

THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

CODE OF CONDUCT COMMITTEE MEETING AGENDA

MONDAY, SEPTEMBER 18, 2023

3 PM IN THE RAVEN ROOM, MUNICIPAL HALL

(In-person attendance only)

Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.

CALL TO ORDER

1. Call to Order

Note: Chair will confirm that the meeting is being conducted in-person, pursuant to Council Committee Procedure Bylaw No. 5020, 2019 (as amended).

APPROVAL OF AGENDA

2. Approval of Committee Meeting Agenda

RECOMMENDATION:

THAT the September 18, 2023 Code of Conduct Committee meeting agenda be approved as circulated.

ADOPTION OF MINUTES

3. Adoption of Committee Meeting Minutes

RECOMMENDATION:

THAT the July 24, 2023 Code of Conduct Committee meeting minutes be adopted as circulated.

REPORTS / ITEMS

4. Review of Proposed Code of Conduct

RECOMMENDATION:

THAT the discussion regarding Review of Proposed Code of Conduct be received for information.

PUBLIC QUESTIONS

5. Public Questions

NEXT MEETING

6. Next Meeting

No additional Code of Conduct Committee meetings are scheduled for 2023.

ADJOURNMENT

7. Adjournment of Committee Meeting

RECOMMENDATION:

THAT the September 18, 2023 Code of Conduct Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
CODE OF CONDUCT COMMITTEE MEETING MINUTES
RAVEN ROOM, MUNICIPAL HALL
MONDAY, JULY 24, 2023**

Committee Members: D. Moss, D. Thomas; and Councillors S. Snider (Chair), N. Gambioli, and P. Lambur attended the meeting in the Raven Room, Municipal Hall.

Staff: P. Cuk, Acting Director of Legislative Services/Corporate Officer (Staff Representative); E. Glickman, Director of Human Resources & Payroll Services; and T. Azuma, Committee & Policy Coordinator (Committee Clerk) attended the meeting in the Raven Room, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 12:01 p.m.

Councillor N. Gambioli entered the meeting at 12:02 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the July 24, 2023 Code of Conduct Committee meeting agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

It was Moved and Seconded:

THAT the July 10, 2023 Code of Conduct Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Review of Proposed Code of Conduct

Staff provided information regarding: existing policies as they relate to a proposed code of conduct bylaw and to respectful workplace requirements; observations from other municipalities; and recommendations to consider.

Committee members commented, and staff responded to the committee's questions regarding: the scope of the proposed bylaw; complaint processes; consequences of a breach of a code or policy; the appointment and role of an integrity commissioner; and the interrelation between the proposed bylaw and existing policies.

Chair requested additional revisions to a proposed Council Code of Conduct bylaw.

Member Thomas offered to continue revising the proposed bylaw and update the Committee at its next meeting.

It was Moved and Seconded:

THAT the discussion regarding Review of Proposed Code of Conduct be received for information.

CARRIED

It was Moved and Seconded:

THAT the next Code of Conduct Committee meeting be held on September 18, 2023 at 3 p.m. and held in-person in the Raven Room at Municipal Hall in accordance to Council Committee Procedure Bylaw No. 5020, 2019.

CARRIED

5. PUBLIC QUESTIONS

E. McHarg commented, and committee members and staff responded regarding: the power imbalance between Council and other parties; the expectation for Council to hold a high standard; appointing an integrity commissioner that is unbiased and not associated with Council; appointing an integrity commissioner before the next election; an annual report from the integrity commissioner; and the inclusion of mental health in the Code of Conduct.

6. NEXT MEETING

Chair confirmed the resolution made during consideration of Item 4.

7. ADJOURNMENT

It was Moved and Seconded:

THAT the July 24, 2023 Code of Conduct Committee meeting be adjourned.

CARRIED

The meeting adjourned at 1:34 p.m.

Certified Correct:

Chair

Committee Clerk