

**THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER
FINANCE AND AUDIT COMMITTEE MEETING MINUTES
COUNCIL CHAMBER, MUNICIPAL HALL
MONDAY, DECEMBER 1, 2025**

Committee Members: Mayor M. Sager (Chair) and Councillors C. Cassidy, N. Gambioli, P. Lambur, S. Thompson, and L. Watt attended the meeting in the Council Chamber, Municipal Hall. Absent: Councillor S. Snider.

Staff: S. Findlay, Municipal Manager; S. Ketler, Deputy Municipal Manager/Director, Parks, Culture, and Community Services; H. Dallas, Senior Manager, Legislative Services/Corporate Officer; I. Gordon, Director, Finance and Corporate Services; C. Boy, Deputy Director, Financial Services; C. Shi, Senior Manager, Accounting and Revenue Services; P. Cuk, Manager, Legislative Operations/Deputy Corporate Officer; J. Xue, Senior Accountant; and L. Taylor, Executive Assistant to the Director, Finance and Corporate Services, attended the meeting in the Council Chamber, Municipal Hall.

1. CALL TO ORDER

The meeting was called to order at 2:01 p.m.

2. APPROVAL OF AGENDA

It was Moved and Seconded:

THAT the December 1, 2025 Finance and Audit Committee meeting agenda be approved as circulated.

CARRIED

(Councillor Watt absent at the vote)

3. ADOPTION OF MINUTES

Councillor Watt entered the meeting at 2:01 p.m.

It was Moved and Seconded:

THAT the September 15, 2025 Finance and Audit Committee meeting minutes be adopted as circulated.

CARRIED

REPORTS / ITEMS

4. Proposed 2026 Finance and Audit Committee Meeting Schedule and Work Plan

It was Moved and Seconded:

THAT the Proposed 2026 Finance and Audit Committee Meeting Schedule and Work Plan be received for information.

CARRIED

5. PUBLIC QUESTIONS

There were no questions.

6. NEXT MEETING

It was Moved and Seconded:

THAT the next Finance and Audit Committee meeting be scheduled for February 9, 2026 at 2 p.m. and held in-person in the Council Chamber, Municipal Hall.

CARRIED

EXCLUSION OF PUBLIC

7. RESOLUTION RE EXCLUSION OF PUBLIC PURSUANT TO s. 90 and s. 93 OF THE COMMUNITY CHARTER

It was Moved and Seconded:

THAT in the public interest, members of the public be excluded from part of the December 1, 2025 Finance and Audit Committee meeting on the basis of the following sections of the *Community Charter*:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(l) discussions with municipal officers and employees respecting municipal objectives, measures, and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report]; and

93. In addition to its application to council meetings, this Division and section 133 (of the *Community Charter*) also applies to meetings of the following:

(a) Council committees.

CARRIED

It was Moved and Seconded:

THAT Brandon J. Ma (KPMG LLP) and Arena Chan (KPMG LLP) be allowed to attend the December 1, 2025 closed Finance and Audit Committee meeting pursuant to section 91(2)(b) of the *Community Charter*.

CARRIED

8. ADJOURNMENT

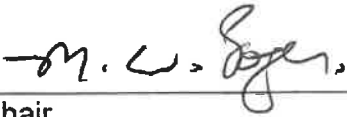
It was Moved and Seconded:

THAT the December 1, 2025 Finance and Audit Committee meeting (open session) be adjourned.

CARRIED

The meeting adjourned at 2:02 p.m. The Committee then proceeded with the closed session.

Certified Correct:



Chair

s. 22(1)


Corporate Officer