

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
COMMUNITY GRANTS COMMITTEE MEETING MINUTES
MOUNTAIN ROOM, WEST VANCOUVER COMMUNITY CENTRE
FRIDAY, JULY 15, 2022**

Committee Members: M. Hess (Chair), K. Louie, L. Rogers, and J. Verner attended the meeting in the Mountain Room, West Vancouver Community Centre. Absent: V. Holysh, J. Mascal, J. Tammuz; and Councillor M. Wong.

Staff: A. Beckett, Community Services & Community Development Manager (Staff Liaison); and D. Godfrey, Community Services Department Secretary (Committee Clerk) attended the meeting in the Mountain Room, West Vancouver Community Centre.

1. CALL TO ORDER

The meeting was called to order at 8:30 a.m.

2. ELECTION OF CO-CHAIR

It was Moved and Seconded:

THAT J. Verner be elected as Co-Chair for the remainder of 2022.

CARRIED

3. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the July 15, 2022 Community Grants Committee meeting agenda be approved as circulated.

CARRIED

4. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the June 3, 2022 Community Grants Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

5. New Call for Applications

M. Hess spoke regarding the grant opportunity that is currently open and accepting applications. Discussion included the application review subcommittee makeup, the timeline for application review, and the maximum grant amount. To assist in their reviews, staff will provide to the subcommittee members, a summary list of 2022 grant applications, what was requested, and what was awarded.

It was Moved and Seconded:

THAT staff confirm the subcommittee membership and communicate this information to the committee members prior to the first subcommittee meeting; and

THAT M. Hess notify the subcommittee members of the date and time of the first subcommittee meeting.

CARRIED

6. Consolidation of Awards and Community Grants Committees

M. Hess spoke regarding the amalgamation of the Awards and Community Grants Committees noting that further discussions would be desirable. A. Beckett spoke regarding the Awards Committee's discussions regarding this item. Discussion was held regarding what a consolidated committee would look like.

Committee members agreed that the Awards Committee should bring forward their draft terms of reference for an amalgamated committee to the Community Grants Committee in the fall for further discussion and review. Staff were further instructed to confirm whether the Awards Committee has a formal framework document that could also be referred to in future discussions.

It was Moved and Seconded:

THAT the discussion regarding Consolidation of Awards and Community Grants Committees be received for information.

CARRIED

7. Foundant Review Discussion

It was Moved and Seconded:

THAT this item be tabled to the next meeting.

CARRIED

8. Framework Review Discussion

It was Moved and Seconded:

THAT this item be tabled to the next meeting.

CARRIED

PUBLIC QUESTIONS

9. PUBLIC QUESTIONS

There were no questions.

NEXT MEETING

10. NEXT MEETING

It was Moved and Seconded:

THAT

1. The Community Grants Committee meeting scheduled for September 9, 2022 be cancelled; and
2. The next Community Grants Committee meeting be scheduled for October 7, 2022 at 8:30 a.m. and be held in-person in the Cedar Room at the West Vancouver Community Centre.

CARRIED

ADJOURNMENT

11. ADJOURNMENT

It was Moved and Seconded:

THAT the July 15, 2022 Community Grants Committee meeting be adjourned.

CARRIED

The meeting adjourned at 10:04 a.m.

Certified Correct:



Chair



Committee Clerk