

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY GRANTS COMMITTEE MEETING MINUTES
CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE
FRIDAY, MAY 6, 2022**

Committee Members: A. Sawchyn (Chair), V. Holysh, K. Louie, J. Mascall, L. Rogers, J. Verner; and Councillor M. Wong attended the meeting in the Cedar Room, West Vancouver Community Centre. Absent: S. Bell-Irving Gray and M. Hess.

Staff: A. Beckett, Community Services & Community Development Manager; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Cedar Room, West Vancouver Community Centre.

1. CALL TO ORDER

The meeting was called to order at 8:33 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the May 6, 2022 Community Grants Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the April 8, 2022 Community Grants Committee meeting minutes be amended by:

- Adjusting the total funding in the discussion and recommendation for Item 5;

AND THAT the minutes be adopted as amended.

CARRIED

REPORTS / ITEMS

4. Annual Committee Evaluation

Staff informed the Committee that the Annual Committee Evaluation is emailed to all District committee members annually in November/December. The 2022 evaluation will be sent in November with the hopes of achieving more participation. Staff will resend the results of the 2021 Annual Evaluation to the Committee to be discussed at the next meeting.

It was Moved and Seconded:

THAT the discussion regarding Annual Committee Evaluation be received for information.

CARRIED

5. Grant Evaluation 2022 Business Arising

The Committee discussed options to reach out to organizations to raise awareness for the grants program. It was recommended that Staff will create a draft outreach plan for the 2023 Community Grants funding cycle to be presented to the Committee for discussion.

The Committee also discussed functional improvements to Foundant and improvements/adjustments to the Framework. Staff will confirm which District staff/departments need to be consulted regarding changes to the Community Grants Framework and will update the Committee at the next meeting. It was agreed that a list of questions and issues about the new software system will be discussed at the next meeting.

It was Moved and Seconded:

THAT

1. Staff be directed to develop a draft outreach plan for the 2023 Community Grants funding cycle to be presented to the Committee for discussion; and
2. the discussion regarding Grant Evaluation 2022 Business Arising be received for information.

CARRIED

PUBLIC QUESTIONS

6. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

7. NEXT MEETING

It was Moved and Seconded:

THAT

1. the next Community Grants Committee meeting be scheduled for June 3, 2022 at 8:30 a.m. via electronic communication facilities; and
2. a Community Grants Committee meeting be scheduled for July 15, 2022 at 8:30 a.m. and be held in-person in the Mountain Room at the West Vancouver Community Centre.

CARRIED

ADJOURNMENT

8. ADJOURNMENT

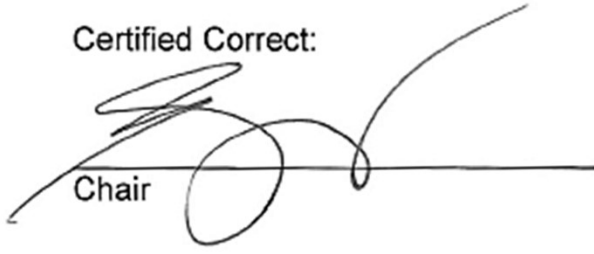
It was Moved and Seconded:

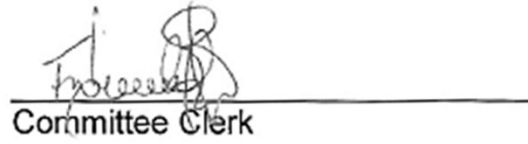
THAT the May 6, 2022 Community Grants Committee meeting be adjourned.

CARRIED

The meeting adjourned at 9:34 a.m.

Certified Correct:


Chair


Committee Clerk