

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**  
**COMMUNITY GRANTS COMMITTEE MEETING AGENDA**  
**FRIDAY, MAY 6, 2022**  
**8:30 AM IN THE CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE**  
*(In-person attendance only)*

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**CALL TO ORDER**

**1. Call to Order**

*Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).*

**APPROVAL OF AGENDA**

**2. Approval of Committee Meeting Agenda**

RECOMMENDATION:

THAT the May 6, 2022 Community Grants Committee meeting agenda be approved as circulated.

**ADOPTION OF MINUTES**

**3. Adoption of Committee Meeting Minutes**

RECOMMENDATION:

THAT the April 8, 2022 Community Grants Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. Annual Committee Evaluation**

RECOMMENDATION:

THAT the discussion regarding Annual Committee Evaluation be received for information.

**5. Grant Evaluation 2022 Business Arising**

RECOMMENDATION:

THAT the discussion regarding Grant Evaluation 2022 Business Arising be received for information.

**PUBLIC QUESTIONS**

**6. Public Questions**

**NEXT MEETING**

**7. Next Meeting**

RECOMMENDATION:

THAT

1. the next Community Grants Committee meeting be scheduled for June 3, 2022 at 8:30 a.m. and be held in-person in the Cedar Room at the West Vancouver Community Centre; and
2. a Community Grants Committee meeting be scheduled for July 15, 2022 at 8:30 a.m. and be held in-person in the Mountain Room at the West Vancouver Community Centre.

**ADJOURNMENT**

**8. Adjournment of Committee Meeting**

RECOMMENDATION:

THAT the May 6, 2022 Community Grants Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
COMMUNITY GRANTS COMMITTEE MEETING MINUTES  
VIA ELECTRONIC COMMUNICATION FACILITIES  
FRIDAY, APRIL 8, 2022**

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Committee Members: M. Hess (Chair), S. Bell-Irving Gray, V. Holysh, K. Louie, J. Mascal, L. Rogers, J. Verner; and Councillor M. Wong attended the meeting via electronic communication facilities. Absent: A. Sawchyn.

Staff: A. Beckett, Community Services & Community Development Manager; D. Niedermayer, Senior Manager, Cultural Services; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

**1. CALL TO ORDER**

The meeting was called to order at 8:35 a.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the April 8, 2022 Community Grants Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT

1. the February 11, 2022 Community Grants Committee meeting minutes be adopted as circulated;
2. the March 10, 15, 17 and 23, 2022 Arts, Culture & Heritage Subcommittee meeting minutes be adopted as circulated; and
3. the March 15, 18, and 25, 2022 Community & Social Services Subcommittee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Arts, Culture & Heritage Subcommittee Presentation & Recommendation**

M. Hess presented the grant recommendations for 2022 for the Arts, Culture & Heritage funding stream. A total of 26 applications were received from 18 organizations, with only one applicant new to the funding program. The subcommittee recommended funding for \$81,500.

It was Moved and Seconded:

THAT the Arts, Culture & Heritage Subcommittee recommendation for \$81,500 in funding as presented be recommended to Council.

CARRIED

## **5. Community & Social Services Subcommittee Presentation & Recommendation**

V. Holysh presented the grant recommendations for 2022 for the Community & Social Services funding stream. A total of 70 applications were received from 38 organizations, with only one applicant new to the funding program. The subcommittee recommended funding for \$270,990.

It was Moved and Seconded:

THAT the Community & Social Services Subcommittee recommendation for \$270,990 in funding as presented be recommended to Council.

CARRIED

## **6. Grant Evaluation Feedback**

The Committee discussed the remaining funds left over from the 2021 COVID Impact Assistance Grant for Not-for-profit Organizations that were not allocated in 2022. All members agreed that the unallocated funds should be held for the 2023 Community Grants funding cycle.

Members shared some comments and questions for consideration about the evaluation process and new software system. It was agreed that a list of questions and issues that arose will be consolidated and discussed in a follow-up meeting.

It was Moved and Seconded:

THAT

1. the remaining funds from the COVID Impact Assistance Grant for Not-for-profit Organizations be carried over for to the 2023 Community Grants funding cycle; and
2. the discussion regarding Grant Evaluation Feedback be received for information.

CARRIED

## **PUBLIC QUESTIONS**

### **7. PUBLIC QUESTIONS**

There were no questions.

## **NEXT MEETING**

### **8. NEXT MEETING**

It was Moved and Seconded:

THAT

1. the next Community Grants Committee meeting be confirmed for May 6, 2022 at 8:30 a.m. as an in-person meeting; and
2. the Cedar Room in the West Vancouver Community Centre be designated as the place these meeting proceedings be held.

CARRIED

It was Moved and Seconded:

THAT

1. the Community Grants Committee will decide, at each meeting, if the next meeting will be held in-person or via electronic communication facilities; and
2. the Cedar Room in the West Vancouver Community Centre be designated as the place where committee and subcommittee meeting proceedings be held, and the place where the public may attend to hear, or watch and hear, the committee and subcommittee meeting proceedings.
3. a staff member be in attendance at the Cedar Room in the West Vancouver Community Centre for each of the scheduled meetings.

CARRIED

### **9. ADJOURNMENT**

It was Moved and Seconded:

THAT the April 8, 2022 Community Grants Committee meeting be adjourned.

CARRIED

The meeting adjourned at 9:33 a.m.

Certified Correct:

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Chair

\_\_\_\_\_  
Committee Clerk