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THE CORPORATION OF THE DISTRICT OF WEST VANCOUVER

For On-Table Items please see Item 4

REGULAR COUNCIL MEETING AGENDA

MARCH 28, 2022

6 PM VIA ELECTRONIC COMMUNICATION FACILITIES

(Members of the public may hear, or watch and hear, the meeting by attending the Municipal Hall Atrium, or via electronic communication facilities through the link provided on the District's Council Meeting webpage)

CALL TO ORDER

1. Call to Order.

APPROVAL OF AGENDA

2. **Approval of March 28, 2022 Regular Council Meeting Agenda**

RECOMMENDATION:

THAT the March 28, 2022 regular Council meeting agenda be amended by:

- adding to Item 4 written submissions C-1 to C-4 regarding Proposed Development Variance Permit 21-074 for 1325 25th Street; and
- updating the recommendation for Item 11.2 regarding Proposed Amendment to 2022 Council Meeting Schedule;

AND THAT the agenda be approved as amended.

ADOPTION OF MINUTES

3. **Adoption of Council Meeting Minutes**

RECOMMENDATION:

THAT

1. the minutes of the February 28, 2022 [special \(open session\)](#) Council meeting and the March 7, 2022 [special \(open session\)](#) and [regular](#) Council meetings and [public hearing](#) be adopted as circulated; and
2. the [Summary of the March 7, 2022 Public Hearing](#) (regarding proposed: Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5169, 2022 for 3180 Travers Avenue; and Official Community Plan Bylaw No. 4985, 2018,

Amendment Bylaw No. 5172, 2022 and Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5171, 2022 for 6404 Wellington Avenue and 6403 & 6407 Nelson Avenue) be approved.

REPORTS

4. [Proposed Development Variance Permit 21-074 for 1325 25th Street](#) (File: 1010-20-21-074)

[Presentation to be provided.](#)

At the February 14, 2022 regular meeting Council received the report dated January 24, 2022 regarding proposed Development Variance Permit 21-074 for 1325 25th Street and set the date for consideration for March 28, 2022.

Reports received up to and including March 28, 2022:

REPORT TITLE	REPORT DATED	RECEIVED AT COUNCIL MEETING	#
Proposed Development Variance Permit for 1325 25th Street	January 24, 2022	February 14, 2022	R-1

Written Submissions received up to and including March 28, 2022:

To view written submissions click [here](#).

SUBMISSION AUTHOR	SUBMISSION DATE	#
F. Audain (On-Table)	February 2, 2022	C-1
F. Audain (On-Table)	February 2, 2022	C-2
F. Audain (On-Table)	February 2, 2022	C-3
F. Audain (On-Table)	February 2, 2022	C-4

PRESENTATION BY APPLICANT

CALL FOR PUBLIC INPUT

RECOMMENDATION:

THAT all written and oral submissions regarding proposed Development Variance Permit 21-074 for 1325 25th Street up to and including the Council meeting held on March 28, 2022 be received for information.

(A) If Council wishes a further staff report:

RECOMMENDATION:

THAT staff report back to Council regarding submissions received at the March 28, 2022 Council meeting to allow Council to make a determination on proposed Development Variance Permit 21-074 for 1325 25th Street.

OR

(B) If Council wishes to approve the proposed development variance permit:

RECOMMENDATION:

THAT proposed Development Variance Permit 21-074 for 1325 25th Street, which would retroactively allow for an existing accessory building to remain in its current location by varying the north side yard setback from 1.52 m to 1.08 m and the west side yard setback from 1.52 m to 0.18 m, be approved.

5. Proposed 2022-2026 Five-Year Financial Plan Bylaw No. 5185, 2022 and Proposed 2022 Phase 1 Capital Funding Report

(File: 1610-20-5185/5186 / 0860-30)

Bylaws are passed by a simple majority affirmative vote unless otherwise noted.

RECOMMENDATION:

THAT proposed “Five-Year Financial Plan Bylaw No. 5185, 2022” be read a first, second, and third time.

RECOMMENDATION:

THAT proposed “Parkland Development Cost Charge Reserve Fund Expenditure Bylaw No. 5186, 2022” be read a first, second, and third time.

