

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY GRANTS COMMITTEE MEETING AGENDA
FRIDAY, JULY 15, 2022
8:30 AM IN THE MOUNTAIN ROOM, WEST VANCOUVER COMMUNITY CENTRE
(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

2. Election of Co-Chair

RECOMMENDATION:

THAT [Name] be elected as Co-Chair for the remainder of 2022.

APPROVAL OF AGENDA

3. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the July 15, 2022 Community Grants Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

4. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the June 3, 2022 Community Grants Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

5. New Call for Applications

RECOMMENDATION:

THAT the discussion regarding New Call for Applications be received for information.

6. Consolidation of Awards and Community Grants Committees

RECOMMENDATION:

THAT the discussion regarding Consolidation of Awards and Community Grants Committees be received for information.

7. Foundant Review Discussion

RECOMMENDATION:

THAT the discussion regarding Foundant Review Discussion be received for information.

8. Framework Review Discussion

RECOMMENDATION:

THAT the discussion regarding Framework Review Discussion be received for information.

PUBLIC QUESTIONS

9. Public Questions

NEXT MEETING

10. Next Meeting

RECOMMENDATION:

THAT

1. the Community Grants Committee meeting scheduled for September 9, 2022 be cancelled; and
2. the next Community Grants Committee meeting be scheduled for October 7, 2022 at 8:30 a.m. and be held in-person in the Cedar Room at the West Vancouver Community Centre.

ADJOURNMENT

11. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the July 15, 2022 Community Grants Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY GRANTS COMMITTEE MEETING MINUTES
VIA ELECTRONIC COMMUNICATION FACILITIES
FRIDAY, JUNE 3, 2022**

Committee Members: M. Hess (Chair), V. Holysh, K. Louie, J. Mascall, A. Sawchyn, J. Verner; and Councillor M. Wong attended the meeting via electronic communication facilities. Absent: S. Bell-Irving Gray and L. Rogers.

Staff: A. Beckett, Community Services & Community Development Manager; D. Niedermayer, Senior Manager, Cultural Services; C. Rosta, Cultural Services Manager; and F. Costa, Cultural Services Department Secretary (Committee Clerk) attended the meeting via electronic communication facilities.

1. CALL TO ORDER

The meeting was called to order at 8:47 a.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the June 3, 2022 Community Grants Committee meeting agenda be amended by:

- Withdrawing Item 4; and
- Merging Items 5 and 7;

AND THAT the agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the May 6, 2022 Community Grants Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Annual Committee Evaluation

Item withdrawn.

5. Remaining Funds from the COVID Impact Assistance Grant

Staff explained that the funds remaining from the COVID Impact Assistance Grants were integrated into the Community Grants Program so the \$33,310 remaining is from the 2022 Community Grants budget. The Committee discussed options to use the remaining funds. It was recommended that a new application process be released in early July until July 29, and the Committee meet in August to adjudicate.

Staff will develop a timeline outlining the process for the new process ensuring that community expectations are managed regarding the small amount remaining. Once the applications are in, the Committee will decide if the adjudication process will be done by the full Committee or divided into subcommittees.

It was Moved and Seconded:

THAT a timeline and work plan for a new application process be developed by Staff to be reviewed by the committee at the next meeting.

CARRIED

V. Holysh and K. Louie voted in the negative

6. Consolidation of Awards and Community Grants Committees

Staff shared a presentation outlining the purpose of each Committee and what the process would look like towards consolidating the two committees that have many similarities in purpose. If agreed by both Committees, a new Terms of Reference would be developed, and the proposal presented to Council for approval in November. The Committee asked questions and discussed information about both committees. Further discussion was deferred to the next meeting.

It was Moved and Seconded:

THAT the discussion regarding Consolidation of Awards and Community Grants Committees be deferred to the next meeting.

CARRIED

7. Remaining Funds Adjudication Subcommittee

K. Louie left the meeting at 10:02 a.m. and did not return.

This item was merged with Item 5.

8. Foundant Review Discussion

Discussion was deferred to the next meeting.

It was Moved and Seconded:

THAT the discussion regarding Foundant Review Discussion be deferred to the next meeting.

CARRIED

K. Louie absent at the vote

9. Framework Review Discussion

Discussion was deferred to the next meeting.

It was Moved and Seconded:

THAT the discussion regarding Framework Review Discussion be deferred to the next meeting.

CARRIED

K. Louie absent at the vote

10. September Meeting

Discussion was deferred to the next meeting.

It was Moved and Seconded:

THAT the discussion regarding September Meeting be deferred to the next meeting.

CARRIED

K. Louie absent at the vote

PUBLIC QUESTIONS

11. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

12. NEXT MEETING

It was Moved and Seconded:

THAT a new date for an extra Community Grants Committee meeting in June be proposed by Staff.

CARRIED

K. Louie absent at the vote

ADJOURNMENT

13. ADJOURNMENT

It was Moved and Seconded:

THAT the June 3, 2022 Community Grants Committee meeting be adjourned.

CARRIED

K. Louie absent at the vote

The meeting adjourned at 10:07 a.m.

Certified Correct:

Chair

Committee Clerk