

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

**HERITAGE ADVISORY COMMITTEE MEETING AGENDA
RAVEN ROOM, MUNICIPAL HALL
JUNE 18, 2019**

Members Present: Paula Grossman, Dana Parr, Michael Geller, Brenda Clark, Laura Anderson, Paul Hundal, Lianne McKenna

Members Absent: John Mawson, Annerieke van Hoek

Council Liaison: Nora Gambioli

Staff Present: Michelle McGuire, Manager of Current Planning and Urban Design and Cindy Mayne, Executive Assistant to the Director of Planning and Development Services

1. CALL TO ORDER

The meeting was called to order at 4:30 p.m.

Discussion ensued regarding meeting lengths and suggestions to improve efficiency.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the June 18, 2019 Heritage Advisory Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the May 15, 2019 Heritage Advisory Committee Meeting minutes be adopted as amended.

CARRIED

4. HRA DISCUSSION GUIDELINES

Staff provided the following summary:

- Financial Analysis – current policy approach does not require financial information to be provided for heritage projects as incentive for heritage protection. Staff recommends continuing with current policy. As there is no financial review required with typical heritage projects staff advise that discussion regarding financial analysis of projects is not recommended.
- Subdivision – With respect to discussion of subdivision staff recommends that the Committee focus on feedback related to site planning and access issues and questions (i.e. not discussion regarding the appropriateness or financial benefit of the subdivision tool generally).

- Other – Regarding interior protection, the standing request for voluntary protection of significant interior elements is recommended. For site tours for HRAs, a tour of the interior would not be required for applicants especially where an owner or tenant is residing in the building.

Committee comments/questions (*with responses in italics*):

- The Committee needs to encourage heritage proposals.
- Agree to no financial analysis for all projects. Subdivision appropriateness is important. HRA documents are restrictive in order to protect the heritage resource.
- In the case of subdivision, if the applicant fails to abide to the agreement what is the recourse? Verify if the second property in a subdivided parcel has any obligation to protect the heritage resource. *Staff will confirm.*
- Staff should provide more specific questions for heritage proposals to focus the discussion.

The committee generally accepts staff suggestions, however, it was not unanimous.

5. NAVY JACK RESPONSES TO COMMITTEE QUESTIONS

Parks Department is still determining the site use and the building is not secure for a site tour. The committee discussed other options including rehabilitation, artist residence (as part of Arts and Cultural Strategy perhaps), and community use. If the building is removed should be done with a commemorative approach. Community outreach will occur.

6. DRAFT STAFF COUNCIL REPORT – PREVENTING HERITAGE DEMOITIONS

Staff provided an overview of the key action items and the proposed funding for the “support” category resources and a full time planner position.

Committee comments/questions (*with responses in italics*):

Recommend simplifying for Council, have a chart showing the options, highest priority in terms of timelines and costs laid out. Then Council can consider the various options. The other opportunity is to receive it for information and determine priorities.

Review potential revenue resources, application fees, and full-time staff position. *Staff bringing this forward on July 8, 2019 with the Fees & Charges Bylaw.*

There are two significant requests: a full time heritage planner and \$150,000 for an external consultant. Consider cost saving alternatives. Review what other municipalities have done. Consider gathering information in a different way and then prioritize. Consider community-oriented approach to raise awareness, and increase heritage credibility. Totally supportive of hiring a planner. Provide the timeline and priorities. *Timeline could be provided, in order of importance on the report.*

Suggestions:

1. Update Item D (of the staff report), show that it is done in a list of priorities.
2. Clarify what it means to be added to the register (i.e. no decrease in property value and allows for incentives).
3. Update heritage strategic plan.

Staff will consider and incorporate the suggestions.

It was Moved and Seconded:

Having reviewed and discussed the draft framework the HAC supports the direction of the report with comments from the committee to be considered in further development of the report.

CARRIED

7. PUBLIC QUESTIONS

Outlined education and outreach and incentives, referenced in the letter provided by the NS Heritage Preservation Society.

Consider referring the Gentle House proposal to the Design Review Committee (DRC).

8. NEXT MEETING

September 17, 2019 at 4:30 p.m.

9. ADJOURNMENT

It was Moved and Seconded:

THAT the **June 18, 2019 Heritage Advisory** Committee Meeting be adjourned.

The meeting adjourned at 6:15 p.m.



Paula Grossman, CHAIR



Michelle McGuire, STAFF LIAISON

