



**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COASTAL MARINE MANAGEMENT PLAN WORKING GROUP MEETING NOTES
WEST VANCOUVER MUNICIPAL HALL, RAVEN ROOM
TUESDAY, APRIL 9, 2019**

Working Group Members: A. Nock, A. Allan, L. Gill (intern), L. Williams, M. Naderi,
B. McAllister

Absent: B. Walker, G. Wharton

Council Liaison: Councillor B. Soprovich

Staff: A. Banks, Senior Manager of Parks; M. MacKinnon, District Environmental
Manager; C. Ambor, Parks Stewardship Manager; J. Bailey, Director of Planning &
Development Services and R. Andrus, Recording Clerk.

1. CALL TO ORDER

The meeting was called to order at 6:32 pm.

2. APPROVAL OF AGENDA

The Coastal Marine Management Plan Working Group amended the
April 9, 2019, agenda by:

- Adding Item 5.2 – Discussion regarding field trip / boat trip; and
- Adding Item 5.3 – Discussion regarding biweekly meeting time

And approved the agenda as amended.

3. APPROVAL OF MEETING NOTES

The Coastal Marine Management Plan Working Group amended the March 26,
2019, meeting notes by:

- Adding “Absent: A. Allen” to the meeting notes

And approved the notes as amended.

4. REPORTS / ITEMS

4.1 Presentation: Policy Needs – District of West Vancouver Planning & Development Services

L. Williams (Chair) introduced J. Bailey, Director of Planning & Development Services. J. Bailey provided an overview on the role of Planning & Development Services in the District of West Vancouver.

The Planning & Development Services Department roles and activities include:

- Development Applications and enforcement: Making Buildings Safe
 - Building permits: Issue and enforce permits for buildings and structures (including accessory buildings, decks, retaining walls)
 - Rezoning applications: Required for any change of use. Associated with a natural boundary adjustment on the foreshore.
 - Development Permits / Development Variance Permits: a Development Permit is required for changes to marinas. Sites with creeks may also require an environmental Development Permit (which could address creek outfalls into the ocean).
- Accretion applications: Manage accretion applications for foreshore properties.
- Head Lease Administration: With Parks Department, manage the Head Lease agreement with the province, manage and enforce foreshore encroachments and coordinate applications for foreshore works with DFO and the province (Ministry of Forests, Lands, Natural Resource Operations and Rural Development).

2019 Work Plan:

- Development Permit Area: OCP policy supports foreshore DPA as an administrative tool to provide greater environmental and hazard protection of foreshore properties. Guidelines can be used to develop site-specific solutions and variances where appropriate.
- Flood Construction Level Bylaw: Legally mandated bylaw to ensure new construction is protected from future sea level rise. Narrow focus on the elevation of habitable space and addressing potential life-safety issues.

Discussion ensued regarding how the Coastal Marine Management Plan Working Group could support initiatives of the Planning & Development Services division.

- Provide high-level thinking on District's approach
- Provide long-term strategy for public lands

4.2 Presentation: District of West Vancouver Governance Overview

C. Ambor (Parks Stewardship Manager), provided a brief overview of processes at the District of West Vancouver.

Discussion ensued regarding how recommendations from the Working Group are implemented and budget requirements to do so:

- The Coastal Marine Management Plan Working Group has a small budget to conduct its work, which can be used for accessing technical expertise and resources to support the Working Group's mandate.
- A. Banks (Senior Manager of Parks) referenced the Parks Master Plan as an example. Recommendations in the Parks Master Plan were separated into high / medium / low priority, and then implemented strategically, over time. The goal is to have a report / recommendations that are practical, doable and implementable.
- A. Banks indicated he would request I. Gordon, Director of Financial Services for the District of West Vancouver, to attend a future meeting of the Working Group.

4.3 Report: Coastal Dynamics Subgroup

Working Group members B. McAllister and A. Nock reviewed the *Ambleside-Dundarave Long Term Shoreline Planning Framework* produced by the Engineering Advisory Committee in 2005, and feel the report is sound. Suggested updates to the report were discussed including:

- Update to include work that has been completed since the report;
- Update with new ideas, i.e., Green Shores;
- Add an Ecology section;
- Add a new section on ocean conditions.

Coastal Dynamics Subgroup will schedule a meeting with Dave Nanson, Fisheries and Oceans Canada, and Working Group members.

L. Williams (Chair) suggested inviting Adrian Rowland to an upcoming Working Group meeting.

A. Nock is pursuing two other contacts.

4.4 Coastal Marine Management Plan Working Group – Subgroups

L. Williams (Chair) indicated subgroups need to publicly post when they are meeting. Subgroups are asked to email C. Ambor (Parks Stewardship Manager) and J. Notte (Parks Administrative Assistant) with subgroup meetings dates for posting.

The purpose of the subgroups is to research and review material relevant to an area in the Terms of Reference for the Coastal Marine Management Plan Working Group. Subgroups are to then report back to the Working Group with updates and suggested recommendations for each area.

Subgroup updates will be added as a standing item on the agenda.

The following subgroups have been formed:

- Ecology / Habitat Preservation (B. McAllister, L. Gill, G. Wharton, A. Allan)
- Utility and Infrastructure (M. Naderi, B. Walker, L. Williams)
- Coastal Dynamics (B. McAllister, A. Nock, B. Walker, L. Gill)
- Public / Private Interface (G. Wharton, M. Naderi, A. Nock)

Updates from subgroup meetings should be provided at the next Coastal Marine Management Plan Working Group meeting following the subgroup meeting, so all Working Group members are up to date. L. Williams suggested a late September timeframe for completion of subgroup research.

4.5 Discussion regarding Working Group meeting time

L. Williams (Chair) will canvass members of the Working Group to determine whether an earlier start time to biweekly meetings is feasible. The Working Group agreed to move meeting times to 5:30 – 7:30 pm.

4.6 Round Table Discussion: Stakeholders

Members of the Working Group discussed who are its stakeholders and assembled a draft list which will be reviewed and fleshed out. The draft list includes:

- All District residents
- District business owners
- Waterfront property owners and those nearby
- Squamish Nation
- Business associations including the Ambleside Dundarave Business Improvement Association, Horseshoe Bay Business Association, West Vancouver Chamber of Commerce
- Local residents associations including the Ambleside Dundarave Rate Payers Association, Western Residents Association, British Properties Area Homeowners Association (research other residents groups)
- Environmental groups including the West Vancouver Streamkeepers Society, Lighthouse Park Preservation Society, North Shore Wetland Partners, North Shore Eagle Society, Old Growth Conservancy Society
- Other government agencies (Metro Vancouver, Fisheries and Oceans Canada, Environment Canada, Port of Vancouver)

- Howe Sound Community Forum
- Other Municipalities
- BC Hydro and CN Rail

5. PUBLIC QUESTIONS AND COMMENTS

R. Allen and B. Allen (West Vancouver Shoreline Preservation Society) commented that they were pleased that the *2005 Ambleside-Dundarave Long Term Shoreline Planning Framework* has provided a good starting point for the Working Group. They suggested that the Working Group consult with a technical expert sooner, rather than later.

6. NEXT MEETING

The next meeting of the Coastal Marine Management Plan Working Group will be Tuesday, April 23, 2019.

7. ADJOURNMENT

The Chair adjourned the April 9, 2019, Coastal Marine Management Plan Working Group meeting at 8:35 pm.

Certified Correct:



Chair



Recording Clerk