

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
NEIGHBOURHOOD CHARACTER WORKING GROUP WROKSHOP NOTES  
MAIN FLOOR CONFERENCE ROOM NORTH  
WEDNESDAY, OCTOBER 16, 2019**

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Working Group Members: Councillor P. Lambur, H. Locke, L. Fourie, N. Smeal, P. Ulveland, R. Brink, S. Chunick, S. Nicholls, T. Dodd, and T. Malapanis. Staff: C. Miller, Senior Planner, and M. Bermingham, Planning Technician.

**1. CALL TO ORDER**

The meeting was called to order at 4:00 p.m.

**2. APPROVAL OF AGENDA #33**

The Neighbourhood Character Working Group approved the October 16, 2019 agenda as circulated.

**3. APPROVAL OF MEETING NOTES #32 & Workshop Notes #31**

The Neighbourhood Character Working Group approved the October 16, 2019, meeting notes as circulated.

The Neighbourhood Character Working Group approved the October 1, workshop notes as circulated.

**4. Public Correspondence**

Public correspondence included items on tree canopy, mitigating invasive plants and capping of trees of retain views.

**5. Chair Report: Burkhill Application**

The working group Chair provided an overview of the Burkhill application and the possible effects the application may have on Neighbourhood Character in particular the set backs and façade of building. Providing for a Neighbourhood Character component to a building permit, was discussed.

**6. Review Draft Solutions**

The Neighbourhood Character Working Group engaged in a detailed discussion on draft solutions, considered each issue individually and refined overarching outcomes, and sub-problems.

**October 16, 2019**

**NEIGHBOURHOOD CHARACTER  
WORKING GROUP NOTES**

The working group determined that a visual representation of each solution would be beneficial for interpretation, the chair agreed to produce sketches to each solution and provide this to the group prior to the next meeting.

**7. Stakeholder Engagement / End of Year Work Plan**

The Neighbourhood Character Working Group determined that stakeholder engagement will be administered when the working group have fully refined current issues and solutions and will revisit this item in due course.

**PUBLIC QUESTIONS**

**8. PUBLIC QUESTIONS AND COMMENTS**

No public questions or comments were received.

**9. ADJOURNMENT**

The Chair adjourned the October 16, 2019, Neighbourhood Character Working Group meeting at 7 p.m.

Certified Correct:

Chair 

Staff 

October 16, 2019

NEIGHBOURHOOD CHARACTER  
WORKING GROUP NOTES