

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
CODE OF CONDUCT COMMITTEE MEETING MINUTES  
RAVEN ROOM, MUNICIPAL HALL  
MONDAY, JULY 24, 2023**

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Committee Members: D. Moss, D. Thomas; and Councillors S. Snider (Chair), N. Gambioli, and P. Lambur attended the meeting in the Raven Room, Municipal Hall.

Staff: P. Cuk, Acting Director of Legislative Services/Corporate Officer (Staff Representative); E. Glickman, Director of Human Resources & Payroll Services; and T. Azuma, Committee & Policy Coordinator (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 12:01 p.m.

Councillor N. Gambioli entered the meeting at 12:02 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the July 24, 2023 Code of Conduct Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the July 10, 2023 Code of Conduct Committee meeting minutes be adopted as circulated.

CARRIED

**REPORTS / ITEMS**

**4. Review of Proposed Code of Conduct**

Staff provided information regarding: existing policies as they relate to a proposed code of conduct bylaw and to respectful workplace requirements; observations from other municipalities; and recommendations to consider.

Committee members commented, and staff responded to the committee's questions regarding: the scope of the proposed bylaw; complaint processes; consequences of a breach of a code or policy; the appointment and role of an integrity commissioner; and the interrelation between the proposed bylaw and existing policies.

Chair requested additional revisions to a proposed Council Code of Conduct bylaw.

Member Thomas offered to continue revising the proposed bylaw and update the Committee at its next meeting.

It was Moved and Seconded:

THAT the discussion regarding Review of Proposed Code of Conduct be received for information.

CARRIED

It was Moved and Seconded:

THAT the next Code of Conduct Committee meeting be held on September 18, 2023 at 3 p.m. and held in-person in the Raven Room at Municipal Hall in accordance to Council Committee Procedure Bylaw No. 5020, 2019.

CARRIED

**5. PUBLIC QUESTIONS**

E. McHarg commented, and committee members and staff responded regarding: the power imbalance between Council and other parties; the expectation for Council to hold a high standard; appointing an integrity commissioner that is unbiased and not associated with Council; appointing an integrity commissioner before the next election; an annual report from the integrity commissioner; and the inclusion of mental health in the Code of Conduct.

**6. NEXT MEETING**

Chair confirmed the resolution made during consideration of Item 4.

**7. ADJOURNMENT**


It was Moved and Seconded:

THAT the July 24, 2023 Code of Conduct Committee meeting be adjourned.

CARRIED

The meeting adjourned at 1:34 p.m.

Certified Correct:

  
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Chair

  
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Committee Clerk