

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
NEIGHBOURHOOD CHARACTER WORKING GROUP MEETING NOTES
MAIN FLOOR CONFERENCE ROOM NORTH, MUNICIPAL HALL
WEDNESDAY, MARCH 20, 2019**

Working Group Members: H. Locke, L. Fourie, N. Smeal, P. Ulveland, R. Brink, S. Chunick, S. Nicholls, and T. Dodd. Absent: Councillor P. Lambur. Regrets: T. Malapanis (due to technical difficulties). Staff: C. Miller, Senior Planner, and M. Birmingham, Planning Technician.

1. CALL TO ORDER

The meeting was called to order at 5 p.m.

2. APPROVAL OF AGENDA

The Neighbourhood Character Working Group (NCWG) amended the March 20, 2019, agenda by:

- Moving Item 5.3 to be considered at the April 3, 2019 meeting;
- and approved the agenda as amended.

3. APPROVAL OF MEETING NOTES

The NCWG approved the March 6, 2019, meeting notes as circulated.

REPORTS / ITEMS

4. Public Correspondence

No public correspondence was received during February 6 – March 20, 2019

5. Member Updates

5.1 Technical Review: 2 Case Studies, Basement / Walls

Staff presented zoning definitions regulating basements and walls as applicable to two case studies. This included clarifying calculations of below, natural and finished grade. A round table discussion on these items, their intent and the results of their application ensued. Discussion continued on the topic of boulevard encroachment.

5.2 Hard Surfaces Review

S. Nicholls provided a presentation overview of various completed landscaping plans incorporating hard surfacing. A round table discussion ensued on current zoning regulations, landscaping guidelines, definitions of hard surfacing and water runoff. The NCWG agreed that members would forward landscaping examples that enhance neighbourhood character to S. Nicholls.

5.3 Engagement Plan Review

Deferred

5.4 Survey Review

Members presented the draft survey. A round table discussion ensued to improve clarity by simplifying survey questions and applying a uniform structure. Staff advised on using more neutral language to allow a full range of survey responses, focusing on existing issues, and refraining from identifying solutions. The NCWG confirmed that construction impacts is outside of its remit, removing it from the survey as well as from the previously identified list of issues. The Chair agreed to incorporate recommendations and to distribute a revised draft to members for review.

6. Other Business

No items of other business were brought forward.

7. Next Steps

The NCWG did not determine next steps during this meeting.

PUBLIC QUESTIONS

8. PUBLIC QUESTIONS AND COMMENTS

Residents provided comment on definition of permeable surfaces, working group's attendance at community facilities, as well as pros and cons of use of a community survey and public attendance at meetings.

9. ADJOURNMENT

The Chair adjourned the March 20, 2019, NCWG meeting at 8:15 p.m.

Certified Correct:



Chair



Staff