

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

CODE OF CONDUCT COMMITTEE MEETING AGENDA

MONDAY, JULY 24, 2023

12 PM IN THE RAVEN ROOM, MUNICIPAL HALL

(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the July 24, 2023 Code of Conduct Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the July 10, 2023 Code of Conduct Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Review of Proposed Code of Conduct

RECOMMENDATION:

THAT the discussion regarding Review of Proposed Code of Conduct be received for information.

PUBLIC QUESTIONS

5. Public Questions

NEXT MEETING

6. Next Meeting

No additional Code of Conduct Committee meetings are scheduled for 2023.

ADJOURNMENT

7. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the July 24, 2023 Code of Conduct Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
CODE OF CONDUCT COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
MONDAY, JULY 10, 2023**

Committee Members: D. Moss, D. Thomas; and Councillors S. Snider (Chair), N. Gambioli, and P. Lambur attended the meeting in the Raven Room, Municipal Hall.

Staff: P. Cuk, Acting Director of Legislative Services/Corporate Officer (Staff Representative); and T. Azuma, Committee & Policy Coordinator (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 12:01 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the July 10, 2023 Code of Conduct Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the June 27, 2023 Code of Conduct Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Review of Proposed Code of Conduct

Staff provided information regarding: availability of the Director of Human Resources & Payroll Services; future committee meetings; and reporting to Council on July 24, 2023.

Committee members commented on availability and timeline of work.

Chair requested staff to invite the Director of Human Resources & Payroll to the next committee meeting.

It was Moved and Seconded:

THAT the Code of Conduct Committee Meeting Schedule for 2023 be amended by adding a meeting on July 24, 2023 at 12 p.m. and held in-person in the Raven Room at Municipal Hall.

CARRIED

Committee members commented, and staff responded to the committee's questions regarding: the legislated requirement to consider a Code of Conduct; Codes in other municipalities; contents of a Code; and harmonization of bylaws and policies.

Chair invited the public to comment.

E. McHarg commented, and committee members and staff responded regarding: the legislated requirement to consider a Code of Conduct; the role of an integrity commissioner; revising the proposed bylaw; and harmonization with existing policies.

Chair confirmed the preference of the committee to revise proposed Council Code of Conduct Bylaw No. 5229, 2023 and summarized the revisions to be made to the proposed bylaw.

Member Thomas offered to draft a revised bylaw and a digital copy of proposed Council Code of Conduct Bylaw No. 5229, 2023 was requested. Staff confirmed the request.

It was Moved and Seconded:

THAT the discussion regarding Review of Proposed Code of Conduct be received for information.

CARRIED

5. PUBLIC QUESTIONS

There were no questions.

6. NEXT MEETING

Staff confirmed that the next Code of Conduct Committee meeting is scheduled for July 24, 2023 at 12 p.m. and held in-person in the Raven Room at Municipal Hall.

7. ADJOURNMENT

It was Moved and Seconded:

THAT the July 10, 2023 Code of Conduct Committee meeting be adjourned.

CARRIED

The meeting adjourned at 1:01 p.m.

Certified Correct:

Chair

Committee Clerk