LAND DEVELOPMENT SERVICES
750 17TH Street West Vancouver BC V7V 3T3
t: 604-925-7192 f: 604-925-6083
e: districttrees@westvancouver.ca

Municipal Property Tree Cutting Permit Application

Application date: _____ **Tree Permit No.:** _____
Permit fee: $300.00 (Non-refundable)

Civic address: _____
(Location of work near / adjacent to municipal property)

1. Describe the proposed tree work:

List number and type of subject trees, proximity to creeks and relevant site information as available, including photographs. A survey of the trees, prepared by a designated British Columbia Land Surveyor may be required in consideration of this application.

Type of trees:

_____ **Remove:** ☐ **Chip on site:** ☐

Photographs attached: Yes ☐ **No** ☐

Additional comments:

_____

Applicant: Based on your proposed tree work, complete the following information in the appropriate section of either Low Impact (30 meter Notification & Consent radius) or Moderate Impact (50 meter Notification & Consent radius).

LOW IMPACT:

- Removal of hedges less than 6 metres in height _____
- Removal of (up to a maximum of) 4 single trees that are less than 6 metres in height _____
- Removal of branches from a tree/s that does not Significantly alter aesthetic appearance of the area _____
- Re-topping of hedge that does not result in removal of More than 6 metres of new growth _____

MODERATE IMPACT:

- Removal of hedge greater than 6 metres in height _____
- Removal of more than 4 trees that are less than 6 metres in height _____
- Pruning of branches that will result in significant Aesthetic impact to surrounding area _____
- Re-topping of trees that will result in removal of more than 6 metres of new growth _____

CONSENT REQUIREMENTS: in most cases 80% consent is required.

2. Owner's declaration:

I/We, _____ of _____
Owner's name *Owner's address*

Owner's email: _____ Phone: _____

Owner's signature: _____

Confirm the appointment of _____ a District approved tree contractor, to act on my behalf with regard to this application.

_____ **Contact name:** _____ **Phone:** _____
Tree contractor signature

Email: _____

Approved Tree Contractors (please select from Approved Tree Contractors list)

Terms and Conditions:

1. The applicant must provide a non-refundable permit fee of $300.00.
2. The applicant is fully responsible for any damages to private or municipal property, hydro or telephone infrastructure. Costs will be paid by the applicant.
3. The applicant is responsible for providing an accurate description of the location of the trees in relation to relevant property lines.
4. Any disputes between individuals over liabilities arising from tree problems or the work authorized by this permit, shall be settled by the individuals involved, and at their expense.
5. The applicant agrees to indemnify and save the District harmless from all cost, claims, damages or expenses arising from the work authorized by the permit or by actions of the applicant.
6. **The applicant understands that:**
   - The contractor / tree cutting firm must be approved by the District for work on municipal property.
   - Trees must be conspicuously tagged by the applicant for consideration by the District. Untagged trees will not be considered.
   - Neighbours adjacent to proposed work must be notified, be given a thorough explanation of the proposed work and sign the consent form prior to submission of application.
   - No work may proceed until this application has been approved and a tree cutting permit issued.
   - All costs associated with this application are to be borne by the applicant.
   - After receipt of application, a site visit by the District arborist may be necessary and will be scheduled with the appropriate tree contractor.
7. After approval of the proposed tree work**,** the applicant is required to notify the District arborist at least 48 hours prior to commencing work.
8. This permit can be revoked at any time by the District arborist.
9. The tree permit must be onsite at all times during work.
10. No debris is to be left on District property.
11. Any work inside the limits of approach to hydro lines will be undertaken by a utility certified tree company—the District's list of approved contractors are all certified in this regard.
12. All approved pruning work will be completed according to the standards of the International Society of Arboriculture.
13. To request a final inspection, email districttrees@westvancouver.ca or phone 604-925-7192.

Freedom of Information and Protection of Privacy Act: personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act section 26(c) and will be used for the purpose of processing your application for a tree cutting permit. If you have any questions about the collection and use of this information please contact Legislative Services, Records/Information Coordinator at 604-921-3497, District of West Vancouver, 750 17th Street, West Vancouver, BC V7V 3T3.

westvancouver
Municipal Hall
main reception
750 17th Street West Vancouver British Columbia V7V 3T3
t: 604-925-7000 e: info@westvancouver.ca westvancouver.ca