RECOMMENDATION:

THAT the following appropriation be made from the Capital Facilities Fund to fund 2022 Phase 1 Capital Projects:

Capital Facilities Fund	
Facilities Projects	
Asset Preservation	2,650,919
Health & Safety	40,000
Strategic Investment	210,000
Capital Facilities Fund Total	2,900,919

and that these funds be available until December 31, 2023, and any funds unused at that time be returned to the Capital Facilities Fund, be approved.

RECOMMENDATION:

THAT the following appropriation be made from the Capital Infrastructure Reserve Fund to fund 2022 Phase 1 Capital Projects:

Capital Infrastructure Reserve Fund	
Asset Preservation	
Facilities Projects	420,000
Grounds and Parks	837,815
Health & Safety	
Grounds and Parks	80,000
Innovation	

Equipment	32,230
IT Hardware and Software	74,000
Regular Asset Maintenance	
Grounds and Parks	285,000
Transportation Infrastructure	3,596,312
Strategic Investment	
Grounds and Parks	185,000
Capital Infrastructure Reserve Fund Total	5,510,357

and that these funds be available until December 31, 2023, and any funds unused at that time be returned to the Capital Infrastructure Reserve Fund, be approved.

RECOMMENDATION:

THAT the following appropriations be made from the Capital Equipment Reserve Fund to fund 2022 Phase 1 Capital Projects:

Capital Equipment Reserve Fund	
Asset Preservation	
Equipment	398,235
Health & Safety	
Equipment	59,020
Innovation	
Equipment	412,947
Regular Asset Maintenance	
Equipment	278,542
Fleet - Vehicle and Heavy Duty Equipment	2,185,882
IT Hardware and Software	615,000
Strategic Investment	
Equipment	78,500
Grounds and Parks	10,000
IT Hardware and Software	100,000
Capital Equipment Reserve Fund Total	4,138,126

and that these funds be available until December 31, 2023, and any funds unused at that time be returned to the Capital Equipment Reserve Fund, be approved.

RECOMMENDATION:

THAT the following appropriations be made from the Public Art Reserve Fund to fund the 2022 Phase 1 Capital Project:

Public Art Reserve Fund	
Community Asset Investments	
Public Art for Police Services Municipal Hall Building	25,000
Public Art Reserve Fund Total	25,000

and that these funds be available until December 31, 2023, and any funds unused at that time be returned to the Public Art Reserve Fund, be approved.

RECOMMENDATION:

THAT the following appropriation be made from the Water Reserve Fund to fund 2022 Capital Projects:

Water Reserve Fund	
Water Utility Capital Program	7,854,031
Water Reserve Fund Total	7,854,031

and that these funds be available until December 31, 2023, and any funds unused at that time be returned to the Water Reserve Fund, be approved.

RECOMMENDATION:

THAT the following appropriations be made from the Sewer and Drainage Reserve Fund to fund 2022 Capital Projects:

Sewer and Drainage Reserve Fund	
Sewer and Drainage Utility	
Sanitary Capital Program	6,491,277
Storm Capital Program	5,380,000
Sewer and Drainage Reserve Fund Total	11,871,277

and that these funds be available until December 31, 2023, and any funds unused at that time be returned to the Sewer and Drainage Reserve Fund, be approved.

**6. [Proposed Miscellaneous Housekeeping Amendments to the Zoning Bylaw](#)
(File: 1610-20-5192)**

[Presentation to be provided.](#)

RECOMMENDATION:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5192, 2022” be read a first time.

RECOMMENDATION:

THAT proposed “Zoning Bylaw No. 4662, 2010, Amendment Bylaw No. 5192, 2022” be presented at a public hearing scheduled for April 25, 2022 at 6 p.m. at West Vancouver Municipal Hall via electronic communication facilities, and that notice be given of the scheduled public hearing.

7. [Arts Facilities Advisory Committee 2022 Work Plan](#) (File: 0116-20-AFAC)
[Presentation to be provided.](#)

RECOMMENDATION:

THAT

1. the report dated March 17, 2022 titled Arts Facilities Advisory Committee 2022 Work Plan be received for information; and
2. the Arts Facilities Advisory Committee 2022 Annual Work Plan be approved.

