

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY GRANTS COMMITTEE MEETING MINUTES
RAVEN ROOM, WEST VANCOUVER MUNICIPAL HALL
APRIL 12, 2019**

Committee Members: C. Sabiston, T. Allen, C. Banham, P. Mitchell (co-chair), B. Hann, R. Ionides, L. Cameron, M. Chia (co-chair) and Councillor S. Thompson. Absent: A. Sawchyn, L. Ryerson.

Staff: D. Niedermayer, Senior Manager, Cultural Services; A. Beckett, Community Services & Community Development Manager; and D. Godfrey Recording Clerk.

1. CALL TO ORDER

The meeting was called to order at 9:05 a.m.

2. APPROVAL OF AGENDA

It was Moved by P. Mitchell and Seconded by L. Cameron:

THAT the April 12, 2019, Community Grants Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved by B. Hann and Seconded by T. Allen:

THAT the February 15, 2019 Community Grants Committee meeting minutes be adopted with the following amendment:

- The list of committee members be amended to show A. Sawchyn as absent.

CARRIED

REPORTS / ITEMS

4. Community Grant Application Recommendations – Arts, Culture & Heritage Subcommittee

L. Cameron presented on the Arts, Culture & Heritage Subcommittee meetings and grant funding recommendations noting that funding requests for Arts, Culture & Heritage grants totalled \$170,900 while grant funds available was \$46,785. The Arts, Culture & Heritage Subcommittee approved 11 organizations making 12 requests. It is noted that all recommendations were made for one year grants. Discussion ensued around the application forms and need to review at a later date and organizations making large funding requests. Suggestion was made to include a link on the website to previously approved funding for clarity on funding allocations.

It was Moved by M. Chia and Seconded by C. Banham:

THAT the Arts, Culture & Heritage Subcommittee grant recommendations totalling \$46,785 as presented be recommended to Council.

CARRIED

5. Community Grant Application Recommendations – Community & Social Services Subcommittee

R. Ionides presented on the Community & Social Services (CSS) Subcommittee meetings and recommendations. She noted that the funds available for new CSS grants was \$132,534 while funding request applications totalled \$234,089 from 51 organizations making 104 requests. The CSS subcommittee approved 34 applications and rejected 17 applications. Approved applications totalled \$196,484 (\$132,534 new applications + \$63,950 in cycle grants). Discussion ensued regarding the application process and providing some education tools for organizations to ensure the funding request forms are accurately completed.

It was Moved by C. Banham and Seconded by P. Mitchell:

THAT the Community & Social Services Subcommittee grant recommendations totalling \$196,484 as presented be recommended to Council.

CARRIED

A. Beckett and M. Chia both thanked the members for their attention to detail, effort and diligence.

6. PERMISSIVE TAX EXEMPTION PROCESS UPDATE

Discussion ensued surrounding the potential advisory role the Community Grants Committee might have in the Permissive Tax Exemption (PTE) application approval process.

It was Moved by P. Mitchell and Seconded by B. Hann:

THAT the Community Grants Committee establish a subcommittee to look into the Permissive Tax Exemption process and the role the Community Grants Committee might have in that process.

CARRIED

7. OTHER ITEMS

General discussion was held regarding the grant budget and that the grant recommendations will be considered by Council on June 11, 2019.

8. NEXT MEETING

The next meeting of the Community Grants Committee will be held on June 21, 2019 at 9 a.m. in the Cedar Room at the West Vancouver Community Centre. The Arts & Culture Advisory Committee (ACAC) has requested to meet with the CGC. Staff to confirm that the ACAC will be for the June 21, 2019 CGC meeting.

PUBLIC QUESTIONS

9. PUBLIC QUESTIONS

There were no questions.

EXCLUSION OF PUBLIC *(Delete this entire Item if it's not required)*

10. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE COMMUNITY CHARTER (if required)

It was not required.

11. ADJOURNMENT

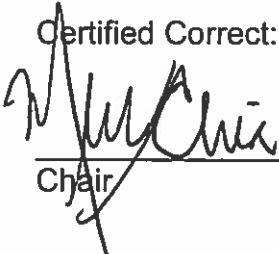
It was Moved by P. Mitchell and Seconded by T. Allen:

THAT the April 12, 2019 Community Grants Committee meeting be adjourned.

CARRIED

M. Chia thanked R. Ionides for her service with the Community Grants Committee and the meeting adjourned at 10:14 a.m.

Certified Correct:



Chair



Committee Clerk