

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
NEIGHBOURHOOD CHARACTER WORKING GROUP MEETING NOTES  
CEDAR ROOM, WEST VANCOUVER COMMUNITY CENTRE  
WEDNESDAY, FEBRUARY 19, 2020**

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Working Group Members: L. Fourie, N. Smeal, Councillor P. Lambur, P. Ulveland. R. Brink, S. Chunick, S. Nicholls, and T. Dodd. Absent: H. Locke and T. Malapanis.  
Staff: C. Miller, Senior Planner and M. Bermingham, Planning Technician.

**1. CALL TO ORDER**

The meeting was called to order at 1 p.m.

**2. APPROVAL OF AGENDA #41**

The Neighbourhood Character Working Group approved the February 19, 2020, agenda as circulated.

**3. APPROVAL OF MEETING NOTES #40**

The Neighbourhood Character Working Group approved the February 5, 2019, meeting notes as circulated.

**REPORTS / ITEMS**

**4. Public Correspondence**

One item of correspondence received between February 5 - 19, 2020 regarding Heritage Revitalisation Agreements, associated bonus density and the protection of neighbourhood character.

**5. Update: Duplex & Coach House Guidelines**

The Manager of Current Planning and Urban Design provided a presentation on draft duplex and coach house guidelines, a discussion ensued regarding a streamlining the application process, parking regulations, mitigating site excavation, along with further design improvements.

**6. Industry Input Meetings**

The working group engaged in a detailed discussion on industry input and continued to review and refine comments received during industry input meetings.

**7. Next Steps**

The below agenda items were determined for the next meeting:

- Review: Industry Input

**8. Other Business**

Items of other business brought forward were member attendance at upcoming meetings/events as determined below:

Design Review Committee	Thursday, Feb 20	Chair / Co. Chair
Heritage Fayre	Saturday, Feb 22	Chair, Co. Chair, S. Chunick
Staff Meeting	Tuesday, Feb 25	TBD
Working Group Meeting	Tuesday, Feb 25	TBD

**PUBLIC QUESTIONS**

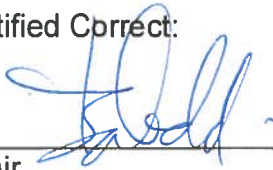
**9. PUBLIC QUESTIONS AND COMMENTS**

Items of public comments brought forward included boulevard v's sidewalk, permeable and impermeable surfacing, and incentives for heritage preservation.

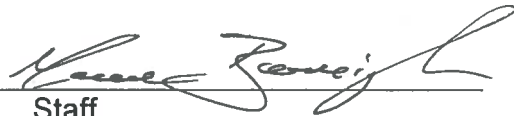
**10. ADJOURNMENT**

The Chair adjourned the February 19, 2020, Neighbourhood Character Working Group meeting at 4:30 p.m.

Certified Correct:



Chair



Staff