



Advisory Committee Terms of Reference - School Traffic Safety

Committee Name: School Traffic Safety Advisory Committee (STSAC)

1.0 Committee Purpose

To improve pedestrian, cyclist and vehicular safety and movement around schools in West Vancouver.

2.0 Duties

The Advisory Committee shall:

- Review current standards, practises and infrastructure related to pedestrian, cyclist and vehicular movement and interaction around schools; and
- Develop recommendations in relation to education, infrastructure (including roadways, sidewalks and signage) and enforcement to improve pedestrian, cyclist and vehicular safety and movement around schools.

3.0 Origin of Work

Referral by West Vancouver Council and/or West Vancouver Board of Education.

4.0 Membership

Up to 12 members, appointed by West Vancouver Council and/ or West Vancouver Board of Education with the membership including:

- 1 member from the Council of the District of West Vancouver
- 1 member from West Vancouver School District #45 Board of Education
- 1 member representing the District Parents Advisory Committee (DPAC)
- 1 member representing private schools within the Municipality
- 1 member representing ICBC Traffic Safety Programs
- 1 member representing West Vancouver Police Department
- 1 member representing West Vancouver Bylaw Enforcement
- Up to 4 members representing West Vancouver Engineering Department
- 1 member representing West Vancouver Board of Education Administrative Staff
- 1 member representing West Vancouver Board of Education Facilities Staff
- 1 member representing Speed Watch

4.1 Term

12 months for elected members.

5.0 Operations of the Committee

5.1 Meeting Schedule

As determined by the Advisory Committee.

5.2 Decision-Making Approach

Decisions will be made by consensus as required.

5.3 Advisory Committee Secretarial Services

A designated Administrative Staff person from the Engineering and Transportation Division or other department will provide committee secretarial services.

6.0 Council Representative(s) and Alternates

A District of West Vancouver Council alternate and West Vancouver Board of Education alternate may be designated by Council or the Board of Education respectively.

Approved by District Council: _____	Amended by: _____
Date:	Date Amended:

Approved by West Vancouver Board of Education: _____	Amended by: _____
Date:	Date Amended: