

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

COMMUNITY GRANTS COMMITTEE MEETING AGENDA

FRIDAY, JUNE 3, 2022

8:30 AM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Cedar Room in the West Vancouver Community Centre, or via electronic communication facilities through the link provided on the Committee’s webpage)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted via electronic communication facilities, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the June 3, 2022 Community Grants Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the May 6, 2022 Community Grants Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Annual Committee Evaluation

RECOMMENDATION:

THAT the discussion regarding Annual Committee Evaluation be received for information.

5. Remaining Funds from the COVID Impact Assistance Grant

RECOMMENDATION:

THAT the discussion regarding Remaining Funds from the COVID Impact Assistance Grant be received for information.

6. Consolidation of Awards and Community Grants Committees

RECOMMENDATION:

THAT the discussion regarding Consolidation of Awards and Community Grants Committees be received for information.

7. Remaining Funds Adjudication Subcommittee

RECOMMENDATION:

THAT the discussion regarding Remaining Funds Adjudication Subcommittee be received for information.

8. Foundant Review Discussion

RECOMMENDATION:

THAT the discussion regarding Foundant Review Discussion be received for information.

9. Framework Review Discussion

RECOMMENDATION:

THAT the discussion regarding Framework Review Discussion be received for information.

10. September Meeting

RECOMMENDATION:

THAT the discussion regarding September Meeting be received for information.

PUBLIC QUESTIONS

11. Public Questions

NEXT MEETING

12. Next Meeting

The next Community Grants Committee meeting is scheduled for July 15, 2022 at 8:30 a.m. and will be held in-person in the Mountain Room at the West Vancouver Community Centre.

ADJOURNMENT

13. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the June 3, 2022 Community Grants Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY GRANTS COMMITTEE MEETING MINUTES
CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE
FRIDAY, MAY 6, 2022**

Committee Members: A. Sawchyn (Chair), V. Holysh, K. Louie, J. Mascal, L. Rogers, J. Verner; and Councillor M. Wong attended the meeting in the Cedar Room, West Vancouver Community Centre. Absent: S. Bell-Irving Gray and M. Hess.

Staff: A. Beckett, Community Services & Community Development Manager; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting in the Cedar Room, West Vancouver Community Centre.

1. CALL TO ORDER

The meeting was called to order at 8:33 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the May 6, 2022 Community Grants Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the April 8, 2022 Community Grants Committee meeting minutes be amended by:

- Adjusting the total funding in the discussion and recommendation for Item 5;

AND THAT the minutes be adopted as amended.

CARRIED

REPORTS / ITEMS

4. Annual Committee Evaluation

Staff informed the Committee that the Annual Committee Evaluation is emailed to all District committee members annually in November/December. The 2022 evaluation will be sent in November with the hopes of achieving more participation. Staff will resend the results of the 2021 Annual Evaluation to the Committee to be discussed at the next meeting.

It was Moved and Seconded:

THAT the discussion regarding Annual Committee Evaluation be received for information.

CARRIED

5. Grant Evaluation 2022 Business Arising

The Committee discussed options to reach out to organizations to raise awareness for the grants program. It was recommended that Staff will create a draft outreach plan for the 2023 Community Grants funding cycle to be presented to the Committee for discussion.

The Committee also discussed functional improvements to Foundant and improvements/adjustments to the Framework. Staff will confirm which District staff/departments need to be consulted regarding changes to the Community Grants Framework and will update the Committee at the next meeting. It was agreed that a list of questions and issues about the new software system will be discussed at the next meeting.

It was Moved and Seconded:

THAT

1. Staff be directed to develop a draft outreach plan for the 2023 Community Grants funding cycle to be presented to the Committee for discussion; and
2. the discussion regarding Grant Evaluation 2022 Business Arising be received for information.

CARRIED

PUBLIC QUESTIONS

6. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

7. NEXT MEETING

It was Moved and Seconded:

THAT

1. the next Community Grants Committee meeting be scheduled for June 3, 2022 at 8:30 a.m. via electronic communication facilities; and
2. a Community Grants Committee meeting be scheduled for July 15, 2022 at 8:30 a.m. and be held in-person in the Mountain Room at the West Vancouver Community Centre.

CARRIED

ADJOURNMENT

8. ADJOURNMENT

It was Moved and Seconded:

THAT the May 6, 2022 Community Grants Committee meeting be adjourned.

CARRIED

The meeting adjourned at 9:34 a.m.

Certified Correct:

Chair

Committee Clerk

DRAFT