

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
NEIGHBOURHOOD CHARACTER WORKING GROUP MEETING NOTES  
MAIN FLOOR CONFERENCE ROOM NORTH, MUNICIPAL HALL  
WEDNESDAY, MAY 15, 2019**

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Working Group Members: Councillor P. Lambur, H. Locke, L. Fourie, N. Smeal, P. Ulveland, R. Brink, S. Chunick, S. Nicholls, and T. Malapanis. Absent: T. Dodd.  
Staff: C. Miller, Senior Planner, and M. Bermingham, Planning Technician.

**1. CALL TO ORDER**

The meeting was called to order at 5 p.m.

**2. APPROVAL OF AGENDA #21**

The Neighbourhood Character Working Group (NCWG) approved the May 15, 2019, agenda as circulated.

**3. APPROVAL OF MEETING NOTES #20**

The NCWG approved the May 1, 2019, meeting notes as circulated.

**REPORTS / ITEMS**

**4. Public Correspondence**

No public correspondence received during May 1 – May 15, 2019.

**5. Member Updates**

**5.1 Debrief from information events**

A round table discussion occurred regarding three information meetings hosted by the working group on Tuesday, May 7, at West Vancouver Municipal Hall from 9 a.m. – 10:30 a.m., Wednesday, May 8, at West Vancouver Gleneagles Clubhouse, from 5 p.m. – 6:30 p.m., and Thursday, May 9, at West Vancouver Memorial Library from 5 – 6:30 p.m. Over (50) participants attended these three meetings. It was noted that participants agreed with and validated the five issues. The NCWG had general agreement that no new categories are necessary.

**5.2 Agenda topics for staff meeting**

The NCWG decided that, while the final agenda topics would be determined at the next meeting, some items of discussion are worthwhile to bring forward at this time: blasting, incentives that favour renovation over demolition, impacts of demolition versus renovation, and boulevard standards applied to wide boulevards and hedges.

### 5.3 Report to Council: progress update

This item was deferred to an undetermined future meeting.

### 6. Other Business

The NCWG reviewed a news article authored by the Chair for public distribution in an upcoming edition of The Global Canadian.

A round table discussion reviewed a preliminary townhouse proposal that was brought forward for comment by the applicant prior to development application submission. Staff provided a process overview and described the consideration procedures that direct rezoning applications.

The NCWG provided complementary remarks and praise to the Chair for conducting an informed and engaged set of meetings with the public.

### 7. Next Steps

The NCWG agreed on the below agenda items for the next meeting;

- agenda topics for staff meeting

## PUBLIC QUESTIONS

### 8. PUBLIC QUESTIONS AND COMMENTS

Residents provided comment on, proposals including neighbouring lots on proposals providing the location of neighbouring buildings and trees, options for an extended notice period, providing greater flexibility of set-backs as an incentive for tree retention on a lot, including the addition of hydrology studies.

### 9. ADJOURNMENT

The Chair adjourned the May 15, 2019, NCWG meeting at 7 p.m.

Certified Correct:

  
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Chair

  
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Staff