

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER**

**FINANCE AND AUDIT COMMITTEE MEETING AGENDA**

**MONDAY, SEPTEMBER 15, 2025**

**1 PM IN THE COUNCIL CHAMBER, MUNICIPAL HALL**

*(In-person attendance only)*

*Note: Council Committee meetings are conducted in accordance with Council Committee Procedure Bylaw No. 5020, 2019 (as amended), subject to the discretion of the Chair.*

**1. CALL TO ORDER**

**2. APPROVAL OF AGENDA**

RECOMMENDATION:

THAT the September 15, 2025 Finance and Audit Committee meeting agenda be approved as circulated.

**3. ADOPTION OF MINUTES**

RECOMMENDATION:

THAT the May 12, 2025 Finance and Audit Committee meeting minutes be adopted as circulated.

**REPORTS / ITEMS**

**4. 2026 Utility Rate Bylaws**

RECOMMENDATION:

THAT

1. the Finance and Audit Committee endorse the proposed solid waste utility rates as identified in the September 2, 2025 report titled Solid Waste Utility Update and Proposed 2026 Rates;
2. the Finance and Audit Committee endorse the proposed water utility rates as identified in the September 2, 2025 report titled Proposed Waterworks Regulation Bylaw No. 5260, 2023, Amendment Bylaw No. 5392, 2025; and
3. the Finance and Audit Committee endorse the proposed sewer and drainage utility rates as identified in the September 2, 2025 report titled Proposed Sewerage and Drainage Regulation Bylaw No. 5263, 2023, Amendment Bylaw No. 5393, 2025; and
4. the reports be forwarded to Council for consideration.

**5. Proposed 2025-2029 Five-Year Financial Plan Bylaw No. 5381, 2025, Amendment Bylaw No. 5403, 2025 and Proposed 2025 Phase 2 Capital Funding Report**

RECOMMENDATION:

THAT the report regarding Proposed 2025-2029 Five-Year Financial Plan Bylaw No. 5381, 2025, Amendment Bylaw No. 5403, 2025 and Proposed 2025 Phase 2 Capital Funding Report be received for information.

**6. Proposed 2026 Permissive Tax Exemption Bylaw No. 5382, 2025**

RECOMMENDATION:

THAT

1. the Finance and Audit Committee thanks the Community Grants Advisory Panel for their work in evaluating the 2026 Permissive Tax Exemption applicants and supports their recommendations; and
2. proposed 2026 Permissive Tax Exemption Bylaw No. 5382, 2025 be forwarded to Council for consideration.

**7. Second Quarter Financial Report**

RECOMMENDATION:

THAT the Second Quarter Financial Report be received for information.

**8. PUBLIC QUESTIONS**

**9. NEXT MEETING**

The next Finance and Audit Committee meeting is scheduled for December 1, 2025 at 2 p.m. and held in-person in the Council Chamber, Municipal Hall.

**10. ADJOURNMENT**

RECOMMENDATION:

THAT the September 15, 2025 Finance and Audit Committee meeting be adjourned.

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER  
FINANCE AND AUDIT COMMITTEE MEETING MINUTES  
COUNCIL CHAMBER, MUNICIPAL HALL  
MONDAY, MAY 12, 2025**

---

Committee Members: Mayor M. Sager (Chair) and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Snider, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall.

Staff: S. Findlay, Municipal Manager; E. Glickman, Acting Deputy Municipal Manager/ Director, Human Resources & Payroll Services; H. Dallas, Senior Manager, Legislative Services/Corporate Officer; I. Gordon, Director, Finance & Corporate Services; C. Boy, Deputy Director, Financial Services; C. Shi, Senior Manager, Financial Accounting & Reporting; and P. Cuk, Manager, Legislative Operations/Deputy Corporate Officer, attended the meeting in the Council Chamber, Municipal Hall.

**1. CALL TO ORDER**

The meeting was called to order at 2:03 p.m.

**2. APPROVAL OF AGENDA**

It was Moved and Seconded:

THAT the May 12, 2025 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

It was Moved and Seconded:

THAT the February 10, 2025 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

**4. PUBLIC QUESTIONS**

There were no questions.

**5. NEXT MEETING**

The next Finance and Audit Committee meeting is scheduled for September 15, 2025 at 2 p.m. and held in-person in the Council Chamber, Municipal Hall.

**EXCLUSION OF PUBLIC**

**6. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE COMMUNITY CHARTER**

It was Moved and Seconded:

THAT in the public interest, members of the public be excluded from part of the May 12, 2025 Finance and Audit Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (g) litigation or potential litigation affecting the municipality;
- (l) discussions with municipal officers and employees respecting municipal objectives, measures, and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*].

93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:

- (a) Council committees.

CARRIED

**7. ADJOURNMENT**

By unanimous consent, it was resolved:

THAT the May 12, 2025 Finance and Audit Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 2:04 p.m. The Committee then proceeded with the closed session.

Certified Correct:

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Corporate Officer