



**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COASTAL MARINE MANAGEMENT PLAN WORKING GROUP MEETING NOTES
WEST VANCOUVER COMMUNITY CENTRE, CEDAR ROOM
TUESDAY, JANUARY 29, 2019**

Working Group Members: A. Nock, A. Allan, G. Wharton, L. Gill (intern), L. Williams, M. Naderi, B. McAllister
Absent: B. Walker

Council Liaison: Councillor B. Soprovich

Staff: A. Banks, Senior Manager of Parks; M. MacKinnon, District Environmental Manager; C. Ambor, Parks Stewardship Manager; and R. Andrus, Recording Clerk.

1. CALL TO ORDER

The meeting was called to order at 6:33 pm.

2. APPROVAL OF AGENDA

The Coastal Marine Management Plan Working Group approved the January 29, 2019, agenda as circulated.

3. APPROVAL OF MEETING NOTES

The Coastal Marine Management Plan Working Group approved the December 4, 2018, meeting notes as circulated.

4. REPORTS / ITEMS

4.1 Revised Working Group Terms of Reference

L. Williams (Chair) recommended the following amendment to the Working Group Terms of Reference:

4. General Terms and Code of Conduct

- 4.7. West Vancouver Residency Requirement: all working group volunteers must reside in the District of West Vancouver *unless approved by the Community Engagement Committee as part of the appointment process*. In the event that a working group member's primary place of residence changes to another municipality during the term of an appointment, the member must notify the Chair and Staff Liaison regarding change of address.

It was Moved and Seconded:

THAT the Working Group recommend to the Community Engagement Committee, that the Terms of Reference be amended as per the Chair's recommendation.

4.2 Election of Vice-Chair

It was Moved and Seconded:

THAT G. Wharton be appointed to the position of Vice-Chair of the Coastal Marine Management Plan Working Group.

4.3 Working Group Communication

The Coastal Marine Management Plan Working Group agreed to use "Sync" as its primary means of communication and document distribution. Members of the Working Group are invited to contact M. MacKinnon (District Environmental Manager) if they require assistance logging on to Sync.

4.4 Presentation: Historical Review of Coastal Issues in West Vancouver

M. MacKinnon (District Environmental Manager) presented the document, "Historical Review of Coastal Issues in West Vancouver."

M. MacKinnon distributed the document, "District of West Vancouver Foreshore and Coastal Environment – Relevant Acts, Regulations and Authorities."

4.5 Scope of Marine Management Plan Working Group and Path Forward

L. Williams (Chair) distributed the document, "Possible Issues to Address by CMMPWG" for discussion by the Working Group.

Coastal Marine Management Plan Working Group members recommended adding the following groups to the list of groups to meet with to gain information:

- City of Victoria and City of Vancouver
- First responders
- Intergovernmental North Shore sea level rise group

L. Williams invited members of the Working Group to add to the list of groups to meet with.

Coastal Marine Management Plan Working Group members requested senior management of the District's Engineering & Transportation Division and Planning & Land Development Division attend the next meeting of the Working Group. A. Banks (Senior Manager of Parks) will coordinate.

L. Williams (Chair) advised that she had brought a potential conflict of interest to the attention of the Community Engagement Committee (CEC), per the Working Group Guidelines. The CEC indicated they were satisfied with the information provided by L. Williams.

4.6 Tentative Timeline and Action Plan

The Coastal Marine Management Plan Working Group reviewed timelines. A. Banks (Senior Manager of Parks) advised that the first update to Council is scheduled for Fall 2019. The Coastal Marine Management Plan Working Group agreed to meet twice per month.

5. PUBLIC QUESTIONS AND COMMENTS

R. Allen, B. Allen, and H. Hamilton (West Vancouver Shoreline Preservation Society) encouraged members of the Coastal Marine Management Plan Working Group to review the document "Shoreline Protection Plan."

M. Phillipoff (member of the public) queried whether the Working Group would consider water quality in its review. M. MacKinnon (District Environmental Manager) informed that baseline water quality and pollution data are based on coliform data collected by Vancouver Coastal Health; this data is available online. Water quality is different across different jurisdictions.

6. NEXT MEETING

The next meeting of the Coastal Marine Management Plan Working Group will be either Tuesday, February 26, 2019; or Wednesday, February 27, 2019.

7. ADJOURNMENT

The Chair adjourned the January 29, 2019, Coastal Marine Management Plan Working Group meeting at 8:38 pm.

Certified Correct:


Chair


Recording Clerk