8. **Finance and Audit Committee Request for Staff Report on Pay Parking Options and Alternatives** (File: 0115-20-FINDT)

RECOMMENDATION:

THAT

1. staff be directed to develop a plan to implement a two-year seasonal pay parking program in the following destination parks:
 - Lighthouse Park;
 - Whytecliff Park; and
 - Nelson Canyon Park/Whyte Lake Trailhead; and
2. staff report back to Council with a plan to implement the two-year seasonal pay parking program.

BYLAWS

Bylaws are passed by a simple majority affirmative vote unless otherwise noted.

9. [Proposed Revised Drinking Water Conservation Plan Bylaw No. 4975, 2018, Amendment Bylaw No. 5183, 2022](#) (File: 1610-20-5183)

The proposed bylaw received first, second, and third reading at the March 7, 2022 Council meeting.

RECOMMENDATION:

THAT proposed "Revised Drinking Water Conservation Plan Bylaw No. 4975, 2018, Amendment Bylaw No. 5183, 2022" be adopted.

NEW BUSINESS

If new business items are added to the agenda at the time of agenda approval, the new items will be added to this section.

10. No items.

CONSENT AGENDA ITEMS

Items listed in the Consent Agenda are considered for approval in one motion, unless a member of Council wishes to debate an item and requests that it be excluded. If an item is excluded from the Consent Agenda it will be considered as an agenda item. The rule of order establishing a Consent Agenda provides that consent agenda items may be considered in total and without debate or amendment.

11. Consent Agenda Items

The following Consent Agenda items may be considered for approval in one motion, or considered separately, or items may be excluded for debate.

RECOMMENDATION:

THAT the Consent Agenda items as follows be approved:

- Item 11.1 regarding Proposed Consumption of Liquor in Public Places Bylaw No. 5118, 2021, Amendment Bylaw No. 5184, 2022; and
- Item 11.2 regarding Proposed Amendment to 2022 Council Meeting Schedule.

11.1. Proposed Consumption of Liquor in Public Places Bylaw No. 5118, 2021, Amendment Bylaw No. 5184, 2022 (File: 1610-20-5184)**RECOMMENDATION:**

THAT proposed "Consumption of Liquor in Public Places Bylaw No. 5118, 2021, Amendment Bylaw 5184, 2022" be read a first, second, and third time.

11.2. Proposed Amendment to 2022 Council Meeting Schedule (File: 0120-01)**RECOMMENDATION:**

THAT

1. the April 11 and 25, 2022 regular Council meetings be held via electronic communication facilities only;
2. the Municipal Hall Atrium be designated as the location where the public may attend to hear, or watch and hear, the April 11 and 25, 2022 regular Council meeting proceedings; and
3. a designated municipal officer, or that person's deputy, be in attendance at the Municipal Hall Atrium for the April 11 and 25, 2022 regular Council meetings.

OTHER ITEMS / NOTICES OF MOTION**12. No items.**

REPORTS FROM MAYOR AND COUNCILLORS

- 13. Reports from Mayor and Councillors** (to include reports on District board, committee, and working group meetings, and Metro Vancouver board and committee meetings)

RECOMMENDATION:

THAT the oral reports from the Mayor and Councillors be received for information.

PUBLIC QUESTIONS AND COMMENTS

Questions may be referred by Council to staff for subsequent response. Questions and comments relating to the following are not permitted: a Notice of Motion; a bylaw in respect of which a public hearing has been or will be held; an issue which is before the courts or on which Council has authorized legal action; a matter in respect of which a District-led public consultation process is planned or is in progress; the promotion of commercial projects/services or of a political party/candidate for elected office; publicly tendered contracts or proposal calls; funding requests; or a purpose or subject that is beyond the jurisdiction of Council.

- 14. Public Questions and Comments (3 minutes per speaker)**

ADJOURNMENT

- 15. Adjournment of March 28, 2022 Council Meeting**

RECOMMENDATION:

THAT the March 28, 2022 Council meeting be adjourned.