;
- Address how the Ambleside tennis courts will be integrated into the plans;

- Clarify on the webpage that participation in the survey will not be assumed to be support for an arts and culture centre;
- Make the project webpage more mobile-friendly;
- Consider adding an option to the survey for not supporting an arts and culture centre; mixing the question of location with the question of support could be confusing and may end up excluding people;
- Include more information about the purpose of the arts and culture centre to demonstrate how it will impact the individual resident; and
- Include a comment box in the survey so that people can include their concerns.

It was Moved and Seconded:

THAT the review of the Arts & Culture Site Selection engagement be received for information.

CARRIED

5. Revised 2021 Work Plan

A. Mafi (Communications & Engagement Manager) spoke relative to the document regarding “District of West Vancouver – Community Engagement Projects” and informed that the document tracks engagement projects that will be reviewed by the Community Engagement Committee; Councillor Wong (Chair) requested that the tracking document be combined with the Community Engagement Committee’s work plan.

Councillor Thompson queried regarding the process for the Community Engagement Committee to review upcoming engagement for the Foreshore Development Permit Area; D. Powers (Director, Community Relations & Communications) informed that the Foreshore Development Permit Area project needs to go to public hearing by legislative process and it will not be coming back to the Community Engagement Committee because the next phase is legislated.

It was Moved and Seconded:

THAT the revised 2021 work plan be received for information.

CARRIED

6. Review of Engagement Underway

A. Mafi (Communications & Engagement Coordinator) spoke relative to the document regarding “Staff update to CEC – May 13, 2021” and informed that:

- There are no current engagements;
- Retail Cannabis in West Vancouver: Engagement is complete and 550 surveys were received;
- Foreshore Development Permit Area: The first phase of engagement is complete and 43 people attended the virtual information meeting;

- Upcoming engagements include Arts & Culture Centre – Site Selection (May 2021), Klee Wyck future use (Fall 2021), updating the strategic transportation plan (timeline to be confirmed), and residential street parking plan (timeline to be confirmed); and
- Planning the Upper Lands: The consultant is working on materials and plans to have an update this summer.

It was Moved and Seconded:

THAT the review of engagement underway be received for information.

CARRIED

PUBLIC QUESTIONS

7. PUBLIC QUESTIONS

There were no questions.

8. ADJOURNMENT

It was Moved and Seconded:

THAT the May 13, 2021, Community Engagement Committee meeting be adjourned.

CARRIED

The meeting adjourned at 3:50 p.m.

Certified Correct:



Chair



Committee Clerk