

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
NEIGHBOURHOOD CHARACTER WORKING GROUP MEETING NOTES  
MAIN FLOOR CONFERENCE ROOM NORTH, MUNICIPAL HALL  
WEDNESDAY, JUNE 12, 2019**

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Working Group Members: Councillor P. Lambur, H. Locke, L. Fourie, N. Smeal, P. Ulveland, R. Brink, S. Chunick, S. Nicholls, T. Dodd, and. Absent: T. Malapanis (due to technical reasons). Staff: C. Miller, Senior Planner, and M. Bermingham, Planning Technician.

**1. CALL TO ORDER**

The meeting was called to order at 5 p.m.

**2. APPROVAL OF AGENDA #23**

The Neighbourhood Character Working Group (NCWG) approved the June 12, 2019, agenda as circulated.

**3. APPROVAL OF MEETING NOTES #22**

The NCWG approved the May 28, 2019, meeting notes as circulated.

**REPORTS / ITEMS**

**4. Public Correspondence**

No public correspondence received during May 28 – June 12, 2019.

**5. Member Updates**

**5.1 Debrief on staff meeting**

A round table discussion ensued regarding a meeting held with District staff which included the Manager of Permits and Inspections, Manager of Current Planning and Urban Design, Manager Land Development, and the Manager of Community Planning and Sustainability. The working group lead discussion informed staff of the various issues identified by the working group and the discussion included possible solutions surrounding fence height, design guidelines, streamlining process, parking, subdivision, building height, grade calculations, basement exemptions, landscaping, methods to incentivise, neighbourhood notification, boulevards, smaller houses on smaller lots, including the ability to make recommendations incorporating further review, and advancement of priorities.

As the working group transitions into the solutions phase of their mandate staff offered to provide a series of technical meetings, delivering detailed learnings on 1. Average Grade; 2. Highest Building Face, and; 3. Basement Floor Area, to occur in the near future, schedule permitting.

## 5.2 Discuss survey results

Staff provided an overview of various survey results. A round table discussion ensued. Remaining survey results will be brought forward at the next meeting.

## 5.3 Report to Council: progress update

The NCWG agreed to provide a progress update presentation to Council on July 8 and to attend a CEC meeting on July 10, seeking a one year extension to their term.

## 6. Other Business

No item of other business was brought forward.

## 7. Next Steps

The NCWG agreed on the below agenda items for the next meeting;

- discuss survey results; and
- issues, problems and possible solutions.

## PUBLIC QUESTIONS

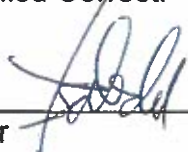
### 8. PUBLIC QUESTIONS AND COMMENTS

Residents provided comment on, global warming as well as tree canopy protection and maintenance.

### 9. ADJOURNMENT

The Chair adjourned the June 12, 2019, NCWG meeting at 7 p.m.

Certified Correct:

  
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Chair

  
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Staff