

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
COMMUNITY GRANTS COMMITTEE MEETING MINUTES  
CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE  
FRIDAY, SEPTEMBER 13, 2019**

---

Committee Members: A. Sawchyn, C. Banham, P. Mitchell (co-chair), B. Hann, M. Chia (chair), L. Ryerson, M. Hess, W. McMillan, L. Cameron; and Councillor S. Thompson.  
Absent: T. Allen.

Staff: A. Beckett, Community Services & Community Development Manager; D. Niedermayer, Senior Manager Cultural Services; and D. Godfrey, Recording Clerk.

**1. CALL TO ORDER**

The meeting was called to order at 9:01 a.m.

M. Chia welcomed everyone and acknowledged two new members, M. Hess and W. McMillan. He asked for any declarations of conflict of interest and receiving none encouraged the new members to introduce themselves to the committee.

**2. APPROVAL OF AGENDA**

It was Moved by P. Mitchell and Seconded by B. Hann:

THAT the September 13, 2019, Community Grants Committee meeting agenda be amended by:

- Adding an additional item as item #4 - Framework Subcommittee Report

AND THAT the agenda be approved as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

It was Moved by B. Hann and Seconded by P. Mitchell:

THAT the June 21, 2019, Community Grants Committee meeting minutes be adopted as circulated.

**CARRIED**

**REPORTS / ITEMS**

**4. Framework Subcommittee Report**

C. Banham spoke regarding the Subcommittee meeting held on September 9, 2019 in which the grant application forms were discussed. Discussion ensued regarding the content of the forms. It was agreed that an additional meeting of the Framework Subcommittee is to happen before the next Community Grants Committee meeting.

## **5. Introduction of New Members**

See item #1 above

## **6. 2019 Community and Social Services Grants Update**

A. Beckett spoke regarding the \$5,000 grant recommendation for Children Of The Street Society including the notice from PLEA Community Services that they intend to continue the work of Children Of The Street Society. P. Mitchell asked for information on the history of PLEA and A. Beckett was able to provide some historical context regarding PLEA.

It was Moved by C. Banham and Seconded by P. Mitchell:

That the Community Grants Committee recommends Council approve a one year 2019 Community & Social Services grant in the amount of \$5,000 to PLEA Community Services to deliver sexual exploitation prevention workshops in West Vancouver.

**CARRIED**

## **7. Arts & Culture Advisory Committee Update**

D. Niedermayer spoke regarding the Arts & Culture Advisory Committee (ACAC) Facility Needs Report and two recommendations coming from District Council: the development of support grants for Arts & Culture and the development of support grants specifically targeting the rental of performance spaces for arts groups. She noted that an annual increase of \$25,000 to the ACAC budget has been recommended to support the Facility Needs Report and that the additional funds could be administered by a multi-committee subcommittee under the Community Grants Committee. Some discussion ensued around the composition of the subcommittee and the distribution of the Arts, Culture & Heritage and ACAC grants budgets.

## **8. 2020 Community Grants Program Budget**

A. Beckett spoke regarding the Community Grants Committee grant budget increases and confirmed that, pending Council approval, there has been a request for a 2.6% increase for the 2020 grant year.

## **9. 2019 Work Plan**

A. Beckett noted that she is developing the workplan for the Community Grants Committee for the balance of 2019 and into 2020 and welcomes input from Committee members.

## 10. 2019 Permissive Tax Exemption Application Process

A. Beckett noted that the District has updated their bylaw around Permissive Tax Exemption applications and that, moving forward, the Community Grants Committee's annual role in this process is no longer required.

## 11. Other Items

Discussion occurred around the issue of visitors or members of the public sitting in on Committee meetings.

## 12. Next Meeting

The next meeting is scheduled for October 11, 2019

## PUBLIC QUESTIONS

### 13. PUBLIC QUESTIONS

There were no questions.

### 14. ADJOURNMENT

It was Moved by B. Hann and Seconded by P. Mitchell:

THAT the September 13, 2019, Community Grants Committee meeting be adjourned.

**CARRIED**

The meeting adjourned at 10 a.m.

Certified Correct

  
\_\_\_\_\_  
Chair

  
\_\_\_\_\_  
Committee Clerk